

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender High School – Room #207**  
**December 9, 2019 – 7:00 p.m.**

The Pender Public School Board of Education met in regular session in Room 207 on Monday, December 9, 2019. President Matt Peters called the meeting to order at 7:10 p.m. with the following members present: Jean Karlen, Mandy Johnson, Jason Roth, JJ Maise and Matt Peters. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller and Elementary Principal/SPED Director Kelly Ballinger. Board member Matt Heineman arrived at 7:30 pm and Recording Secretary Deanna Hansen arrived at 8:00 pm.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Roth and seconded by Karlen to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Student Council representatives Paige and Piper Steinman shared a report from the Student Council. They reported about the coat-check project held at the home games on December 6<sup>th</sup>, and the money raised being all profit. They also reported that the Student Council is looking at developing a sportsmanship agreement for parents and spectators at home sporting events. Board members asked questions about the Student Council. President Peters thanked Paige and Piper for attending the meeting.

A motion to approve the minutes of the November 11, 2019 regular meeting was made by Johnson and seconded by Maise. President Peters stated the motion and the result of roll call vote being (4-0-1, Karlen abstained); motion carried.

Superintendent Dolliver gave the financial report, specifically reviewing financial statements for the Activity Fund, School Nutrition Fund and General Fund; the funds where the majority of the monthly expenses occur. The purpose of this monthly item is to draw attention to district finance in a way that is more engaging for Board Members.

A motion to approve the financial reports as presented and payment of bills as follows: General Fund - \$236,637.30; Hot Lunch Fund - \$22,529.16; Activity Fund - \$30,390.66; Special Building Fund - \$6,238.26 and Payroll - \$194,157.63 was made by Roth seconded by Karlen. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Secondary Principal Eric Miller and Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports

can be seen in their entirety by logging on to the Pender School website ([www.penderschools.org](http://www.penderschools.org)), clicking on Menu, then clicking on Board of Education and selecting eMeeting Link. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Past/Future Events	Past Events	2019-20 Professional Goals
School Improvement	2019-20 Professional Goals	Mission Monday
LB 399	Parent Teacher Conferences	Workshops/Meetings Attended
Calendar Change	Secondary Schedule Change	Fall PT Conference Numbers
Pender FFA Grant	2020-21 Schedule	Safe Boundaries Training
EHC Honor Choir	Guidance Update	2020-21 Class Size Projections
Fall 2019 Book Fair	Activity Update	Golden Spoon Award
Infield Groomer Purchase	One-Act Production	Thanksgiving Food Drive
Copier & Printer Lease	District FFA - LDE	Kindness Challenge
Board of Education	NCA/NSAA Sportsmanship	Mission Monday
Adjunct Teaching Opportunity	and Leadership Summit	Good Word Wednesday
January Board Meeting	Letter from Wakefield	January 6 <sup>th</sup> Schedule Change
	Upcoming Events	ESEA Celebration
		Winter Sports Kickoff
		Elementary PRIDE
		Upcoming Events

President Peters implemented the Procedures for Public Comment, and no one took advantage of the opportunity to address the board.

Dr. Dolliver told the Board that the family of the late Jerry Moore wanted to do something for the Pender Wrestling Program in his memory. They decided that purchasing a wrestling mat in his honor would be a good way to do that. The process to make this happen included Pender's Head Wrestling Coach Cody Volk and purchasing a mat through the NSAA to be used during the State Wrestling Tournament, which gives us the best possible pricing.

The Pender Booster Club decided to kick in on this donation due to the cost of the mat (\$9,750). The Moore family donated \$8,250 and the Booster Club donated \$1,500 toward the cost of the mat. Superintendent Dolliver recommended formal acceptance of the donation following the guidelines of Board Policy 3202 and thanking the family of the late Jerry Moore and the Booster Club for their generosity.

A motion to accept the donation of a new wrestling mat valued at \$9,750 donated by the family of Jerry Moore (\$8,250) and the Pender Booster Club (\$1,500) was made by Heineman and seconded by Roth. President Peters stated the motion and the result of the roll call vote being (5-0-1; Johnson abstained); motion carried.

Dr. Dolliver reviewed a list of items that were utilized by the Ag Ed program but are either no longer used or are out of commission; and are unfortunately worth little to nothing. Mr. Bartlett recommended getting rid of each item on the list. Dr. Dolliver recommended approving the list of surplus items.

A motion was made by Maise and seconded by Johnson to declare the list of items presented as surplus and authorize disposition of these items using Board Policy 3090 as a guide. President Peters stated the motion and the result of roll call vote being all ayes, motion carried. Dr. Dolliver will arrange for disposal of the items.

