

MINUTES
REGULAR MEETING OF THE
BOARD OF EDUCATION – I.S.D. #361
INTERNATIONAL FALLS, MINNESOTA
Monday, March 16, 2015
Falls High School Cafeteria – 5:00 P.M.

PRELIMINARIES:

- 1.0 CALL TO ORDER:** Meeting called to order by Chairperson Hebner at 5:00 p.m.
- 2.0 ROLL CALL:** Present were G. Dault, M. Hebner, M. Holden, T. Holt, T. Korpi, H. McBride, student member G. Harala and Superintendent K. Grover.
Media Present: The Journal
- 3.0 PLEDGE OF ALLEGIANCE**
- 4.0 PREVIEW & APPROVAL OF AGENDA**
Moved by T. Holt, seconded by M. Holden to approve the agenda as presented. Motion carried by a unanimous vote.
- 5.0 OPEN FORUM:**
 - 5.1 February student of the month certificate presented to Clay Bergstrom
 - 5.2 March student of the month certificates presented to Sulamita Zastavskiy and Gregory Harris.
 - 5.4 Public open forum; none

OLD BUSINESS:

- 6.0** Motion to adopt the FY16 expenditure budget. moved by M. Holden, seconded by T. Holt; carried unanimously

NEW BUSINESS:

- 7.0** Received report on MSBA survey with approval scheduled for April meeting.
- 8.0** Received a draft copy of 2015-16 Facility plan for adoption in April.
- 9.0** Member T. Holt introduced the following resolution and moved its adoption.

RESOLUTION DELEGATING DUTIES OF CLERK AND TREASURER

WHEREAS, Minnesota Statutes §123B.14, Subd. 1. empowers the School Board to combine the duties of the office of Clerk and Treasurer of the School Board in one person in the Office of Business Affairs of the School District.

WHEREAS, the School District has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT the Business Manager of the School District is designated by the School Board of Independent School District No. 361 to perform the duties of Clerk and Treasurer of the District and/or further delegate to an appropriate individual employed in the Administrative Office of Independent School District No. 361.

Motion was duly seconded by member G. Dault. Roll call vote: Ayes: G. Dault, M. Hebner, M. Holden, T. Holt, T. Korpi and H. McBride: Nay: none

Whereupon such Resolution was declared duly passed and adopted.

10.0 Motion to direct administration to post and recommend a candidate for hire for Maintenance/Transportation Director per job outline. Moved by M. Holden, seconded by T. Holt; carried unanimously.

11.0 Program Consent: Motion to approve the program consent agenda items as presented. Moved by T. Korpi, seconded by M. Holden; carried unanimously

11.1 Approve donations in the amount of \$14,921.43

PBIS Donations

North Star Publishing; 10,000 PBIS Reward Redemption Tickets	\$200.00
Stewarts Super One; Cash Donation for PBIS Items	\$500.00
Stewarts Super One; 30 \$5 Gift Certificates	\$150.00
Cine 5-Mason Hanover; 45 Movie Passes	\$382.50
McDonalds; Food Certificates	\$55.00
Subway; 9 6" Subs	\$40.00
J2M; Special Price on PBIS T-Shirts	
Rainy Lake Medical Center; PBIS T-Shirts	\$500.00
Sportsman's Service; Ice Fishing Rod and Reel	\$30.00
Hardees; 12 Sandwich Cards	\$84.00
The Sport Shop; Gift Cards	\$20.00
Dairy Queen; 14 Dilly Bars	\$42.00
Michelle Hebner	Coffee Mugs
County Market	Root Beer Float supplies
Rainy Lake Chiropractic; 20 Water Bottles	\$40.00
Rainy Lake Chiropractic; Sundae Reward Day Supplies	\$80.00
Outdoorsman Headquarters	2 for 1 Gift Certificates
Outdoorsman Headquarters; 5 Certificates for Minnows	\$16.00
Joe Krause; 10 Minnow Certificates from Outdoorsman	\$32.00
Joe Krause; 2 for 1 Cases of Water from Coca Cola	\$20.00
Joe Krause; Bronco Bags	\$60.00
Domino's Pizza	Discount for Award Pizza's
TruStar Credit Union	Donation towards Bronco Wall Mural
Timber Pins Bowling; 50 Free Bowling passes with Shoes	\$150.00
Border Boxes	<u>Bronco Pride Banners</u>
	\$2401.50
TOTAL	

