

# James A. Garfield Local School District

## Regular Meeting- December 12, 2019

**Opening** The James A. Garfield Board of Education met in the Elementary Professional Development Center at 7:00 p.m. for the regular meeting. The meeting was called to order at 7:00 p.m.

President Pietra led the assembly in the Pledge of Allegiance.

President Pietra asked the assembly to observe a moment of silence to remember the victims, families and first responders in the Jersey City shooting.

Upon roll call the following members were present: Patricia Brett, Guy Pietra, Gary Foy, David Vincent and Deral White

Also present were Students, Staff, Parents, Treasurer, and Superintendent

**19-148** Moved by P. Brett, seconded by G. Foy to accept and approve the Board Meeting Agenda and addendum for December 12, 2019.

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

### **Educational Excellence**

Superintendent Lysiak introduced Educational Excellence to present senior Audra Maschek her diploma; she is an early graduate from the Class of 2020. The Board and audience participating in a ceremony to present Audra with her diploma.

President Guy V. Pietra gave the President's report.

Patricia Brett dispensed with the Maplewood report.

Deral White gave the Legislative report.

Gary Foy dispensed with the Athletic Facilities Committee report.

Tracy Knauer gave the Treasurer's report.

Ted Lysiak gave the Superintendent's report.

### **Board Business**

Introduction and recognition of the newest addition to the Garfield therapy dog providers, Karen Greene and Chance.

### **Visitor Recognition and Public Comment**

Althea Menough and her husband addressed the Board about concerns with the textbooks in 6th Grade Science and Social Studies, as well as Aspire testing. Superintendent Lysiak will follow up with the Menough family in cooperation with the district curriculum support staff member, Kim Davis.

### **Educational Excellence**

**19-149** Moved by P. Brett, seconded by G. Foy to recognize senior Audra Maschek earning her diploma; she is an early graduate from the Class of 2020.

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

### **Treasurer's Recommendations**

**19-150** Moved by P. Brett, seconded by G. Pietra to consolidate and approve the following recommendations, **A-F**

**A.** Approve the minutes of the regular board meeting of November 14, 2019

**B.** Approve monthly financial reports for November 2019

**C.** Approve donations- just BEcause donation/anonymous \$98.00 to clear 1st grade lunch balances; Kisabeth- \$200.00 to Moser Scholarship; Ellerhorst/Russell-\$500.00 to Class of 2022; Band Boosters \$250.00 to the Nick Stock Scholarship; MVP's purchase of 4 Sphero balls, valued at \$345.89

**D.** Accept \$500.00 Teacher Grant awarded to Ms. Nicole Giammo and Ms. Vanessa Shafer (Middle School Stem Project) from the Portage County Retired Teachers Association.

**E.** Approve the updated use of therapy dogs as follows for the 2019/2020 school year: At times the therapy dog will be present when the counselor meets with students in the office. The presence of the therapy dog may facilitate a trust-building bond between the student and counselor. Having the therapy dog present may relieve anxiety and reduce stress for the student. During these sessions, students will have the option to talk to the therapy dog which is seen as a friend and ally, thus presenting a safe atmosphere for sharing. Students may also choose to engage in therapeutic contact by petting the therapy dog on the head or back. The therapy dog offers emotional support through a presentation of unconditional acceptance and interaction. Approved providers:

Affiliation	Owner Name	Dog Name	Insurance Expiration
Therapy Dogs International (TDI)	TDI Affiliates	TDI Affiliates	12/31/2019
Pet Partners	Karen Greene	Chance	12/31/2019

**F.** Approve continued membership with the Ohio School Boards Association for 2020

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

**19-151** Moved by D. White, seconded by D. Vincent to approve the amended certificate of estimated resources and appropriations as presented

