

**NEW WAVERLY INDEPENDENT SCHOOL DISTRICT  
355 FRONT STREET  
NEW WAVERLY, TEXAS 77358-3527**

**AGENDA**

**Monday, July 9, 2018**

**5:00 PM**

1. Call Meeting to Order
2. Presentations / Recognitions
3. Public Comments / Announcements
4. **Action Items:**
  - A. Consider Minutes for June 18, 2018 2
  - B. Order Board of Trustee Election (Pos. 4,5) for Nov. 6, 2018 4
  - C. Consider Joint Election Agreement / Election Services Contract with Walker County
  - D. Consider 2018 - 2019 Student Handbooks for All Campuses 5
  - E. Consider 2018 - 2019 Band Handbook
  - F. Consider Teacher Evaluation Calendar for 2018 - 2019 13
  - G. Consider Elementary School Roofing Bid
  - H. Consider Safety Measure of Fencing Recommendations
  - I. Consider Feasibility of Conroe YMCA After-School Program
5. **Executive Session:**
  - A. For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
6. **Action Items:**
  - A. Action of executive Items as appropriate.
7. **Information Items:**
  - A. Budget
  - B. Personnel
8. **Action Items:**
  - A. Adjourn

**“Dedicated to empowering students for success!”**

## MINUTES FOR JUNE 18, 2018

The Board of Trustees of the New Waverly Independent School District met in regular session on Monday, June 18, 2018 at 5:00 p.m. in the Board Room of the Central Office.

### Members present:

Cornelia Goffney  
Charlotte Swor  
Greg Buckner  
Steven Gregory  
Shane Barge  
Jacob Slott  
Terry Munoz

### Members absent:

### Others present:

Constable Moscinski  
Justin Gray  
Michele Chitwood  
Lisa Hayman

Motion by Shane Barge, second by Jacob Slott to approve Minutes for May 21, 2018. (Vote Unanimous)

Motion by Steven Gregory, second by Jacob Slott to approve Financial Statement for May 2018. (Vote Unanimous)

Motion by Cornelia Goffney, second by Charlotte Swor to approve Changes to Transfer Policy for the 2018 – 2019 school year: student enrollment not to exceed 68 in grade levels K – 5<sup>th</sup>; not to exceed 72 in grade levels 6 – 8; not to exceed 80 in grade levels 9 – 12. (Vote 6 for – 1 against. Motion carries)

Motion by Steven Gregory, second by Shane Barge to approve Credit by Exam Dates for 2018 – 2019. (Vote Unanimous)

Motion by Shane Barge, second by Charlotte Swor to approve Adoption of EH (LOCAL) policy. (Vote Unanimous)

Motion by Greg Buckner, second by Shane Barge to approve MJR Services to replace roof on JH gym with option 1 & 2. (Vote Unanimous)

Motion by Jacob Slott, second by Steven Gregory to approve MJR Services to construct new entry door at Intermediate School. (Vote Unanimous)

Motion by Greg Buckner, second by Jacob Slott to approve Guardian Construction to re-roof JH Band Hall. (Vote Unanimous)

Motion by Jacob Slott, second by Shane Barge to approve DK Haney to repair gym roof at High School. (Vote Unanimous)

Motion by Cornelia Goffney, second by Steven Gregory to approve Texas Roofing for re-roof of Building #3 at the Intermediate School. (Vote 5 for – 2 against. Motion carries)

Motion by Shane Barge, second by Steven Gregory to adjourn. (Vote Unanimous)

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Terry Munoz  
NWISD Board President

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Charlotte Swor  
NWISD Board Secretary

**ORDER OF ELECTION**

**NOVEMBER 6, 2018  
POSITIONS 4 & 5 FOR BOARD TRUSTEES**

An election is hereby ordered to be held on November 6, 2018 for the purpose of electing trustees to the New Waverly Independent School District Board of Trustees for Positions 4 & 5.

Applications for a place on the ballot shall be filed between July 21, 2018 and August 20, 2018.

Early voting by personal appearance will be conducted each weekday at the Walker County Annex at 1301 Sam Houston Avenue, Huntsville, Texas between 8:00 a.m. and 5:00 p.m. beginning on October 22, 2018 and ending on November 2, 2018.

Applications for ballot by mail shall be mailed to **Diana McRae, Early Voting Clerk, 1401 Sam Houston Avenue # 114, Huntsville, TX 77320.**

Applications for ballots by mail must be received no later than the close of business on October 26, 2018.

No other early voting locations will be available.

Issued this the 9<sup>th</sup> day of July 2018.

\_\_\_\_\_  
Signature of Presiding Officer

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Member

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Member

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Member

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Member

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Member

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Member

# NWES and NWIS Handbook Changes 2018-2019

## Accessibility

If you have difficulty accessing the information in this document because of disability, please contact [www.new-waverly.k12.tx.us](http://www.new-waverly.k12.tx.us) or 936-344-2900.