Prom Donations

Chocolate Moose-Gift Cards	\$15.00
Cine 5-Shirts & Movie Passes	\$28.00
City Drug-Photo Light Box	\$20.00
Coca-Cola Bottling Co-Pop & Water	\$200.00
Coffee Landing-Sweatshirt & Gift Card	\$50.00
Donna Taylor (Ridgeview)	\$250.00
Unique Photo Works-2 Top Ten Gift Cards & 2 Unique Photo Gift Cards	\$60.00
Falls International Airport-2 sweatshirts, 2 T-shirts & 2 hats	\$60.00
Falls License Bureau-Personalized License Plate	\$75.00
Falls Lumber Company-Sweatshirt	\$30.00
Falls Chiropractic	\$25.00
Hanson's Outpost	\$25.00
Northern Lumber-Flashlight	\$30.00
North Country Collision	\$40.00
Northern Auto Parts-Tool Set	\$50.00
Northern Reliable Insurance	\$50.00
Pelland Welding	\$20.00
Ronnings	\$40.00
Rose Garden-2 \$25 Gift Cards	\$50.00

Salon 437-Curling Iron	\$50.00
Sandy's Restaurant- 4 \$10 Gift Certificate & Sweatshirt	\$70.00
Sandy's Restaurant	\$80.00
Sears-2 Dart Boards	\$60.00
Sha-Sha Resort-2 Hats & 2 Cups	\$40.00
Shannon's Plumbing & Heating	\$50.00
Shermoen & Jaksa	\$50.00
Sherrie Wright (Wright Interiors)	\$50.00
Sjoblom Landscape & Nursery-Fancy Light	\$50.00
Slumberland- Bed Sheet Set	\$50.00
The Sports Shop-Gift Card	\$20.00
Sportsman's Service-Cooler	\$40.00
Timberpins Bowling Alley- 1Hr Free Bowling	\$20.00
Up North Builders	\$200.00
VFW	\$25.00
Wherley Motors	\$25.00
Melissa Norton-2 Gift Cards	\$20.00
Borderland Auto Repair-Oil Change	\$40.00
Rainy Lake Oil-Gift Card	\$25.00
IFalls Chamber Of Commerce-2 Workout Shirts	<u>\$40.00</u>
TOTAL	\$ 2123.00

Regular Donations

Box Tops for Education; Falls High School	\$308.93
Box Tops for Education; Falls Elementary School	\$2159.78
Target (Take Charge of Education); FES	\$258.36
Target (Take Charge of Education); WEE	\$43.91
Coca-Cola of Intl Falls; Bronco Hall of Fame	\$250.00
Stewart's Super One; Bronco Hall of Fame	\$500.00
Northern Reliable Insurance; Bronco Hall of Fame	\$250.00
Frank Youso; Bronco Hall of Fame	\$1000.00
Boise Paper; Bronco Winter Athletics	\$650.00
Bronco Track Booster; Vaulting Pole	\$686.91
Bill Higham (North Border Financial Services);Wrestling Program	\$50.00
Neil & Tim Sheehy; Bronco Hall of Fame	\$2000.00
Schwan's Cares; 6 th Grade Trip	\$739.04
Family of Walter Scheela; Bronco Hall of Fame	\$1000.00
Dean & Jacquelyn Blais; Bronco Hall of Fame	<u>\$500.00</u>
TOTAL	\$10,396.93

- 11.2 Approve the minutes from the regular meeting of February 17, 2015
- 11.3 Approve the bills due and payable amounting to \$262,380.39.
- 11.4 Approve the 2015-16 school calendar.
- 11.5 Approve continuation of "early release" Wednesdays for the 2015-16 school year.
- 11.6 Grant permission to let bids for transportation routes and milk for 2015-16 and 2016-17.
- 11.7 Approve a contract with Northeast Service Cooperative for health and safety services for the period of July 1, 2015 through June 30, 2017 in the amount of \$7,454.16 per year.

