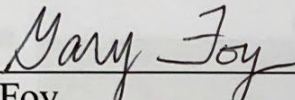


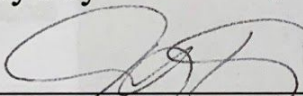
**James A. Garfield Local School District
Organizational/Regular Meeting- January 9, 2020**

Oath of Office

I, Gary Foy, swear that I will support the Constitution of the United States of America and the Constitution of the State of Ohio, and will perform faithfully the duties of my office as a member of the Board of Education of the James A. Garfield Local School District in Portage County, Ohio.

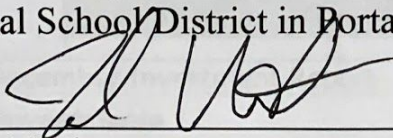


Gary Foy

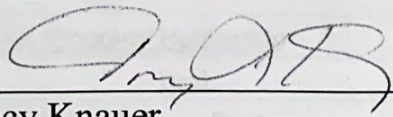


Tracy Knauer

I, David Vincent, swear that I will support the Constitution of the United States of America and the Constitution of the State of Ohio, and will perform faithfully the duties of my office as a member of the Board of Education of the James A. Garfield Local School District in Portage County, Ohio.



David Vincent



Tracy Knauer

Opening The James A. Garfield Board of Education met in the Elementary Professional Development Center at 7:00 p.m. for the organizational/regular meeting. The meeting was called to order at 7:04 p.m.

The Treasurer administered the Oath of Office to Mr. David Vincent and Mr. Gary Foy.

Mr. David Vincent was appointed the President Pro-Temp due to Mr. White's absence.

President Pro-Temp Vincent led the assembly in the Pledge of Allegiance.

President Pro-Temp Vincent asked the assembly to observe a moment of silence to remember alumni serving or have served in the military both at home and overseas.

Upon roll call the following members were present: Guy Pietra, Patricia Brett, Gary Foy, and David Vincent. Deral White was not present.

Also present were Staff, Parents, Students, Community Members, Treasurer, and Superintendent

20-01 Moved by P. Brett seconded by G. Pietra to accept and approve the Board Meeting Agenda for January 9, 2020.

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Vincent declared the motion passed

Educational Excellence

Superintendent Lysiak introduced Educational Excellence. Kristi and Emily both spoke with the Board and audience about their work in the District. Both were recognized for their contributions to the District by the Board and members of the audience. Recognition gifts were distributed and photos taken

20-02 Moved by P. Brett, seconded by G. Pietra to recognize our SRO, **Emily Ahrens** and **Kristi Fiorentino**, Case Manager from Children's Advantage, for the support and care they give our students

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Vincent declared the motion passed

Visitor Recognition and Public Comment

No visitors asked to be recognized

Organizational Items

Election of officers for 2020:

Moved by P. Brett, seconded by G. Foy to nominate Guy Pietra for President of the James A. Garfield Board of Education for calendar year 2020

Moved by D. Vincent, seconded by P. Brett to close nominations for President.

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Vincent declared the motion passed

Vote confirming Guy Pietra as President for 2020

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

Moved by G. Pietra, seconded by P. Brett to nominate David Vincent for Vice-President of the James A. Garfield Board of Education for calendar year 2020.

Moved by G. Pietra, seconded by G. Foy to close nominations for Vice-President.

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

Vote confirming David Vincent as Vice-President for 2020

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-03 Moved by D. Vincent, seconded by G. Pietra to set regular monthly meetings: time, day and place
The James A. Garfield Local School District has set the regular monthly board meetings for Calendar Year 2020 for the second Thursday of each month at 7:00 p.m.