FY 2020			INITIAL	PREVIOUS	CURRENT	CERTIFICATI ON	PERMANENT
FUND CLASSIFICATION	6/30/2019	ESTIMATE	BUDGET	AMENDMENT	AMENDMENT	TO	APPROPRIATION
FUND NAME	Unencumbered Carryover	2019/2020	CERTIFICATION	REQUESTS	REQUEST	DATE	REQUEST
General Fund	1,350,340.23	14,749,806.00	16,100,146.23	382,721.00		16,482,867.23	14,674,497.99
Special Revenue						-	
007 Special Trust	2,018.59	2,000.00	4,018.59			4,018.59	2,030.92
016 Emergency Levy	-	922,534.00	922,534.00	(461,267.00)		461,267.00	461,267.00
018 Public Support	36,479.51	75,000.00	111,479.51	(30,700.00)		80,779.51	52,502.33
019 Other Grant	4,241.67	7,500.00	11,741.67	1,662.00	500.00	13,903.67	13,392.00
031 Underground Storage	11,000.00	-	11,000.00			11,000.00	
300 District Managed Act	34,624.15	135,000.00	169,624.15	(40,460.00)		129,164.15	108,051.00
451 Network Connectivity	-	5,400.00	5,400.00			5,400.00	5,400.00
467 Student Wellness/Success	-			300,510.00		300,510.00	300,510.00
499 Other State Grants			-	87,555.46		87,555.46	87,555.46
516 Title VI-B	(5,827.21)	275,000.00	269,172.79	32,000.00		301,172.79	299,775.29
572 Title I-TA	(9,311.01)	225,000.00	215,688.99	10,000.00		225,688.99	224,786.61
587 Preschool	(262.08)	9,200.00	8,937.92		4,443.46	13,381.38	13,381.28
590 Title II-A	(889.96)	40,000.00	39,110.04	316.00		39,426.04	39,374.61
599 Misc Fed Revenue	(9,822.98)	20,000.00	10,177.02	14,455.08	620.23	25,252.33	25,252.33

						-	
Debt Service						-	
002 Bond Retirement-Building	218,211.36	432,845.00	651,056.36			651,056.36	431,884.75
						-	
Capital Projects	-	-	-			-	
						-	
Enterprise						-	
006 Lunchroom	(35,272.01)	610,000.00	574,727.99	25,000.00		599,727.99	596,234.00
009 Uniform Supplies	(3,025.87)	35,000.00	31,974.13	(1,244.00)		30,730.13	20,863.17
						-	
Fiduciary						-	
022 District Agency	100,712.18	1,310,000.00	1,410,712.18			1,410,712.18	1,304,957.00
200 Student Activities	26,480.72	170,000.00	196,480.72	17,831.00		214,311.72	184,052.05
						-	
Agency						-	
007 Private Purpose Fund	32,961.74	25,000.00	57,961.74	2,750.00		60,711.74	28,680.00
	1,752,659.03	19,049,285.00	20,801,944.03	341,129.54	5,563.69	21,148,637.26	18,874,447.79

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

After discussion, the Board set the date for the organizational meeting for January 9, 2020 at 7:00 p.m.

Moved by P. Brett, seconded by G. Pietra to nominate Deral White as President Pro-Tempore for the January 2020 organizational meeting

Moved by G. Pietra, seconded by D. Vincent to approve Deral White as President Pro-Tempore for the January 2020 organizational meeting

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

**19-152** Moved by P. Brett, seconded by D. White to accept donation of \$10,000 in roofing work from Brandon Paul/Commercial Roofing and Coating Systems, LLC

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

**19-153** Moved by G. Pietra, seconded by P. Brett to approve the YMCA to sublet room 21 at the Park Avenue building to the Nelson Garrettsville Community Cupboard for a period of 12 months- April 15, 2020 to March 15, 2021.

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

**19-154** Moved by D. Vincent, seconded by G. Pietra to approve classified staff member compensatory time guidelines as follows:

Upon review of our current method of handling compensatory time, the following guidelines have

been established to ensure compliance with Federal Wage & Labor requirements.

1. All full-time employees shall receive overtime compensation at the rate of time and one-half for hours they are requested and required to work, or any part thereof, in excess of the workweek. Per the negotiated agreement with OAPSE Chapter #331, paid holidays and calamity days shall be counted as time worked when computing the basic forty (40) hour work week.
2. Compensatory time may be granted, if mutually agreed upon between the employee and supervisor, for any time worked beyond the regular weekday at the appropriate rate of pay.
  - A. The employee must complete the attached request for compensatory time
  - B. The employee must obtain supervisor approval and submit the approved form to the Treasurer's office.
3. Compensatory release time is to be approved and coordinated with employee's supervisor.
  - A. The employee may submit an All Purpose Leave Form, checking the request to use compensatory time. The number of hours requested must be specified.
4. Compensatory time must be used within one (1) year of the date it was accumulated. Any requests for carryover will be handled on a case by case basis.
5. Employees may not accrue more than forty (40) hours of compensatory time in one (1) year (12 month period for each employee). Once forty (40) hours are met, the employee may not accumulate additional compensatory time for a one year period.
6. If an employee requests compensatory time and the request is denied, then the employee shall be paid for the time in accordance with the Fair Labor Standards Act.

