

MINUTES  
REGULAR MEETING OF THE  
BOARD OF EDUCATION – ISD #361  
INTERNATIONAL FALLS, MINNESOTA  
***Monday, December 19, 2011 – 6:00 p.m.***  
***Falls High School Cafeteria***

**1.0 BUDGET WORK SESSION:** A budget work session was held at which time ADM's, Revenue and Expenditure calculations for the FY12 budget were reviewed. No action was taken.

**2.0 CALL REGULAR MEETING TO ORDER:** The regular meeting was called to order by Chairperson Michelle Hebner at 6:00 p.m.

**3.0 ROLL CALL:** Members present were Mark Lassila, Will Kostiuik, Michelle Hebner, Darrell Wagner, Stuart Nordquist and Dena Wenberg. Also present were student member Aleena Wilson and Superintendent Jeff Peura.

Media Present: The Journal, KGHS-KSDM Radio Station

**4.0 PLEDGE OF ALLEGIANCE**

**5.0 APPROVAL OF AGENDA**

Moved by W. Kostiuik, seconded by D. Wenberg to approve the agenda as presented. Motion carried by a unanimous vote.

**6.0 FUTURE MEETING DATES**

**6.1** Note the regular meeting of the Board in January is Tuesday the 17th due to Martin Luther King Day.

**6.2** Note the regular meeting of the Board in February is Tuesday the 21st due to Presidents' Day.

**7.0 OPEN FORUM**

**7.1** December Students of the Month certificates were presented to Justin Kapla and Bailey Bernard.

**7.2** Local 331 recognized members of the music department Michelle Boelk, Jeannie Strand and Elizabeth Strandberg.

**7.3** Local 4798 recognized Educational Support Professionals Linda Bahr and Angel Boe.

**7.4** Swim team members Rachel Adams and Haley Bates presented a \$2,000 check on behalf of the boys & girls swim team as a donation into the pool repair fund earned through their fundraising efforts to date.

**7.5** Swim Team Booster club representatives Diane Adams and Karen Bates presented a \$2,000 check as a donation into the pool repair fund.

**8.0 CONDUCT A TRUTH IN TAXATION HEARING:** Superintendent J. Peura reviewed graphs portraying Pay11 vs. Pay12 levy comparisons demonstrating an 11.84% decrease in school district levy. One member from the audience questioned their tax statement.

**9.0 APPROVAL OF PAST MEETING MINUTES**

Moved by D. Wagner, seconded by W. Kostiuk to approve the minutes of the regular meeting of November 21, 2010. Motion carried by a unanimous vote.

**10.0 AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by M. Lassila, seconded by D. Wagner to approve the bills due and payable amounting to \$411,378.55. Motion carried by a unanimous vote.

**11.0 CONSENT AGENDA**

**11.1 Programs**

- 11.1.1 Accept November donations in the amount of \$7,005.69
- |          |   |              |
|----------|---|--------------|
| 11/4/11  | Boise; Project Read                         | 750.00       |
| 11/7/11  | Various Donors; FHS choir                   | 258.01       |
| 11/10/11 | Various Donors; FHS choir                   | 1941.00      |
| 11/10/11 | Various Donors; FHS choir                   | 428.30       |
| 11/15/11 | Stuart & Sue Nordquist; Hall of Fame        | 300.00       |
| 11/15/11 | Super One; Hall of Fame                     | 500.00       |
| 11/15/11 | Coca Cola; Hall of Fame                     | 250.00       |
| 11/17/11 | Northland Foundation; Falls Elem.           | 1000.00      |
| 11/22/11 | Various Donors; FHS choir                   | 90.00        |
| 11/22/11 | Various Donors; FHS choir                   | 252.00       |
| 11/22/11 | Various Donors; FHS choir                   | 36.38        |
| 11/30/11 | Boise; Hall of Fame                         | 1200.00      |
|          | Harvey Dvergsten; 1 <sup>st</sup> Grade-WEE | 100 pumpkins |
- 11.1.2 Approve the American Indian Education Transmittal of Resolution and Parent Committee Roster for the 2011-12 school year.
- 11.1.3 Approve the Memorandum of Agreement between ISD 361 and RRCC for shared facility use.
- 11.1.4 Establish an "Assigned Fund Balance" to include appropriate account codes for receipt of donations, processing of expenditures and recording of assigned fund balance for the specific purpose of the "Scheela Field Improvement Project".
- 11.1.5 Authorize rental and access by Business Manager Stacy Frederickson of a Safe Deposit Box at Bremer Bank.

Moved by W. Kostiuk, seconded by D. Wagner to accept the program consent agenda items as presented. Motion carried by a majority vote with Board Members M. Lassila, W. Kostiuk, M. Hebner and D. Wagner voting in favor and Members S. Nordquist and D. Wenberg voting against.

