

MINUTES  
REGULAR MEETING OF THE  
BOARD OF EDUCATION – I.S.D. #361  
Monday, May 18, 2015  
Falls High School Library - 5:00 p.m.

**PRELIMINARIES:**

- 1.0 CALL TO ORDER:** Meeting was called to order by Chairperson M. Hebner at 5:00 p.m.
- 2.0 ROLL CALL:** Members present were Gordon Dault, Michelle Hebner, Michael Holden, Tom Holt, Toni Korpi, Heather McBride, student member Gary Harala and Superintendent Kevin Grover.
- Media present: The Journal
- 3.0 PLEDGE OF ALLEGIANCE**
- 4.0 PREVIEW & APPROVAL OF AGENDA:** Superintendent Grover added program item 14.15. Moved by T. Holt, seconded by H. McBride to approve the agenda as presented. Motion carried by a unanimous vote.
- 5.0 OPEN FORUM:**
- 5.1 Public open forum; none
- 5.2 Marva Fairchild, FACS instructor spoke to the display of quilts which were products of the Fashion and Textiles course.

**OLD BUSINESS:**

- 6.0 NONE**

**NEW BUSINESS:**

- 7.0** Adopt a Resolution for renewal of probationary teachers.  
Member G. Dault introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE RENEWAL  
OF THE TEACHING CONTRACTS OF  
PROBATIONARY TEACHERS**

**WHEREAS** Brittany Bolstad, Sarah Bradley, Laura Hayward, Karli Hendrickson, Joseph Krause, Michael Paulson, Paul Peterson, Ryan Puncochar, Alexandra Ringhofer, Jeanna Toninato, and Erin Warren are probationary teachers in Independent School District No. 361, and

**WHEREAS** Brittany Bolstad, Sarah Bradley, Laura Hayward, Karli Hendrickson, Joseph Krause, Michael Paulson, Paul Peterson, Ryan Puncochar, Alexandra Ringhofer, Jeanna Toninato, and Erin Warren have successfully completed a probationary teaching year for 2014-15,

**BE IT RESOLVED**, by the School Board of Independent School District No. 361, that pursuant to Minnesota Statutes 122A.40, Subdivision 5 and the collective bargaining agreement between ISD 361 and EDMN Local 331, that Brittany Bolstad, Sarah Bradley, Laura Hayward, Karli Hendrickson, Joseph Krause, Michael Paulson, Paul Peterson, Ryan Puncochar, Jeanna Toninato, and Erin Warren, probationary teachers in Independent School District No. 361, are hereby granted a probationary teaching position to the extent of 1.0 F.T.E. and Alexandra Ringhofer to the extent of .73 for the 2015-16 school year as evidenced by observation and recommendation of the administration.

**BE IT FURTHER RESOLVED** that written notice be sent to said teachers regarding renewal of his/her probationary position as provided by law, and that said notice shall be in substantially the following form:

Ms. Britany Bolstad//  
XXXXXXXXXX  
International Falls, MN 56649

Dear Ms. Bolstad//:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 361 held on May 18, 2015, a resolution was adopted by a majority roll call vote to renew your probationary position for the 2015-16 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

Yours very truly,  
SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 361  
Gordon Dault, Clerk

The motion for the adoption of the foregoing resolution was duly seconded by M. Holden and upon vote being taken thereon, the following voted in favor thereof: G. Dault, M. Hebner, M. Holden, T. Holt, T. Korpi and H. McBride and the following voted against the same: none whereupon said resolution was declared duly passed and adopted.

**8.0** Adopt resolution for tenure and presentation of plaques.

Member T. Holt introduced the following resolution and moved its adoption:

**RESOLUTION FOR AWARDING CONTRACT LEADING TO "CONTINUING CONTRACT RIGHTS", OR, "TENURE"**

**Whereas** Marva Fairchild, Tamara Koenig, Kristie LaVigne and Jill Morrison have served required number of years of probationary teaching, as prescribed by MS 122A.40, and

**Whereas** Marva Fairchild, Tamara Koenig, Kristie LaVigne and Jill Morrison have successfully met the instructional and professional standards of ISD 361, International Falls Public Schools, as determined by their immediate supervisor Melissa Tate, and Tim Everson, and

**Whereas** Melissa Tate, Principal, Tim Everson, Principal and Kevin Grover, Superintendent, now recommend Marva Fairchild, Tamara Koenig, Kristie LaVigne and Jill Morrison to the school board to faculty tenure,

**Be it resolved** that Tamara Koenig, Kristie LaVigne and Jill Morrison, upon recommendation of the administration be granted faculty tenure to the extent of 1.0 FTE. and Marva Fairchild to the extent of .83 FTE with all its privileges and responsibilities, effective the 2015-16 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Member T. Korpi and upon voice vote being taken thereon, the following voted in favor thereof: G. Dault, M. Hebner, M. Holden, T. Holt, T. Korpi and H. McBride