- Added per page 5 of Model Handbook

## Section 504 Referrals

Each school district must have standards and procedures in place for the evaluation and placement of students in the district's Section 504 program. Districts must also implement a system of procedural safeguards that includes notice, an opportunity for a parent or guardian to examine relevant records, an impartial hearing with an opportunity for participation by the parent or guardian and representation by counsel, and a review procedure.

## Contact Person for Section 504 Referrals

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for Section 504 services is campus principal. Elementary – 936-344-2900 or Intermediate 936-344-6601.

[See also **Students with Physical or Mental Impairments Protected under Section 504** on page 21.]

The following websites provide information to those who are seeking information and resources specific to students with disabilities and their families:

- [Legal Framework for the Child-Centered Special Education Process](#)
- [Partners Resource Network](#)
- [Special Education Information Center](#)
- [Texas Project First](#)

## Notification to Parent of Intervention Strategies for Learning Difficulties Provided to Student in General Education

The district will annually notify parents that it provides assistance to students, other than those already enrolled in a special education program, who need assistance for learning difficulties, including intervention strategies.

-Added per page 20 of Model Handbook

- **An award ceremony will be held in the last weeks of school.**

(Modified – previously stated the last day of school, with the calendar changes and STAAR testing dates, campuses are moving up awards.)

- **Under Bullying –**

Added - A student may anonymously report an alleged incident of bullying by **accessing the Stop It app provided by the district.**

## **Under Dress Code and Grooming**

- Patches must be sewn in permanently to not show skin. (Was added to no holes above the new are allowed.)

## **Child Nutrition Change**

- The Child Nutrition Department is asking that **all** students pay daily, weekly or monthly. If a student does not have money, he/she will be allowed **2 charges**. 2018-2019 Charging policy is 2 breakfasts, 2 lunches, if they reach this limit, an alternative meal will be given, no exceptions at any campus. Reminder cards are given when they are close to their limit, and notices are given out weekly.  
Breakfast will be Cereal and milk and lunch will be cheese or peanut butter sandwich and milk

## **Added –**

### *Unauthorized Persons*

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer has the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:0)

- The person poses a substantial risk of harm to any person; or
- The person behaves in a manner that is inappropriate for a school setting and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with FNG(LOCAL) or GF(LOCAL).

[See also Student Code of Conduct.]

### *Visitors Participating in Special Programs for Students*

## **Business, Civic, and Youth Groups**

The district may invite representatives from patriotic societies listed in Title 36 of the United States Code to present information to interested students about membership in the society.

- **Added per pages 81/82 of Model Handbook**

## **Added to glossary per Model Handbook –**

**CPS** – Child Protective Services

**DFPS** is the Texas Department of Family Protective Services.

**DPS** – stands for the Texas Department of Public Safety.

**TAC**- Texas Administrative Code

# 2018-2019 New Waverly Jr. High Student Handbook Changes

p.28 Cafeteria. Breakfast and lunch will be served to students in the cafeteria. Regular student prices are \_\_\_ for lunch and \_\_\_ for breakfast each day. Students are allowed to charge up to two breakfasts and two lunches. After that, an alternative meal will be given (cereal and milk for breakfast, and peanut butter sandwich and milk for lunch). Reminders will be given out weekly.

p.31. Communications. Join NWJH on REMIND and receive text information during the year regarding school events, emergency closures, and other important information. To join, simply enter 81010 on your phone and text this message: @newwaver

p.35. Credit By Exam Dates

September 26, 2018.....December 12, 2018

February 20, 2019.....April 24, 2019

p.41. Electronic Devices. Students in Grades 6-8 are not allowed to use cell phones between 7:20 am and 3:50 pm without permission from a teacher or the principal.

p.47. Graduation from Junior High. 8<sup>th</sup> grade students who have met coursework requirements for graduation but have not yet demonstrated satisfactory performance on end-of-course assignments (STAAR Reading and Math) and have not been declared eligible to graduate by an individual grade placement committee, if applicable, will be allowed to participate in graduation activities. However, please keep in mind that participating in the activities and ceremonies is not synonymous with graduating. Ultimately, the final awarding of a diploma will be contingent upon the student’s completion of all applicable requirements for graduation.

p.64. Schedule Changes. Students in band, art, athletics or PE will remain in those classes for the entire school year unless unanimous agreement between the student, parent, teacher(s) and principal.





## NWHS Handbook Changes 2018-19

### *Limiting Electronic Communications with Students by District Employees pg 08*

Teachers and other approved employees are permitted by the district to communicate with students through the use of electronic media within the scope of the individual's professional responsibilities. For example, a teacher may set up a social networking page for his or her class that has information related to class work, homework, and tests. As a parent, you are welcome to join or become a member of such a page.