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

### **Superintendent's Recommendations**

**19-155** Moved by P. Brett, seconded by D. Vincent to consolidate and approve the following recommendations: **A-F**

- A.** Accept resignation of custodian Jason Simpson, effective November 14, 2019
- B.** Hire Kimberly Turnbull as a substitute teacher for 2019/20
- C.** Approve Freddie Rutherford as an open enrollment student; he recently moved out of the Garfield District
- D.** Approve the Transportation Handbook for 2019/20
- E.** Approve overnight field trip to Columbus, OH for the UN Club; 12/8-12/10/19
- F.** Accept the resignation, due to retirement, of teacher Diane Carlson, effective July 1, 2020

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

**19-156** Moved by D. White, seconded by D. Vincent to approve the proposed 2020/2021 school calendar

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

**19-157** Moved by D. White, seconded by D. Vincent to approve John Bennett and Jim Pflieger as volunteer coaches for indoor track for 2019/20

Ayes: Brett, Pietra, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

Moved by P. Brett, seconded by G. Foy to enter executive session for the following for conference with an attorney of the public body concerning disputes involving the public body that are subject to pending or imminent court action. Enter executive session at 7:56 p.m., invited into executive session were Sue Boyle, Legal, Superintendent and Treasurer

Ayes: Pietra, Brett, Foy, Vincent, White

Nays: None

Mr. Pietra declared the motion passed

President Guy V. Pietra declared the board back in regular session at 8:44 p.m.

President Pietra asked by a motion to adjourn. Moved by P. Brett, seconded by G. Foy. All were in favor and this meeting was adjourned at 8:44 p.m.

Guy V. Pietra, President

Date

Tracy L. Knauer, Treasurer

### James A. Garfield Local School District 2020-2021 School Calendar

July 20						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 20						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September 20						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 20						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 20						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 20						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**AUGUST**  
27-28 Teacher Work Day/Convocation  
31 Staff Training – No School for Students

**SEPTEMBER**  
1 Students' First Day, Gr. 1-12  
7 Labor Day – No School  
8 Kindergarten Students' First Day

**OCTOBER**  
2 Staff Training – No School for Students  
9 NEOEA Day – No School  
30 End of 1<sup>st</sup> grading period – 41 days

**NOVEMBER**  
26-27 Thanksgiving Break - No School  
30 Conference Day Credit – No School

**DECEMBER**  
18 Staff Training – No School for Students  
24-31 Winter Break – No School

**JANUARY**  
1 Winter Break – No School  
18 M.L. King Day – No School  
22 End of 2<sup>nd</sup> grading period – 48 days  
25 Staff Training – No School for Students

**FEBRUARY**  
15 Presidents' Day – No School

**MARCH**  
12 Staff Training – No School for Students  
26 End of 3<sup>rd</sup> grading period – 42 days  
29-31 Spring Break – No School

**APRIL**  
1 Conference Day Credit – No School  
2 Good Friday – No School

**MAY**  
28 Staff Training – No School for Students  
31 Memorial Day – No School

**JUNE**  
3 Students' Last Day-End of 4<sup>th</sup> – 42 days  
4 Teachers' Last Day  
6 Graduation

Ay make-up days beyond five will begin 6/4/21

Total Days Due for Students: 173

Staff Training Days: 6  
In-Service Days: 3

Conference Days: 2

Required Hours Gr. 7-12: 1,001 - Scheduled: 1,098  
Required Hours Gr. 1-6: 910 - Scheduled: 1,038  
Required Hours Gr. K: 910 - Scheduled: 1,026

January 21						
S	M	T	W	T	F	S
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 21						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

March 21						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 21						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 21						
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						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 21						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			