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

- 9.0** Moved by G. Dault, seconded by T. Holt to reassign Jay Boyle to a 3-4 period technology integrationist position with remaining FTE to be a math teaching assignment to equal a 1.0 FTE. Motion carried by a unanimous vote.
- 10.0** Moved by M. Holden, seconded by T. Korpi to utilize PER monies to purchase the HMH Journeys Pre K – 5 reading curriculum. Motion carried by a unanimous vote.
- 11.0** Moved by G. Dault, seconded by H. McBride to work with Northland Special Education Cooperative to provide an alternative school setting for the 2015-16 school year. Motion carried by a unanimous vote.
- 12.0** Moved by T. Holt, seconded by T. Korpi to hire an additional special education position for the 2015-16 school year. Motion carried by a unanimous vote.
- 13.0** Moved by T. Holt, seconded by M. Holden to approve technology considerations item 1; closet switch replacement contingent upon e-rate funding and item 2; SMART boards and projectors. Motion carried by a unanimous vote. Item 3 was not acted upon in order to seek other funding sources.
- 14.0 Program Consent:** Moved by T. Holt, seconded by M. Holden to approve the program consent agenda items as presented. Motion carried by a unanimous vote.

14.1 Approve donations in the amount of \$6280.12

Regular Donations

4/21/15 VFW Post 2948; PBIS Awards	\$200.00
4/22/15 McDonald's (Mc Teacher Night); Falls Elementary School	\$703.97
4/23/15 Memorials given on Behalf of JoAnn Bokovoy; PALS Group	\$260.00
4/22/15 Parent Involvement Committee; 6th Grade Science Fair Supplies	\$207.82
4/28/15 Schwan's Cares; 6th Grade Field Trip	\$122.39
4/28/15 Box Top for Education; 7-8th Grade	\$236.40
5/1/15 Track Boosters; Volunteer Track Coach	\$2500.00
5/4/15 Parent Involvement Committee; FES Classroom Supplies	\$174.54
5/6/15 In Memory of Grandma Jackie from Renee' Horn; FES Library	\$100.00

TOTAL \$4505.12

Falls High School Prom Donations

Almost Lindy's	Sweatshirt
American Family Insurance- John Cann	Golf Pack Tote
AMP Salon	Hair Car Package
Border Bar Pizza	2 \$15 Gift Cards
Border State Bank	2 Gift Packs
Borderland Jewelry	2 \$25 Gift Cards
County Market	\$40 Gift Card
County Market	After Prom Donuts, Muffins & Juice
Einarson Flying Service	2 Sweatshirts, 2 T-Shirts & 2 Hats
Elks Lodge #1599	\$50
Exact Eye Care	Costa Sunglasses
Fairview Healthline Medical Supply	Blanket & Fruit Infuser Bottle
Farmers Ins. Ronna MacKay	Gift Pack
Intl Falls Fire Dept	\$50
Forestland	2 \$25 Gift Certificates
Gearhart's Floral & Gifts	Table Centerpieces
Giovanni's	2 \$10 Gift Cards
Hardees	5 Sandwich & Cookie Coupons
It's A Girl Thing	\$35 & \$50 Gift Card
KGHS-AM & KSDM-FM	4 Twins Tickets
Mason's on Main	\$50 Gift Card
Meyers Glass	\$25
Napa Auto Parts	2 \$25 Gift Card
Northern Exposure	Hair Pack & Tan

Roche's Towing	\$150
Steve Boyum's Construction	\$200
Subway	4-6 inch Subs
Randy Pozniak CPA	\$20
Swanky Sweet Peas	Pink Gift Card Box

Total Value Prom Donations \$1775.00

- 14.2 Approve the minutes from the regular meeting of April 20, 2015.
- 14.3 Approve the bills due and payable amounting to \$233,022.39
- 14.4 Accept the single bid from Land O' Lakes for milk products for the 2015-16 and 2016-17 school years.
- 14.5 Accept the single bid from Voyageur Charter/Rinke Bus for to/from transportation services on Routes 9 and 11 for the 2015-16 school year.
- 14.6 Accept the single bid from Cedulie's Photography for school picture services for the 2015-16 and 2016-17 school years.
- 14.7 Receive final 2014-15 revenue and expenditure budgets for adoption in June.
- 14.8 Receive revised 2015-16 revenue and expenditure budgets for adoption in June.
- 14.9 Approve a Concurrent Enrollment Agreement with Vermillion Community College for the 2015-16 school year.
- 14.10 Approve a Concurrent Enrollment Agreement with Lake Superior College for the 2015-16 school year.
- 14.11 Adopt the 2015-16 Resolution for Membership In the Minnesota State High School League.
- 14.12 Approve a contract with the Ft. Frances Lakers for summer ice time rental.
- 14.13 Approve a collaborative agreement with Kootasca Head Start & Early Head Start for the period of July 1, 2015 through June 30, 2016.
- 14.14 Approve the Memorandum of Understanding with Local 331 for participation in the Quality Compensation Program (Q-Comp) for the 2015-16 school year
- 14.15 Approve the low bid from Range Cornice in the amount of \$133,763 for the Falls High roofing replacement project.