**11.2 Personnel**

- 11.2.1 Approve a request from Maggie McBride for four days unpaid leave from March 5, 2012 through March 8, 2012.
- 11.2.2 Approve a "Retired Teacher Teaching Contract" with Marva Fairchild for the period of January 21, 2012 through June 1, 2012.
- 11.2.3 Acknowledge the following Type III van drivers for various school activities: Steve Early, Steven Vergeldt, Eric Silvers, Tom Holt, Alan Henningsen, Jay Bartkowski and Will Kostiuk.
- 11.2.4 Acknowledge Brett Lucek as a volunteer Boys' Hockey Coach for the 2011-12 season.
- 11.2.5 Accept the resignation of Diane Wenger as an Educational Support Professional effective December 23, 2011.

Moved by S. Nordquist, seconded by M. Lassila to accept the personnel consent agenda items as presented. Motion carried by a unanimous vote.

## **12.0 RECEIVE DRAFT COPY OF FY12 CAPITAL OUTLAY FACILITY PLAN.**

## **13.0 ADOPT THE FY12 REVISED REVENUE AND EXPENDITURE BUDGET**

Moved by D. Wagner, seconded by M. Lassila to adopt the FY12 revised revenue and expenditure budgets. Motion carried by a unanimous vote.

## **14.0 LEVY APPROVAL**

Approve the 2011 Levy payable in 2012 to secure maximum state funding for education noted in the Minnesota Department of Education documents as follows:

General Fund	\$ 1,640,595.15
Community Service Fund	\$ 126,362.26
General Debt Service Fund	\$ 176,519.00
Grand Total Certified Levy	\$ 1,943,476.41

Moved by S. Nordquist, seconded by W. Kostiuk to approve the 2011, payable 2012 levy. Motion carried by a unanimous vote.

## **15.0 ADMINISTRATIVE REPORTS**

**15.1** Andy Fougner, RTI Coordinator, gave the report on behalf of Principal Jerry Hilfer.

15.1.1 Enrollment is currently 658 which is two less than last month.

15.1.2 District Improvement Plan: The district improvement plan has been completed and approved by the Northeast Service Cooperative who will forward it on to the Department of Education for approval. The three main parts of the action plan are: 1) provide professional development in

- Differentiated Instruction for Pre K – grade 12 staff and also Response to Intervention training for grades 7-8 staff. A staff visit to Chisago Lakes Middle School is planned as they utilize RTI during their six period day for grades 7-8. 2) Students in grades K-10 will take the STAR math assessment for placement of students. 3) Re-establish a Parent Involvement Committee to further parent communication and involvement.
- 15.1.3 Special education staff have met several times with staff from the Northland Special Education to receive training on strand-based IEP's. They have also had several guest speakers.
  - 15.1.4 A "Reading Well by 3<sup>rd</sup> Grade" initiative by the State of Minnesota requires districts to have a plan submitted in Spring of 2012. The plan is being developed at this time.

**15.2** Tim Everson, Falls High School Principal

- 15.2.1 Enrollment is currently 566 which is down four from last month.
- 15.2.2 Eighth grade teachers have been meeting on formalizing a plan on bullying. The plan will be presented to the school board upon completion.
- 15.2.3 Winter Sports Week is scheduled for January 9-13.

**15.3** Aleena Wilson, Student School Board Representative

- 15.3.1 Prom Committee is hosting a grade 7-10 semi-formal. "Box Tops for Education" are being collected to help fund this event.
- 15.3.2 Student Council sponsored two students from the "Angel Tree".
- 15.3.3 Six students from the Art Department created a holiday mural in the window of a downtown business.

**15.4** Jeff Peura, Superintendent

- 15.4.1 Grievance Committee will need to convene to hear a grievance from Local 510.
- 15.4.2 Summer Capital Outlay projects are moving forward with the ventilation, lights and ceiling project at West End Elementary slated.
- 15.4.3 Contacts have been made with Senator Saxhaug and Representative Anselc regarding a potential change to the pool levy to cover the cost of the pool repair.
- 15.4.4 Appreciation to Business Manager Stacy Frederickson was extended for her work in preparing documents for the budget workshop and the levy hearing.

**16.0 CLOSED NEGOTIATION SESSION FOR NEGOTIATIONS WITH LOCAL 331 AND LOCAL 4798.**

Moved by D. Wenberg, seconded by W. Kostiuk to enter into a closed negotiation session at 6:38 p.m. to discuss negotiations with Local 331 and Local 4798. Motion carried by a unanimous vote.

**17.0 REOPEN MEETING**

Moved by S. Nordquist, seconded by W. Kostiuk to reopen the meeting at 7:02 p.m. Motion carried by a unanimous vote.

**18.0 DISCUSSION OF CONCERNS**

**18.1** Board Members S. Nordquist and W. Kostiuk voiced their concern over the number of hours the Juvenile Officer is spending in the building versus the cost of the contract for said services.

**18.2** Board Member S. Nordquist voiced his concern that the Bronco Athletic Handbook was not being adhered to in relation to the number of basketball cheerleaders participating.

**18.3** Board Member S. Nordquist voiced his concern over the re-assignment of the RTI Coordinator/Title I teacher out of the classroom to attend workshops and act as substitute principal.

**19.0 ADJOURNMENT**

Moved by M. Hebner, seconded by D. Wagner to adjourn the meeting at 7:20 p.m. Motion carried by a unanimous vote.

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Attest: S. Nordquist, Clerk