Superintendent Dolliver shared with the Board the changes in the pay structure for the Pathways 2 Tomorrow program, as well as documents for renewing Pender's participation in the program past the 2019-20 school year. Board members discussed at length not wanting our students missing out on opportunities, the declining number of P2T participants from PPS, local options available that provide similar experiences, and the financial obligation of the program.

Board member Maise moved and Karlen seconded to discontinue participation in Pathways 2 Tomorrow after the end of the 2019-20 school year. Additional discussion ensued about the opportunities P2T provided, what other experiences we could provide to students, and whether or not we could get back in the program down the road if there was student interest. President Peters stated the motion, and the result of roll call vote being all ayes, motion carried.

Dr. Dolliver told the Board that if the 2020 EHP track coop is to end prior to the 2020 track season, action would be needed by both the Pender and Emerson Hubbard School Boards before January 1, 2020. Discussion followed, Board members asked questions and they were answered.

A motion made by Maise and seconded by Johnson stated that in the best interest of PPS student athletes and based on EH's pending cooperative conversations with other districts, we are asking to be released from the current EHP track cooperative, effective on or before December 31, 2019. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

Superintendent Dolliver gave an update on the progress of the Pendragon Sports Complex. He shared that three meetings had occurred since the last Board meeting and that fundraising is underway and we are off to a solid start.

Superintendent Dolliver asked Board members to consider approving the addition of Kalan Rogers to the district's list of substitute teachers. She student taught during the 2019 fall semester with Mr. Krusemark and meets the requirements to substitute at Pender Public Schools. Dr. Dolliver recommended approving Kalan Rogers as a substitute.

A motion was made by Karlen and seconded by Maise to approve the addition of Kalan Rogers to the district's list of substitute teachers. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver shared with the Board that Mandy Baker had submitted a letter of resignation from her position as a para; not due to her being unhappy with her job, but because she had been offered another job that financially made sense for her. Dr. Dolliver recommended approving Mandy Baker's resignation and thanking her for her service to the District.

A motion was made by Johnson and seconded by Heineman to approve the resignation of Mandy Baker, thanking her for her service to the District. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Dr. Dolliver reported to the Board that Leigh Heese has agreed to fill the void created by Mandy Baker's resignation. She was a para during the 2017-18 and 2018-19 school years; she recently completed her student teaching and is now a certified teacher. She is willing to work as a para until the end of the 2019-20 school year. Superintendent Dolliver recommended approving the hire of Leigh Heese.

A motion was made by Heineman and seconded by Roth to approve the hiring of Leigh Heese as a paraprofessional thru the end of the 2019-20 school year. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters asked Board members to consider moving into executive session to review Superintendent Jason Dolliver's 2019 annual evaluation.

A motion was made by Johnson and seconded by Maise to move into executive session for the prevention of needless injury to the reputation of an individual in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters restated the motion prior to moving into executive session. The Board went into Executive Session at 10:12 p.m.

A motion was made by Maise, and seconded by Johnson to come out of executive session and resume the meeting in open session at 11:07 p.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

As a result of a successful review, a motion was made by Johnson, and seconded by Karlen to extend the contract with Superintendent Jason Dolliver through June 30, 2022, with thanks for his continued service to the school district. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters stated that the details of Superintendent Dolliver's compensation for the 2020-2021 school year would be negotiated in the future. After the details have been negotiated, the Board will be asked to formally approve his compensation package for the next school year.

President Peters asked Board members to consider moving into executive session to discuss property acquisition.

A motion to move into executive session for a strategy session with respect to real estate purchases clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law was made by Roth and seconded by Heineman. President Peters restated the motion and result of roll call vote being all ayes, motion carried.

President Peters restated the motion prior to moving into executive session. The Board entered executive session at 11:11 p.m.

A motion to come out of executive session and reconvene in open session at 11:23 p.m. was made by Heineman and seconded by Roth. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

A motion was made by Heineman and seconded by Maise to move forward with the purchase agreement as presented. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

President Peters asked Board members to consider moving into executive session to the 2020-21 Certified Staff Negotiations.

A motion to move into executive session for a strategy session with collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law was made by Johnson and seconded by Heineman. President Peters restated the motion and result of roll call vote being all ayes, motion carried.

President Peters restated the motion prior to moving into executive session. The Board entered executive session at 11:25 p.m.

A motion was made by Roth and seconded by Heineman to come out of executive session and resume the meeting in open session at 12:01 a.m. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

No formal action was taken as a result of executive session.

President Peters reminded board members of the annual Board appreciation dinner on January 5, 2019 at 6:00 p.m., the next regular board meeting to be held on Monday, January 13, 2020 beginning at 7:00 p.m. and the annual board retreat was scheduled for Wednesday, January 22, 2020, with a second session scheduled for January 29, 2020, if necessary. An agenda for the retreat will be developed over the next few weeks.