Thursday, February 13, 2020

Thursday, March 12, 2020

Thursday, April 9, 2020

Thursday, May 14, 2020

Thursday, June 11, 2020

Thursday, July 9, 2020

Thursday, August 13, 2020

Thursday, September 10, 2020

Thursday, October 8, 2020

Thursday, November 12, 2020

Thursday, December 10, 2020

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-04 Moved by D. Vincent, seconded by G. Foy to consolidate and approve the following organizational items as listed:

- * Establish a Service Fund for board members and appropriate \$7,500 for this purpose
- * Approve bond in the amount of \$50,000 for the Treasurer
- * Authorize the Treasurer to invest interim inactive funds at the most productive interest rate whenever funds are available and payable to the school district during the 2020 year and through the organizational meeting in 2021
- * Authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when the merchandise is received in good and usable condition during the 2020 calendar year and through the organizational meeting in 2021
- * Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district
- * Approve the use of single signature checks of the General Account and payroll clearing accounts through the organizational meeting of 2021
- * Authorize the Superintendent to act as Purchasing Agent for the school district through the organizational meeting of 2021
- * Authorize the Superintendent to employ such personnel as is needed for emergency situations and authorize payment for work done, at existing rates, if not approved by the Board
- * Authorize the use of Reitz, Paul & Shorr; Squire, Sanders & Dempsey, and Pepple & Waggoner as legal counsel
- * Authorize the Treasurer to make all necessary modifications within budget accounts to clear the deficit balances; such modifications will be presented for approval by the Board at the next regular meeting.
- * Authorize the Treasurer to make advances from the General Fund
- * Authorize the Superintendent to suspend non-teaching and teaching personnel; provided such suspensions comply with procedures as provided by Ohio law and such suspensions are presented for approval by the Board at the next regular meeting
- * Dispense with reading the minutes at each meeting if they are provided to Board members prior to the meeting at which they will be considered
- * Approve the Record-Courier as the official newspaper of general circulation for legal notices
- * Confirm the existing policies of the James A. Garfield Board of Education are in effect for the 2020 calendar year and through the organizational meeting of 2021
- * Authorize continued membership in the Portage Area Schools Council of Governments Health Insurance Consortium

- * Appoint the Superintendent to serve as a trustee on the Portage Area Schools Consortium to represent the James A. Garfield School District and appoint the Treasurer to act as an alternate
- * Approve mailing Board meeting notices to those who submit stamped, self-addressed envelopes, except the Record-Courier, The Villager and the Community Journal; those to be submitted by email.
- * Approve NEOLA's continuing update service of policies for 2020 at an annual fee of \$3,000 (estimate).
- * Authorize the Superintendent and Treasurer to submit proposals, establish fiscal accounts, receive, appropriate, and transfer funds, and begin program operations for grants and program.
- * Authorize the Superintendent to advertise for bids and to sell property when needed
- * Approve resolution declaring the emergency levy fund is current operating expenses and the monies received in the emergency levy fund for 2020 will be transferred to the General Fund for expenditure.
- * Approve the Minimal Essential Coverage (MEC) Health Insurance Plan to comply with the Affordable Care Act, effective 1/1/2014
- * Approve resolution authorizing payment of expenses incurred for school related activities:

WHEREAS, the James A. Garfield Board of Education desires to recognize outstanding service and/or in-service as a benefit to this school district, and
 WHEREAS, the James A. Garfield Board of Education feels it is necessary and desirable to maintain and to promote a positive public image of this school district, and
 WHEREAS, the James A. Garfield Board of Education believes that use of coffee, meals, refreshments and other amenities furthers its public purpose and function by giving recognition to those persons who make worthy contributions internally or who can promote a positive image externally, and
 WHEREAS, Ohio Attorney General Opinions #81-052 and #82-006 speak to the permissive nature of such expenditures of public funds,
 THEREFORE, BE IT RESOLVED that the James A. Garfield Board of Education authorizes the Superintendent to approve and the Treasurer to make such payments within the annual budget set by the Board

- * Approve donating one family athletic pass to the Garfield All Sports Booster Club, to be raffled
 - * Approve participation in the Corporate Health Testing consortium in 2020 for random testing for CDL and off campus drivers of district vehicles
- Ayes: Brett, Pietra, Foy, Vincent
 Nays: None
 Mr. Pietra declared the motion passed

