

MINUTES
REGULAR MEETING OF THE
BOARD OF EDUCATION – I.S.D. #361
INTERNATIONAL FALLS, MINNESOTA
August 18, 2014
Falls High School Cafeteria – 5:00 P.M.

PRELIMINARIES:

- 1.0 CALL TO ORDER:** Meeting was called to order by Chairperson Gordon Dault at 5:00 p.m.
- 2.0 ROLL CALL:** Members present were Gordon Dault, Michelle Hebner, Michael Holden, Darrell Wagner and Dena Wenberg. Also present was Superintendent Kevin Grover. Member absent was Willi Kostiuk.
- Media Present: The Journal
- 3.0 PLEDGE OF ALLEGIANCE**
- 4.0 PREVIEW & APPROVAL OF AGENDA:** Moved by M. Hebner, seconded by D. Wagner to approve the agenda with the addition of a report by Principal Tim Everson. Motion carried with a unanimous vote.
- 5.0 OPEN FORUM**
- 5.1 Public Open Forum
- 5.1.1 Ralph Ruelle addressed the Board with a request to allow lettering for a Falls High Bowling Team.
- 5.1.2 Mike Hedtke, Football Booster Club, addressed the board with a request for the District to upgrade electrical service at Bronco Stadium to enable them to purchase a new sound system.
- 6.0** Moved by D. Wenberg, seconded by M. Hebner to approve the minutes from the regular meeting of July 21, 2014. Motion carried by a unanimous vote.
- 7.0** Moved by D. Wagner, seconded by M. Holden to approve the bills due and payable amounting to \$538,649.57. moved _____ second _____ carried/failed

OLD BUSINESS: none

NEW BUSINESS:

- 8.0 Program Consent:** Moved by D. Wenberg, seconded by D. Wagner to approve items 8.1-8.2. Motion carried by a unanimous vote.
- 8.1 Accept donations in the amount of \$3,271.20
- | | | |
|---------|--|-----------|
| 7/21/14 | Schwan's Cares; 6th Grade Trip Fund | \$136.20 |
| 7/23/14 | In Honor of Helen Smerika from the Birthday Club; Project Read | \$80.00 |
| 7/28/14 | Cedulie's Photography; ISD # 361 School Calendar | \$250.00 |
| 7/29/14 | Stewart's Super One; ISD # 361 School Calendar | \$500.00 |
| 7/31/14 | TruStar Federal Credit Union; ISD #361 School Calendar | \$250.00 |
| 8/5/14 | Memorial Donations to Wallace Haglund Scholarship Fund | \$1825.00 |
| 8/12/14 | Cine, Inc.; ISD # 361 School Calendar | \$250.00 |

8.2 Approve a Purchase of Service Agreement with Range Mental Health Center.

9.0 Personnel Consent: Moved by D. Wagner, seconded by M. Hebner to approve items 12.1 – 12.9.7. Motion carried by a unanimous vote.

9.1 Approve the hire of Teresa Stone as Assistant Girls' Swim Coach for the for the 2014-15 season and in accord with Schedule "C" of the Master Agreement between ISD 361 and Local 331.

9.2 Acknowledge Jerrod Kostiuk as a volunteer football coach for the 2014 season.

9.3 Accept the letter of resignation of Angela Schwartz at Community Enrichment Coordinator effective August 15, 2014.

9.4 Approve a leave of absence request from Tracy Duhant, paraprofessional, for the 2014-15 school year and in accord with Article 9, Section 3 of the Agreement between ISD 361 and Local 4798.

9.5 Approve the hire of Laurie Jo Villwock as a 1.0 FTE media generalist for the 2014-15 school year and in accord with the Master Agreement between ISD 361 and Local 331.

9.6 Approve the hire of Jenny Vohler as the Community Education Enrichment Coordinator effective August 12, 2014 and in accord with Policy 426 At Will.

9.7 Approve the hire of Ardel Henriksen as the Assessment Coordinator for the 2014-15 school year with approximately 280 hours and in accord with Schedule "D" hourly pay rate of the Master Agreement between ISD 361 and Local 331.

10.0 POLICY CONSENT AGENDA: Moved by M. Hebner, seconded by D. Wenberg to approve policy consent agenda items as presented. Motion carried by a unanimous vote.

10.1 Approve Falls Elementary Student Handbook

10.2 Approve Falls High School Handbook

11.0 Other New Business:

11.1 Adopt the Resolution Relating to the Election of School Board Members and Calling the School District General Election.

Member M. Hebner introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 361, State of Minnesota, as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing **three** members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they

had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 4th day of November, 2014.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said election to be provided to the County Auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates, and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 361 INTERNATIONAL FALLS GENERAL ELECTION NOVEMBER 4, 2014

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:

SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

TOM HOLT

write-in, if any

write-in, if any

write-in, if any

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

The motion for the adoption of the foregoing resolution was duly seconded by

Member D. Wagner and upon vote being taken thereon, the following voted in favor thereof:
G. Dault, M. Hebner, M. Holden, D. Wagner, D. Wenberg
and the following voted against: none
whereupon said resolution was declared duly passed and adopted.

- 11.2 Adopt the Notice of Special Election relating to a ballot question for a seven member board. Moved by M. Hebner, seconded by M. Holden. Roll Call Vote: Aye: M. Hebner, M. Holden, D. Wenberg Nay: G. Dault, D. Wagner Motion passed by a 3-2 vote.

REPORTS AND INFORMATION:

12.0 Administrative Reports:

- 12.1 Kevin Grover, Superintendent
- 12.1.1 PBIS ticket rewards; Would like authorization from School Board to give free single-event tickets to students as part of the PBIS reward program. Board supported idea.
 - 12.1.2 Athletic Trainer; District needs to find either a volunteer with medical background or pay a medical person to be present at home contact sports events.
- 12.2 Tim Everson, Falls High School Principal
- 12.2.1 With no definite numbers enrollment is fairly stable at this point with 546 currently enrolled for grades 7-12.
 - 12.2.2 Practice has begun for falls sports.
 - 12.2.3 A three-day in-service is planned for next week with topics such as new teacher observations, PBIS, student mental health and CEP being covered.
 - 12.2.4 Custodians have performed a great job getting building ready; noteworthy is the new office entry configuration which should serve public and students better.
 - 12.2.5 Orientation for 6th graders on Wednesday at 4:30 and Meet Teacher Night from 5:00 – 7:00. Orientation for 7th graders and “new” students is at 5:00 with Meet Teacher time from 5:30 – 7:30.
 - 12.2.6 Jim Jelinske will be presenting a workshop to all staff on customer service and bullying. He will return in September as a follow-up and also present to public.

13.0 Committee Reports: none

Chairperson Dault recessed the meeting for a brief tour of the new office area.

CLOSED SESSION: Moved by M. Hebner, seconded by G. Dault to enter into a closed session to discuss Local 510 negotiations at 5:35 p.m. Motion carried by a unanimous vote.

REOPEN AND ADJOURNMENT: Moved by D. Wagner, seconded by M. Hebner to reopen the meeting at 5:40 p.m. Moved by D. Wagner, seconded by M. Holden to adjourn the meeting at 5:40 p.m. Motions carried by a unanimous vote.

Attest: D. Wenberg, Treasurer