A motion to adjourn the meeting was made by Roth and seconded by Johnson. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 12:07 am.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

## Pender Public Schools

### December Payables

Check #	Payee	Type	Amount
37815	AFLAC-12	December Payroll Liability	\$1,126.25
37816	AFLAC-10	December Payroll Liability	\$148.04
EFT	AxisPlus Benefits	December Payroll Liability	\$2,653.97
37817	Blue Cross Blue Shield of NE	December Payroll Liability	\$59,188.80
37818	Credit Management Services, Inc.	December Payroll Liability	\$138.72
37819	Department of Revenue	December Payroll Liability	\$9,200.21
EFT	Employee Benefit Fund	December Payroll Liability	\$1,514.61
37820	Frontier Bank	December Payroll Liability	\$60,522.73
37821	Madison National Life Ins Co, Inc	December Payroll Liability	\$1,669.55
37822	Nebraska School Retirement	December Payroll Liability	\$51,693.19
37823	Pender General Fund	December Payroll Liability	\$40.00
37824	PTEC Foundation	December Payroll Liability	\$547.23
37825	Vision Service Plan	December Payroll Liability	\$843.74
EFT	Ashley Bessmer HSA Account	December Payroll Liability	\$3,954.12
37826	Amazon Capital Services	Accounts Payable	\$714.94
37827	American Broadband	Telephone	\$301.83
37828	Appeara	Rug Rental	\$40.95
37829	Apptegy	Annual Renewal	\$3,700.00
37830	C & J Auto Service	Tire Repair	\$35.50
37831	Carpenter Paper Company	Custodial Supplies	\$832.98
37832	Chartwells Dining Services	College Visit Meals	\$142.50
37833	Copy Write Publishing/Keepsake	Printing	\$330.00
37834	Craig Frerichs	Safety & Security Audit	\$435.00
37835	Cubbys	Fuel & Miscellaneous	\$1,781.82
37836	Egan Supply Company	Custodial Supplies	\$745.37
37837	Electronic Sound, Inc.	Clock Replacement	\$191.70
37838	First National Bank	Bank Card	\$2,883.74
37839	Francotyp-Postalia, Inc.	Ink for Postage Meter	\$136.50
37840	Grainger	Maintenance Supplies	\$250.12
37841	HireRight, LLC	Professional Services	\$16.34
37842	J.F. Ahern Co.	Quarterly Sprinkler Inspection	\$225.00
37843	Janke Auto Co.	Van Maintenance	\$52.25
37844	JourneyEd, Inc.	Classroom Supplies	\$65.92
37845	Lorensen Lumber & Grain	Maintenance Supplies	\$15.80
37846	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$53.75
37847	Midwest Alarm Services	Professional Services	\$118.00
37848	Office Systems Co.	Office Machine Supplies	\$148.84
37849	One Source	Background Checks	\$55.00
37850	Pender Ace Hardware	Maintenance & Transportation Supplies	\$879.08
37851	Pender Community Hospital	Professional Services	\$62.00
37867	Pender Municipal Utilities	November Utility Usage	\$12,653.15
37852	Pender School Nutrition Fund	Reimbursement	\$1,134.99
37853	Petty Cash Fund	Reimbursement	\$157.06
37854	Porter & Company, P.C.	2018-19 Audit	\$8,000.00
37855	PowerSchool Group LLC	Annual Renewal	\$4,170.41
37856	Puckett Florist	Veterans Day	\$93.00
37857	Pyramid School Products	Classroom Supplies	\$68.99
37858	Rasmussen Mechanical Services	Professional Services	\$541.10
37859	Rays Midbell	Instrument Repair	\$1,131.11
37860	Ricks Computers, Inc.	iPad Repairs	\$645.00
37861	School Specialty Inc.	Classroom Supplies	\$12.59

37862	Smiths Farm Service Inc	Tire Repair	\$105.00
37863	Sturek Media, Inc.	Printing	\$146.25
37864	The Home Depot Pro	Sink Faucets	\$204.24
37865	Verizon Wireless	Wifi Hotspots	\$80.02
37866	Wolfgram, Brittany M.	Reimbursement	\$38.30
		<b>General Fund Total</b>	<b>\$236,637.30</b>
		<b>December Payroll Total</b>	<b>\$194,157.63</b>
		<b>School Nutrition Fund Total</b>	<b>\$22,529.16</b>
		<b>Activity Fund Total</b>	<b>\$30,390.66</b>
		<b>Special Building Fund Total</b>	<b>\$6,238.26</b>