



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

Brian J. McBride, Ed.D.
Superintendent of Schools

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William R. Blatchley
*Business Administrator/
Board Secretary*

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

FEBRUARY 12, 2020 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on **February 7, 2020**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

5 Presentations

5.01 Student of the Month

6 Reports

- 6.01 Superintendent
 - 6.01a +Interim QSAC Reporting
- 6.02 Board Committees
 - 6.02a Policy & Curriculum
 - 6.02b Finance & Physical Plant
 - 6.02c Human Resources & Negotiation
 - 6.02d Strategic Planning
 - 6.02e Executive
- 6.03 Sending District Reports
 - 6.03a Beverly
 - 6.03b Riverton

- 6.04 Student Representative
- 6.05 PTA
- 6.06 PHSFEE
- 6.07 Borough Liaison

7 Correspondence - none

8 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

9 Consent Agenda Approval

9.01 BE IT RESOLVED that the following reports are hereby accepted and approved

- 9.01a +Enrollment Report – January 2020
- 9.01b +Health Report – January 2020
- 9.01c +HIB/SSDS Report – January 2020
- 9.01d +Volunteers – none
- 9.01e +Fire & Safety Drills – January 2020
- 9.01f +Bill List – 1/8/2020 through 2/5/2020
- 9.01g +Board Secretary Report and the Treasurer Report for December 2019 which have been found to be in agreement
- 9.01h +Transfer Report – December 2019
- 9.01i +Minutes
 - Reorganization Meeting of January 2, 2020
 - Regular Meeting of January 8, 2020
- 9.01j +Student Placements
 - Homebound Instruction for student #3972983723 beginning 1/27/2020
 - Homebound Instruction for student #9601267887 beginning 1/21/2020
 - Homebound Instruction for student #7607008145 beginning 1/27/2020
 - Out-of District Placements: See Appendix
- 9.01k +Travel and Professional Development – see Appendix: Travel & PD

Roll Call Vote Full Board

Motion: _____

Second: _____

10 Old Business - none

11 Policy and Curriculum

11.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

- 11.01a District Policies and Regulations - none
- 11.01b Approve the 2020-2021 Calendar
- 11.01c Accept the Interim QSAC Report-January 8, 2020
- 11.01d Adjust the current Board of Education meeting calendar to include a meeting on Wednesday, May 6, 2020 at 7:00 pm for the purpose of conducting a hearing on the proposed 2020-2021 budget
- 11.01e Curriculum - none
- 11.01f Trips, Student Activities and Fundraisers:
 - See Appendix: Field Trips 9-12
 - See Appendix: Fundraisers 9-12

12 Business, Finance and Operations

12.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of December 31, 2019, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent

12.02a Accept the 2018/2019 audit as presented and discussed. A copy of the audit summary has been made available to the public and for distribution.

12.02b Void the following prior fiscal years' outstanding checks.

2017-18	Check#	Date	Amount
	100640	12/20/2017	\$ 57.00
	101188	5/3/2018	\$ 40.00
	101220	5/29/2018	\$ 177.14
2018-19			
	102153	1/10/2019	\$ 82.00
	102354	2/13/2019	\$ 58.00
	102536	4/5/2019	\$ 61.00
	102575	4/18/2019	\$ 60.00
	102757	5/31/2019	\$ 105.00
	102832	6/25/2019	\$ 75.00

12.02c Recommend entering into agreement with the Palmyra Police Department at a district cost of \$2945.00 to contract services with Critical Response Group of Island Heights, NJ for the purpose of completing collaborative response graphic mapping and integrated floor plans for Palmyra High School and Charles Street School.

12.02d Donations

- Mr. Floyd A. Johnson: \$500 to be applied to outstanding student lunch balances
- PHSFEE and the Hargrove Foundation: \$2,500 to be used for pole/vaulting and other track and field equipment

13 Personnel

13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

13.01a Appointments (pending Criminal History Background check where necessary)

- Michele Levins, PHS Girls Spring Track-Head Coach for 2020 spring season
- Cynthia Kelly, LDT-C, \$71,999, pro-rated, starting February 16, 2020

13.01b Resignations - none

13.01c Leave of Absence - none

*13.01d Substitutes

- Aundrey Peltz, substitute aide, pending criminal history background check

13.01e Student Teacher/Observation

- Mackenzie White, substitute teacher and PHS alumnus, to observe 20 hours in Mr. Rosato's ESL classes during the remainder of the 2019-2020 school year

13.01f Tuition Reimbursement

- William Devlin, EDU 596 Practicum II K-12 Principalship, Gwynedd Mercy University 1/20/2020 to 4/12/2020 as per Collective Bargaining Agreement

Roll Call Vote Full Board

Motion: _____ Second: _____

14 Policy and Curriculum – PK-8

14.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

- 14.01a District Policies and Regulations - none
- 14.01b Curriculum - none
- 14.01c Trips, Student Activities and Fundraisers:
 - See Appendix: Field Trips PreK-8

15 Personnel – PK-8

15.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

- 15.01a Appointments (pending Criminal History Background check where necessary)
 - Taylor Gonzales, After School Program, Tier 1 rate, starting 01/24/2020
 - Student #6469026071, After School Program, starting 02/13/2020
- 15.01b Approve a second MS Boys & Girls Spring Track coach to be paid in accordance with the 2019-2020 Collective Bargaining Agreement
- 15.01c Resignations - none
- *15.01d Leave of Absence
 - Employee #38079901, unpaid leave beginning 2/24/2020

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

16 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

- 16.01 Recognition of members of the Public
- 16.02 Recognition of members of the Board

17 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____

APPENDIX – STUDENT PLACEMENTS

Agenda: February 12, 2020

RECOMMEND the Palmyra Board of Education to ratify and approve the placement of the following student in an out-of-district program for students with disabilities during the 2019-2020 school year.

Item	Student	Placement	Cost	Effective Dates	Non-Resident Fee
A	14787535	Kingsway	\$ 53,195.40 Tuit	1-27-2020	-
			\$8,865.90 ESY	- 6-30-2020	
B	14735684	Archbishop Damiano / St. John of God	\$42,000.00 Tuit	1-8-2020	-
			\$ 8,134.80 ESY	- 6-30-2020	

RECOMMEND the Palmyra Board of Education to ratify and approve the placement of the following student in an out-of-district program during the 2019-2020 school year.

Item	Student	Placement	Cost	Effective Dates	Non-Resident Fee
C	303859	Burlington County Alternative Middle School	\$	Through 6/30/2020	-
			\$		

APPENDIX – TRAVEL/PD
Agenda: February 12, 2020

Jeff Moore	NAFME State Music Conference (revised travel cost from December Agenda)	2/21-23/ 2020	494.84 max	Oakhurst, NJ
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APPENDIX - FIELD TRIPS 9-12

Agenda: February 12, 2020

Date(s)	Organization	Description	Purpose
3/7/2020	German Gr. 9-12	Shawnee High School for Sprach Fest (German activities day)	Interact with other area German students
1/30/2020	Grades 5 & 11	CSS G & T and QUEST students to Memorial Park, Cinnaminson	To conduct an inquiry based field study
5/27/2020	Grades 8 & 9	BCBC Inspire South Jersey Career Expo	Explore career pathways

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

APPENDIX - FIELD TRIPS PreK-8

Agenda: February 12, 2020

Date(s)	Organization	Description	Purpose
3/13/2020	Kindergarten	Broadway Theatre, Pitman	Real world experience of the theatre; explore drama
6/4/2020	Grade 5	Funplex, Mt. Laurel	Participation in interpersonal and group situations while demonstrating appropriate social behaviors

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.