

Regular Meeting Minutes  
U.S.D. #398 Board of Education  
Central Office  
Wednesday, January 8, 2020 ~ 6:00 p.m.

**Members Present**

Dr. Timothy Caldwell, Hope Reynolds, Tiana Gaines, Shayla Clark, Stacey Parks, Donna Glover and Julia Ensminger; Ron Traxson, Superintendent; Scott Kimble, Building Administrator; Lisa Hodges, Clerk; Stephanie Winter, Treasurer

**Public Participation**

Beth Peter, Sarah Spencer,

**Call to Order**

President Donna Glover call the meeting to order at 6:00 p.m.

**Approval of the Agenda**

Tiana Gaines moved to approve the agenda as amended. Shayla Clark seconded the motion. Motion carried 7-0.

\*Public Forum – Sarah Spencer

**Consent Agenda**

- Approval of the December 11, 2019 Board Minutes
- Approval of Monthly Bills
- Approval of Expenditure Journal Entries
- Acceptance of Monthly Expense Report
- Acceptance of Treasurer’s Report
- Acceptance of PBHS & PBES Activity Fund Reports
- Approval of Emergency Substitute Certificates
- Approval of Gifts and Grants

Dr. Timothy Caldwell moved to approve the minutes from the December 11, 2019 board meeting; moved to approve remaining December Warrants totaling \$558.71; January warrants totaling \$231,694.47 and January net payroll totaling \$109,861.60; accept Ethan Straw and Christa Elliott as substitute teachers; accept the consent agenda items as presented. Tiana Gaines seconded the motion. Motion carried 7-0.

**Communications-**

**Public Forum** – Sarah Spencer presented GSA information to the board. A thank you was read from Shelli Rehmert.

**Board Certificate of Appreciation**

**Action / Discussion Items**

**Officer Election Date**

Shayla Clark moved to establish the 2020 officer elections at the July meeting. Dr. Timothy Caldwell seconded the motion. Motion carried 7-0.

**Patron Request to Address the Board**

**Negotiations**

Julia Ensminger moved to accept Tiana Gaines, Shayla Clark, and Donna Glover the alternate as the 2020 USD 398 BOE Negotiations Team. Dr. Timothy Caldwell seconded the motion. Motion carried 7-0.

**2020-2021 Calendar Draft**

**KASB Policy Update**

Shayla Clark moved to accept the recommend changes as per KASB Legal Recommendations. Tiana Gaines seconded the motion. Motion carried 7-0.

### **Purchase Approval**

Julia Ensminger moved to approve the purchase of a 2020 Chevrolet 1500 4x4 double cab pick-up from Don Hattan for the price of \$25,950. Shayla Clark seconded the motion. Motion carried 7-0.

### **Personnel**

#### **Discussion of Classified Staff**

#### **Discussion of Certified Staff**

Donna Glover moved that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 7:21 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent and building administrator will remain in the executive session. Tiana Gaines seconded the motion. Motion carried 7-0.

The board went into executive session at 7:11 p.m.

The board returned to the open meeting at 7:21 p.m.

Donna Glover moved that the board go into executive session for an additional five minutes for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 7:27 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent and building administrator will remain in the executive session. Shayla Clark seconded the motion. Motion carried 7-0.

The board went into executive session at 7:22 p.m.

The board returned to the open meeting at 7:27 p.m.

#### **Administrative Evaluations & Contract Discussion**

Donna Glover moved that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 7:45 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent will remain in the executive session. Shayla Clark seconded the motion. Motion carried 7-0.

The board went into executive session at 7:30p.m.

The board returned to the open meeting at 7:45 p.m.

Donna Glover moved that the board go into executive session for an additional ten minutes for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 7:56 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent will remain in the executive session. Tiana Gaines seconded the motion. Motion carried 7-0.

The board went into executive session at 7:46 p.m.

The board returned to the open meeting at 7:56 p.m.

Donna Glover moved that the board go into executive session for an additional fifteen minutes for the purpose of discussing personnel matters for non-elected personnel, and that the board return to the open meeting at 7:56 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent and building administrator will remain in the executive session. Tiana Gaines seconded the motion. Motion carried 7-0.

The board went into executive session at 7:57p.m.

The board returned to the open meeting at 8:12 p.m.

Shayla Clark moved to extend Mr. Traxson's contract by one year on the current contract. Julia Ensminger seconded the motion. Motion carried 7-0.

Shayla Clark moved to extend Mr. Kimble's contract by one year on the current contract. Dr. Timothy Caldwell seconded the motion. Motion carried 7-0.

Dr. Timothy Caldwell moved to award administration the same percentage raise the certified staff receives for the 2020-2021 SY. Shayla Clark seconded the motion. Motion carried 7-0.

**Student Concerns**

Donna Glover moved that the board go into executive session for the purpose of discussing student bullying concerns pursuant to the exception relating to actions adversely or favorable affecting a student under the Kansas Open Meeting Act (KOMA) and to return to open meeting at 8:30 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals. The superintendent and building administrator will remain in the executive session. Dr. Timothy Caldwell seconded the motion. Motion carried 7-0.

The board went into executive session at 8:19 p.m.  
The board returned to the open meeting at 8:30 p.m.

**Elementary Principal’s & Superintendent’s Report**

- Web page
- January 17<sup>th</sup> alumni event at the basketball game
- Spring board retreat

**Secondary Principal’s Reports**

- Lillian Lingenfelter Horizon Teacher of the year
- Hosting League Forensics meet April 9<sup>th</sup>
- Counselor College Visits
- January 16<sup>th</sup> Health Dept discussing vaping with StuCo and NHS
- March 13<sup>th</sup> Health Dept Presentation

**MCSEC Report** – Donna Glover gave a report

**TEEN Report** – In Packet

**Adjournment**

The meeting adjourned at 8:53 p.m.

For the Board of Education

Approved:

\_\_\_\_\_  
Lisa Hodges, Clerk

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Date

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Board President

\_\_\_\_\_  
Date