The Board President let stand a legislative liaison, a student achievement liaison and a liaison to Garrettsville Village/Township Councils as well as all existing committees.
 Current appointees/committees:
 Deral White – Legislative Liaison
 Patricia Brett – Student Achievement Liaison
 David Vincent – Liaison to Garrettsville Village Council/Township Councils
 Guy Pietra & Gary Foy (Deral White, alternate) – superintendent's committee for OAPSE Labor Management
 Guy Pietra & Patricia Brett (Deral White, alternate) – superintendent's committee for Labor and Negotiations
 Gary Foy & Deral White – superintendent's committee for Athletic Task Force
 Guy Pietra & David Vincent – superintendent's committee for Policy Review
 Gary Foy & Guy Pietra – superintendent's committee for Finance

Deral White – Transportation Liaison

Treasurer's Recommendations

20-05 Moved by D. Vincent, seconded by G. Foy to consolidate and approve the following recommendations, A-E

- A. Approve the minutes of the regular board meeting of December 12, 2019
- B. Approve the financial reports for December 2019
- C. Accept donations: \$100 from Dick Brockett to Athletics; \$70.00 anonymous to clear outstanding meals balance
- D. Approve the Electric Audit Project Agreement
- E. Approve the distribution of the Charles Auto Family teacher supply fund as follows:



One example of Kindness I would like to share comes from the owner of Charles Auto Family in Garrettsville, Bruce Abraham. He sees how hard our teachers work and wanted to support them in some way. He was reading how so many teachers across the country are spending their own funds on supplies for their rooms. Bruce has created a "Supply Fund" for teachers to use on supplies or projects in their classrooms.

Total Fund- \$7,500 (Divided by 87 Teachers/ \$86.20 per Teacher) Account: 019 9992

Allocation Per Teacher/ Elementary- 30 Teachers/ 10 Specials/ 4 Tutors/ 4 ESC Teachers- 48 Teachers- \$86.20 Per Teacher

Allocation Per Teacher/ Middle School/High School- 39 Teachers- \$86.20 Per Teacher

This amount may be requested via requisition for supplies needed for the classroom. You may also consider grouping together for grade or department level purchases. Please make sure you specify the correct account (019 9992) on your requisition and list all staff members allocations being used for the order.

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-06 Moved by P. Brett, seconded by G. Foy to approve the following budget reserve resolution:

A RESOLUTION TO ESTABLISH A BOARD PRACTICE IN THE INTEREST OF SOUND FISCAL MANAGEMENT TO MAINTAIN A GENERAL FUND CASH BALANCE EQUIVALENT TO 10% OF THE PRIOR FISCAL YEAR GENERAL FUND OPERATING EXPENSES

WHEREAS, the Board declares the interest of sound fiscal management to maintain a General Fund cash balance equivalent to at least 10% of the prior year general fund operating expenses; and

WHEREAS, the Board believes this practice is both prudent and sound fiscal management in the current environment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the James A. Garfield Board of Education, Portage County, Ohio, that:

Section 1. The Board hereby affirms and declares it to be a financial philosophy of the Board and in the interest of sound fiscal management that the District's finances be managed to ensure a General Fund cash balance equivalent to at least 10% of the prior fiscal year general fund operating expenses.

Section 2. Promptly upon receiving any indication that such a cash balance may not be achieved at any point within the rolling Five Year Forecast period, the Treasurer shall report such a finding to the Board, along with proposed financial options that the Board may consider.

Section 3. It is hereby found and determined that all formal actions of the Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal action were in meetings open to the public, when required by law, in full compliance with all legal requirements.