**15.0 Personnel Consent:** Moved by G. Dault, seconded by T. Holt to approve the personnel consent agenda items as presented. Motion carried by a unanimous vote.

- 15.1 Accept the resignation of Derek Dowty as head boys basketball coach effective immediately.
- 15.2 Accept the resignation of Luke Zika as assistant boys basketball coach effective immediately.
- 15.3 Accept the resignation of Glen Anderson as head football coach effective immediately.
- 15.4 Approve the hire of the following individuals for coaching positions for seasons during the 2015-16 school year and in accord with Schedule "D" of the Master Agreement between ISD 361 and Local 331.
  - Jill Herzig - head girls swim
  - Teresa Stone - assistant girls swim
  - Tony Casareto - head football
  - Ryan Puncochar – assistant football
  - Chris Wade - assistant football
  - Paul Hjelle - head boys & girls cross country
  - Sheryl Hendrickson – assistant boys & girls cross country
  - Erin Shikowsky - head girls' volleyball
  - Deana Lorenson - assistant girls' volleyball
- 15.5 Acknowledge Kristy Taylor as a volunteer girls swim coach for the 2015 season.

- 15.6 Accept the resignation of Rhonda Johnson as a paraprofessional with last day of employment May 29, 2015.
- 15.7 Approve a request from Dawnelle Meyers, paraprofessional, for two days (15 hours) unpaid leave on May 7 & 8, 2015 in accord with Article 9, Section 2 from the Master Agreement between ISD 361 and Local 4798.
- 15.8 Approve a request from Susan Palm, School Nurse, for one day of unpaid leave on Monday, May 18.
- 15.9 Approve the termination of Niki Kossow, paraprofessional per recommendation of Principal Tim Everson with last day of employment April 23, 2015.
- 15.10 Approve a contract with David Skwarok as Technology Director for the 2015-16 school year.

**16.0 Policy Consent:** Moved by M. Holden, seconded by T. Korpi to approve policy consent agenda items as presented. carried/failed

- 16.1 Adopt revised policies:
  - Policy 404 Employment Background Checks
  - Policy 405 Veteran's Preference Hiring
  - Policy 406 Public and Private Personnel Data
  - Policy 407 Employee Right-to-Know – Exposure to Hazardous Substances
  - Policy 408 Subpoena of a School District Employee
- 16.2 Second reading for revised policies for adoption in June:
  - Policy 208 Development, Adoption and Implementation of Policies.
  - Policy 410 Family and Medical Leave Policy
  - Policy 413 Harassment and Violence
  - Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults
  - Policy 416 Drug and Alcohol Testing
  - Policy 418 Drug-Free Workplace/Drug-Free School
- 16.3 First reading for revised policies for adoption in July:
  - Policy 419 Tobacco-Free Environment
  - Policy 420.5 Communicable Disease Policy
  - Policy 421 Gifts to Employees
  - Policy 423 Employee- Student Relationships
  - Policy 427 Staff Development

**REPORTS AND INFORMATION:**

**17.0 Administrative Reports:**

- 17.1 Tim Everson, Principal
  - Enrollment is 610
  - Secured a complete AA degree offering for Falls High students and a 40 credit transfer curriculum; held parent & student meeting to present program
  - Rotary Scholarship Awards night tonight; 5/29 last day for seniors all others 6/4 with graduation 6/7 at 3:00
  - Union 331 donated money to be utilized for PBIS rewards
- 17.2 Melissa Tate, Principal
  - Enrollment is 585
  - the PIE committee donated \$1,000 for PBIS rewards; "Mr. Pete" grant received for startup of a PBIS store
  - Relay recess earned \$2949.96 in two days.
  - End of year awards & picnic on 5/29 and carnival on 6/4
- 17.3 Kevin Grover, Superintendent
  - Application was submitted for participation in "School Climate Improvement Program"

- Minnesota Partnership for Collaborative Curriculum
- The Legislature may provide for an earlier start date for FY16
- Attended meeting on MSBA Superintendent Evaluation method; will bring goals in June.

**18.0 Committee Reports:**

18.1 Student member Gary Harala gave an update on the spring sports.

**19.0 Reception for Newly Tenured Teachers;** Meeting was recessed at 6:20 p.m.

**20.0 CLOSED SESSION FOR NEGOTIATIONS STRATEGY:** Chairperson declared meeting closed at 6:35 p.m. to discuss negotiations strategy for negotiations with Local 331 on Tuesday, May 19<sup>th</sup>.

**21.0 REOPEN MEETING AND SUBSEQUENT ADJOURNMENT**

Moved by T. Holt and seconded by M. Hebner to reopen and adjourn meeting at 6:45 p.m. Motion carried by a unanimous vote.

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**Attest: G. Dault, Clerk**

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**Date Signed**