

School-Level Communicable Disease Management Plan
Siuslaw School District – School Year 2023-2024



School/District/Program Information


District or Education Service District Name and ID: 2096 Siuslaw School District 97J

School or Program Name: Siuslaw Middle School

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Table 1.

	<p>Policies, protocols, procedures and plans already in place Provide hyperlinks to any documents or other resources currently utilized in your school & district.</p>
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>The Siuslaw School District 97J Communicable Disease Management Plan is located on the school district's website on the Operating Information page or through the following document hyperlink. Operating Information page – https://www.siuslaw.k12.or.us/page/school-operation-plans-materials Comprehensive Disease Management Plan – https://5il.co/itx5</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010</p>	<p>Board Policy – Students – Communicable Diseases - JHCC & Communicable Diseases - JHCC-AR Board Policy – Staff – GBEB – Communicable Diseases & GBEB-AR – Communicable Diseases Oregon Health Authority & Oregon Department of Education summary of the symptom-based exclusion criteria is linked here & appears on pages 7-9 of the Communicable Disease Management Plan</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>Siuslaw High School has Health Rooms adjacent to the main office; each room can be isolated from the main office area and each other as students await pick up if ill. Siuslaw Middle School – has a Health Room adjacent to the main office; individual rooms and sub-offices are available to students and/or staff that are awaiting pick up from school. Siuslaw Elementary School – has an isolation space in the Health Room adjacent to main office that is cordoned off by curtains area</p>
<p>Emergency Plan or Emergency Operations Plan OAR 581-022-2225</p>	<p>All Siuslaw Schools follow common emergency operations plan for adverse weather closures, utility service interruptions, earthquake / tsunami evacuation, etc. and reunification with parents and guardians.</p>



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none">Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained.In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary.Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.	SHS – Mike Harklerode SMS – Andrew Marohl SES – Amy Flora	SHS – Bev Scott SMS – Ronald Frakes SES – Leonard Ulrich
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none">Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures.Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system.	Ian Jarman, District Nurse	SHS – Mike Harklerode SMS – Andrew Marohl SES – Amy Flora

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Health Representative (<i>health aide, administrator, district nurse, ESD support</i>)	<ul style="list-style-type: none"> • Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner. 	SHS – Mike Harklerode SMS – Jessica Rowbotham SES – Lesa Carnahan	SHS – Jamie Kitchen SMS – Sheri Reavis SES – Leonard Ulrich
School Support Staff as needed: <i>transportation, food service, maintenance or custodial</i>	<ul style="list-style-type: none"> • Advises on prevention/response procedures that are required to maintain student services. 	All schools, grades K-12 – Sara Eberhardt – Food Service Donnie Danials – Facilities & Maintenance Ken Hill – Custodial Services Tammy Trenholm – Transport Services	Siuslaw High School – Mike Harklerode Beverly Scott Siuslaw Middle School – Andrew Marohl Ronald Frakes Siuslaw Elementary – Amy Flora Leonard Ulrich
Communications Lead: <i>staff member responsible for ensuring internal/external messaging is completed</i>	<ul style="list-style-type: none"> • Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. • Shares communications in all languages relevant to school community. 	All grades, K-12 – Ian Jarman, District Nurse	SHS – Mike Harklerode SES – Amy Flora SMS – Andrew Marohl

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
District Level Leadership Support: <i>staff member in which to consult surrounding a communicable disease event</i>	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Andrew Grzeskowiak, Superintendent	Lisa Utz, Director of Special Programs
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Andrew Grzeskowiak, Superintendent	Lisa Utz, Director of Special Programs
Others as identified by team	General consultation on student or staff health issues; return to school timelines as per general Symptom-Based Exclusion Chart or criteria	Ian Jarman, District Nurse	Jamie Kitchen, Health Aide Lesa Carnahan, Health Aide



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- Local Board Policy – [JBB – Educational Equity](#)
- Local Board Policy – [ACB – Every Student Belongs](#)
- [Integrated Guidance Application](#) – Siuslaw adapted Oregon Equity Lens for education decision-making; pages 1-4



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	<ul style="list-style-type: none"> • Frequent school-home communications with students and families • Monitor attendance and engagement in class • Student study teams at each building to review for needed support services
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	Student Study and/or Building Leadership Teams will analyze disaggregated student body data in academic, attendance and discipline data for trends and changes. Poverty is our district's number one indicator for distress outside the school and cuts across multiple other demographic markers. This may require a long-term plan to facilitate a successful return to campus and the learning environment, depending upon the individual circumstance.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	Student Study and/or Building Leadership Teams will engage with students and families to set forth a personalized recovery plan. This personal recovery plan may include, but not be limited to: extended deadlines, high-dosage tutoring, online tutoring, and essential summative work completion. When a student is demonstrating a differential impact, the local building outreach team will contact students and families at home to determine their individual needs. This may require a long-term plan, beyond the traditional academic terms, to facilitate a successful return to campus and the learning environment, depending upon the individual student need.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	<p>Besides the building level team reports, the district equity team and district administration use Early Warning Intervention Indicator Systems to help in determining potential problematic changes in student performance. These systems can help to generate secondary referrals to building level Student Study, MTSS and Counseling Teams to help to prevent downturns before they become, or feel like they become, insurmountable.</p> <p>Mental Health resources list – local & county and general services</p>



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4.**Communicable Disease Mitigation Measures**

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals; the Siuslaw School District will continue to provide information about vaccine clinics in conjunction with our local health partners and advertise vaccination clinic availability around the county for interested staff, students and their family members.
Face Coverings	Face coverings are available to all students and staff during the school day; any person is free to wear a face covering on campus as they choose.
Isolation	Those persons that are actively ill on campus will be isolated pending pickup from school for transportation to home in alignment with current ODE/OHA health guidelines for schools.
Symptom Screening	The District Nurse, Health Aide, and Health Designees are knowledgeable in symptom-based screening for general, school-environment communicable diseases.
COVID-19 Diagnostic Testing	Siuslaw schools will offer on-site testing for ill students and staff, until state supplies exhausted.
Airflow & Circulation	The HVAC systems of the Siuslaw schools are equipped with MERV-10 to MERV-12 filters and iWave Air Ionizer units. All fresh air returns are set to the maximum for outside air exchange. Each classroom, learning space, and support service areas are also equipped with a supplemental HEPA filter unit.
Cohorting	Student groups are monitored by homeroom group or common schedule group; if attendance drops or illnesses increase in those groups to thresholds set by the local public health authority, additional mitigation protocols will be enacted.
Physical Distancing	Physical distancing will be encouraged to the extent possible for all persons while on campus. The goal is for each person to be able to maintain a comfortable zone of personal space in the halls, classrooms and other learning environments.
Hand Washing	Hand washing will be reinforced in the classrooms as a primary hygiene tool, with an emphasis of hand washing at certain times of the day and after certain activities.
Cleaning and Disinfection	Custodial and Maintenance workers perform regular cleaning of high contact surfaces with materials designed for Type 1 enveloped viruses. Additional disinfection is done in areas where known illnesses have occurred with foggers and ultra-violet air purifier units.
Training and Public Health Education	All persons that are actively ill or potentially infectious should remain at home until symptoms subside; the General Symptom Exclusion Summary Chart (el cuadro de resumen de exclusión de síntomas generales) will be used for Students, Teachers, Staff, Volunteers and Visitors as the general guidelines for attendance and participation on campus.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

THE LINK where this plan is available for public viewing:

Operating Information – <https://www.siuslaw.k12.or.us/page/school-operation-plans-materials>

Date Last Updated: **August 25, 2023**

Date Last Practiced: **August 31, 2023**