

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday January 15, 2020 at 5:30pm in the High School Conference Room. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Superintendent Wayne Heckaman, Elementary Principal Mitch Strand, 7-12 Principal Tyler Senn & Business Manager Debbie Bucholz.

Guests present: Joanne Heggum, Jolene Hendrickx, Kelley Ouradnik, Lori Sola and Jason Waskiewicz

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Bowman moved, seconded by Andrews to approve the agenda. Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
 - a. Minutes: Janikowski moved, seconded by Stafford to approve the December 11, 2019 Regular Board Meeting minutes with the change of referring to Pre K as only “Pre K”, not “Pre K/Former School of Promise”. Discussion was held. All in favor, motion carried.
 - b. Bills: Bowman moved, seconded by Stafford to approve the district bills as presented. Discussion was held. All in favor, motion carried.
 - c. Financial Reports: Discussion was held. Approved as presented
Lori Sola arrived.
 - d. Quarterly Budget vs Actual: Discussion was held. Approved as presented.
5. **Committee Reports:**
 - a. School Leadership Committee: Report distributed with school board packet information. Discussion was held with no motions being made.
 - b. Sick Bank Committee: Discussion was held with no motions being made.
 - c. RESP: Draft of summer training distributed with school board packet information. Discussion was held with no motions being made.
6. **Public Comment:** Public Comment Guidance Statement read by President McGee. No comments were brought forth.
7. **Administrative Reports:**
 - a. Elementary Principal Report: Written report distributed with school board packet information. Note that enrollment will fluctuate from month to month due to Pre K enrollment being included. Discussed Dyslexia pilot program. Bowman County has two member on the board, T Burke & K Ouradnik. This board is developing a road map for this pilot program to include local control. Dyslexia pilot program is a 3-year program with 2019-2020 being year #1. Photographs that show Rhame school history have been found. The Rhame Community Club is willing to take control and share the photographs. Staff members will have first pass and then the remainder will be given to the community club. No additional items were added. Further discussion was held.
 - b. 7-12 Principal Report: Written report distributed with school board packet information. Compliments to former students that returned to share their experiences with current students. Discussed 8th Grade Health program options working with Bowman County Social Services. Discussed Ag programs held in January in Baker, MT. Discussed looking at ways to help teachers with higher number of individual students including burn out. This includes staff input. Students of the month were announced. Discussed students and on-line dual credit course options due to fewer art electives. No additional items were added. Further discussion was held.
 - c. Activities Director Report: Written report distributed with school board packet information. Additional item - received resignation for head football and head golf coaching positions. Thank you to Mr. Frie for his time and efforts with these programs. No additional items were added. Discussion was held.
 - d. Superintendent Report: Written report distributed with school board packet information. Thank you to Hot Lunch staff members Gina Harder, Bowman campus and Peggy Thomas, Rhame campus, for provided food at our meetings. Utility cost information was highlighted and discussed. No additional items were added. Further discussion was held.
 - e. Student Ambassador: None.

8. Unfinished Business:

- a. Roof Project Update: Heckaman updated board. Brosz Engineering is assisting in fine-tuning the start & completion dates of the tile clean up phase. No further discussion.
- b. Safe Routes to school Project Update: Heckaman updated the Board. A formal letter was sent in support of the Safe Routes to School Project. No further discussion.

9. New Business:

- a. Approval of Time Card Automation Software: Discussion was held. Andrews moved, seconded by Bowman to purchase the Time Clock Plus system including the one-time investment, yearly fees and up to five clock-in devices. Discussion was held. All in favor, motion carried.
- b. Approval of Strategic Plan Contract – Schatz & Associates, LLC Consulting Agreement. Janikowski moved, seconded by Bowman to approve the strategic plan consulting agreement. Discussion was held. All in favor, motion carried.
- c. Approval of ATM @ School: Janikowski moved, seconded by Gaebe to table installing an ATM on school property. Discussion was held. All in favor, motion carried.

10. Other Items:

- a. Board Directives for Superintendent.
 - i.
- b. Committee meetings: RESP Jan 6 – Bowman; School Leadership Committee Jan 7 – none; Sick Bank Committee Dec 17 – Stafford.

11. Future Meeting Date/Location:

- a. February Regular Meeting: Wed, Feb 12, 2020, 5:30pm @ Bowman County High School Conference Room.

12. Adjournment: With no further business, meeting was adjourned at 7:02pm.

Stacy McGee, President

Debbie Bucholz, Business Manager