An employee described above may also contact a student individually through electronic media to communicate about items such as homework or upcoming tests.

However, instant or text messages sent to an individual student are only allowed if a district employee with responsibility for an extracurricular activity needs to communicate with a student participating in the extracurricular activity. The employee is required to include the student's parent as a recipient on all text messages.

Commented [DK1]: New per task

### *Students in the Conservatorship of the State (Foster Care) pg 19*

In addition, for a student in the conservatorship of the state who is eligible for a tuition and fee exemption under state law and likely to be in care on the day preceding the student's 18th birthday, the district will:

- Assist the student with the completion of any applications for admission or for financial aid;
- Arrange and accompany the student on campus visits;
- Assist in researching and applying for private or institution-sponsored scholarships;
- Identify whether the student is a candidate for appointment to a military academy;
- Assist the student in registering and preparing for college entrance examinations, including, subject to the availability of funds, arranging for the payment of any examination fees by the DFPS; and
- Coordinate contact between the student and a liaison officer for students who were formerly in the conservatorship of the state.

Commented [DK2]: New per task

**Official Attendance-Taking Time (All Grade Levels) pg 27**

The district must submit attendance of its students to the TEA reflecting attendance at a specific time each day.

Official attendance is taken every day at 8:40 a.m., which is during the 2<sup>nd</sup> period instructional hour as required by state rule.

Commented [DK3]: Change from 3<sup>rd</sup> to 2<sup>nd</sup>

**Child Sexual Abuse and Other Maltreatment of Children (All Grade Levels) pg 31**

Parents, if your child is a victim of sexual abuse or other maltreatment, the school counselor or principal will provide information regarding counseling options for you and your child available in your area. The Texas Department of Family and Protective Services (DFPS) also manages early intervention counseling programs. [To find out what services may be available in your county, see [Texas Department of Family and Protective Services, Programs Available in Your County.](#)]

Commented [DK4]: Additional resource per tab

**Class Rank/Highest-Ranking Student (Secondary Grade Levels Only) pg 33**

Beginning with students who entered grade 9 in the 2014-15 school year, a new graduation program is in effect. Therefore, class ranking procedures may be adjusted by the district based on the new graduation plan. As these decisions are made, the district will make the information available to the students affected by these changes.

Commented [DK5]: Removed no longer needed

**PG 46**

Telecommunication devices must be kept in a locker, or a bag. Devices not secured in a locker or book bag will be confiscated. The parent may pick up the confiscated telecommunications device from the principal's office for a fee of \$15.

Commented [DK6]: reworded

**Cafeteria services pg 61**

2018-2019 Charging policy is 2 breakfast 2 lunches, if students reach this limit, an alternative meal will be given, no exceptions at any campus. Reminder cards are given when they are close to their limit, and notices are given out weekly

Alternative meals for breakfast will be Cereal and milk and lunch will be cheese or peanut butter sandwich and milk.

Commented [DK7]: added per district

**Unauthorized Persons pg 84**

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer has the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

- The person poses a substantial risk of harm to any person; or
- The person behaves in a manner that is inappropriate for a school setting and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with FNG(LOCAL) or GF(LOCAL).

[See also Student Code of Conduct.]

**Commented [DK8]:** New added by TASB



**New Waverly Independent School District  
2018-2019 Appraisal Calendar  
NWISD Teacher Evaluation System**

- AT LEAST ONE FORMAL 45-MINUTE OBSERVATION (to be announced within a 5-day window), or up to three 15-minute observations. All Instructional Staff will receive TWO DOCUMENTED 10-MINUTE WALK-THROUGH OBSERVATIONS by the Campus Principal from September 10 – April 5.
- CUMULATIVE DATA MUST BE COLLECTED THROUGHOUT THE EVALUATION PERIOD, WHICH INCLUDES ALL DAYS OF THE TEACHER’S CONTRACT.
  - October 6 – Initial Conference with Principal due (optional based on Principal’s discretion)
  - September 27 – Formal Observations begin
  - April 5 – Last Day for Formal Classroom Observation
  - April 8 – April 26 – Days Reserved for Observations by Second Evaluation (if necessary) and for Any Other Evaluation Not Completed Earlier by the Principal Due to Extenuating Circumstances
  - May 21 – All end-of-year conferences must be completed
- The teacher will have a post-observation conference with the principal two to ten days after the formal observation.
- From the post-observation conference till May 21, follow-through on areas of reinforcement and refinement to support teacher professional growth.
- May 21 – Last Day of Instruction

**OBSERVATIONS NOT PERMITTED ON:**

October 5, November 16, December 21, January 18, March 8, April 17