12.0 Personnel Consent: Motion to approve the personnel consent agenda items as presented. Moved by G. Dault, seconded by T. Holt; carried unanimously

- 12.1 Accept the resignation due to retirement of Janet Underdahl, paraprofessional, with the last day of employment 2/27/15 and in accord with the Master Agreement between ISD 361 and Local 4798.

- 12.2 Approve the hire of Heather Swanson as a 4.25 hr/day paraprofessional effective February 23, 2015 and in accord with the Master Agreement between ISD 361 and Local 4798.
- 12.3 Approve the hire of Kristine Morgan as a 7.33 hr/day paraprofessional effective March 2, 2015 and in accord with the Master Agreement between ISD 361 and Local 4798.
- 12.4 Accept the resignation of Kristine Morgan, paraprofessional, with last day of employment March 4, 2015 and in accord with the Master Agreement between ISD 361 and Local 4798.
- 12.5 Approve a request from Sheryl Hendrickson, ESP, for five hours unpaid leave in accord with Article 9, Section 2, Subd. 1 of the Master Agreement between ISD 361 and Local 4798.
- 12.6 Approve a request fromCarolynn Peterson, ESP, for one hour unpaid leave in accord with Article 9, Section 2, Subd. 1 of the Master Agreement between ISD 361 and Local 4798.

13.0 Policy Consent:

- 13.1 Second reading for revised policies for adoption in April:
 - 13.1.1 Policy 201 Legal Status of the School Board;
 - 13.1.2 Policy 202 School Board Officers
 - 13.1.3 Policy 204 School Board Meeting Minutes
 - 13.1.4 Policy 206 Public Participation in School Board Meetings....
 - 13.1.5 Policy 208 Development, Adoption and Implementation of Policies.
 - 13.1.6 Policy 213 School Board Committees for adoption in April.
 - 13.1.7 Policy 214 Out-of-State Travel by School Board Members
 - 13.1.8 Policy 511 School Fundraising
- 13.2 First reading for revised policies for adoption in May:
 - 13.2.1 Policy 404 Employment Background Checks
 - 13.2.2 Policy 405 Veteran's Preference Hiring
 - 13.2.3 Policy 406 Public and Private Personnel Data
 - 13.2.4 Policy 407 Employee Right-to-Know – Exposure to Hazardous Substances
 - 13.2.5 Policy 408 Subpoena of a School District Employee

REPORTS AND INFORMATION:

14.0 Administrative Reports:

- 14.1 Tim Everson, Principal
 - 14.1.1 Enrollment 617
 - 14.1.2 MCA testing begins March 18th; will serve breakfast to students prior
 - 14.1.3 Group to PBIS training in Bemidji
 - 14.1.4 Spring sports have begun
 - 14.1.5 Quarter 3 ends Friday the 20th; still securing CEP classes for 15/16
 - 14.1.6 Thank you to City Crew for snow removal from baseball/softball fields
- 14.2 Melissa Tate, Principal
 - 14.2.1 Enrollment 588
 - 14.2.2 All students on preschool waiting list now placed in the new class
 - 14.2.3 MCA testing begins first week April.
 - 14.2.4 McDonalds teacher night raised approximately \$700.
- 14.3 Kevin Grover, Superintendent
 - 14.3.1 RFP property, liability and workers' compensation insurance; quotes to be received and brought to Board in April or May.

- 14.3.2 School picture bid; revising specifications for upcoming bid process
- 14.3.3 MSBA Phase 3 training available in Bemidji.
- 14.3.4 New .6 FTE preschool position will be advertised.
- 14.3.5 Legal counsel advises payment of third party Engineer Co. on pool project.
- 14.3.6 Wrestling mats to arrive.

15.0 Committee Reports:

- 15.1 Student member; gave an update on the sports and cocurricular activities.

16.0 WORK SESSION; review of procedural information gathered at MSBA Officer's Workshop.

17.0 ADJOURNMENT

Motion to adjourn at 6:27 p.m. Moved by M. Hebner, seconded by G. Dault; carried unanimously.

Attest: G. Dault, Clerk

Date Approved