Budget Reserve Calculation

FY 2019 Line 4.50 Total Expenses- \$14,097,924

10%- \$1,409,792

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-07 Moved by D. Vincent, seconded by G. Foy to approve the Tax Budget as follows:

WHEREAS school districts must adopt an annual budget for the coming school year (July 1, 2020 through June 30, 2021) by or about January 15, 2020; and

WHEREAS the county budget commission has no authority to either increase or reduce the rate of any voter approved tax levy, although it does have authority and duty to adjust the amounts required from general property tax to conform to the needs demonstrated by the budget (ORC 5705.31 and 5705.341; Baker's Text, Section 5.04); and

WHEREAS such budget is more of an administrative exercise than of revenue generating significance, in that the January budget is commonly referred to as the asking for budget (vs. the July appropriations measure which actually deals with expected funds); and

WHEREAS the asking for budget document is available to the public to review in the Treasurer's office;

NOW, THEREFORE, BE IT RESOLVED that the budget is approved as presented; and

BE IT FURTHER RESOLVED under the provisions of ORC 5705.30, the Treasurer shall deliver a copy of the approved budget on the prescribed form to the County Auditor on or before 1/20/20.

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-08 Moved by G. Pietra, seconded by D. Vincent to recognize organizations of support: the following affiliated student/parent support groups as their existence is for the sole purpose of supporting the students of the James A. Garfield Local School District; organizations included are: James A. Garfield All Sports Boosters, James A. Garfield Band Boosters, James A. Garfield P.T.O., James A. Garfield Middle School Volunteer Parents (MVP's)

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

Superintendent's Recommendations

20-09 Moved by G. Pietra, seconded by D. Vincent to consolidate and approve superintendent's recommendations: A-E

A. Grant a 1-year classified contract to Annette Masters as a custodian; effective 1/2/2020

B. Hire Kimberly Turnbull as a substitute nurse for 2019/20

C. Hire Jeffrey Phillips as a substitute custodian for 2019/20

D. Grant supplemental/personal service contracts:

Randy Ward – H.S. Assistant Baseball (split contract) – Step 2, \$1446.20

Joe Brahler – H.S. Assistant Baseball (split contract) – Step 1, \$1446.20

Jim Pflieger – H.S. Head Girls Track – Step 9, \$4193.98

Tyler Coia – M.S. Boys Track – Step 2, \$2892.40

Hayden Nichols – M.S. Assistant Track – Step 2, \$1,807.75

E. Approve an overnight field trip by the H.S. baseball team to Myrtle Beach, SC, 3/25 – 3/28/20 (spring break)

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-10 Moved by D. Vincent, seconded by G. Foy to approve the H.S. Curriculum Guide for 2020/21

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

20-11 Approve the following resolution:

RESOLUTION TO AUTHORIZE APPEAL

The Board of Education (“the Board”) of the James A. Garfield Local School District (“the District”), Garrettsville, Ohio, met in regular session on the 9th day of January, 2020, at the offices of said Board, with the following members present: Guy Pietra, Patricia Brett, Gary Foy, and David Vincent.

The Treasurer advised the Board that the notice requirements of R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Guy Pietra moved the adoption of the following Resolution:

WHEREAS, a due process action captioned SE 3786-2019 was initiated against the District on July 9, 2019 and a final decision was issued on December 7, 2019; and

WHEREAS, O.A.C. 3301-51-05(K)(14)(b) authorizes a party aggrieved by the findings and decisions in a due process hearing to appeal the findings and decision to the Ohio Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the James A. Garfield Local School District, Garrettsville, Ohio, that:

Section 1: The Board of Education hereby authorizes the law firm of Pepple & Waggoner to appeal the due process decision for the action captioned SE 3786-2019 pursuant to O.A.C. 3301-51-05(K)(14)(b), and to take such other actions as are necessary to protect the Board in this matter.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

David Vincent seconded the Motion and, upon roll call, the vote resulted as follows:

Ayes: Brett, Pietra, Foy, Vincent

Nays: None

Mr. Pietra declared the motion passed

Resolution passed and adopted this 9th day of January, 2020.

President Guy V. Pietra gave the President’s report.

Patricia Brett dispensed with the Maplewood report.

Deral White was not present for the Legislative report.

Gary Foy gave the Athletic Facilities Committee report.

Tracy Knauer gave the Treasurer’s report.

Ted Lysiak gave the Superintendent’s report.

President Pietra asked for a motion to adjourn, moved by G. Foy seconded by D. Vincent. All were in favor and this meeting was adjourned at 7:50 p.m.

Guy V. Pietra, President

Date

Tracy L. Knauer, Treasurer