

MINUTES
REGULAR MEETING OF THE
BOARD OF EDUCATION – ISD #361
INTERNATIONAL FALLS, MINNESOTA
Tuesday, January 17, 2012 – 5:00 p.m.
Falls High School Cafeteria

- 1.0 CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by acting Chairperson Michelle Hebner.
- 2.0 ROLL CALL:** Members present were Mark Lassila, Will Kostiuk, Michelle Hebner, Darrell Wagner, Stuart Nordquist and Dena Wenberg. Also present were student member Aleena Wilson and Superintendent Jeff Peura.

Media Present: The Journal

3.0 PLEDGE OF ALLEGIANCE

- 4.0 APPROVAL OF AGENDA:** Agenda was amended with removal of Item 6.0, clarification in donations and addition of personnel item 13.1.6. Moved by S. Nordquist, seconded by D. Wagner to approve the agenda as amended. Motion carried by a unanimous vote.

5.0 ELECTION OF OFFICERS:

Chairperson

Moved by M. Lassila, seconded by D. Wagner to nominate Michelle Hebner as Chairperson.

Moved by W. Kostiuk, seconded by D. Wenberg to nominate Stuart Nordquist as Chairperson.

With no further nominations the vote was taken.

Those voting in favor of M. Hebner were M. Lassila, M. Hebner and D. Wagner. Those voting in favor of S. Nordquist were W. Kostiuk, S. Nordquist and D. Wenberg. Due to a tie the vote was repeated two subsequent times with a tie resulting each time. With no majority vote for a Chairperson the election process moved to the position of Vice-Chairperson.

Vice-Chairperson: Moved by S. Nordquist, seconded by D. Wenberg to nominate Will Kostiuk to the position of Vice-Chairperson. After calling for further nominations three times and none received the vote was carried with a unanimous vote for W. Kostiuk.

As no Chairperson was elected the meeting was turned over to newly elected Vice-Chairperson, W. Kostiuk.

Clerk: Moved by M. Lassila, seconded by S. Nordquist to nominate D. Wenberg to the position of Clerk. After calling for further nominations three times and none received, the vote was carried with a unanimous vote for D. Wenberg.

Treasurer: Moved by M. Hebner, seconded by D. Wagner to nominate M. Lassila to the position of Treasurer. After calling for further nominations three times and none received, the vote was carried with a unanimous vote for M. Lassila.

6.0 ~~DESIGNATION OF BUSINESS MANAGER TO PERFORM DUTIES OF THE OFFICE OF CLERK AND TREASURER.~~ REMOVED

7.0 MEETING DATES & TIMES: Moved by D. Wagner, seconded by M. Hebner to hold the regular school board meetings on the third Monday of each month with meeting to begin at 5:00 p.m. If the meeting coincides with a legal holiday it will be moved to Tuesday. Motion carried by a unanimous vote.

8.0 SET BOARD COMMITTEES OR REPRESENTATIVES

- A. Administrative Salary Committee: M. Lassila, D. Wagner, D. Wenberg
- B. Local 510 Negotiations Committee: W. Kostiuk, S. Nordquist, D. Wagner
- C. Local 331 Negotiations Committee: M. Hebner, W. Kostiuk, S. Nordquist
- D. Local 4798 Negotiations Committee: M. Lassila, D. Wagner, D. Wenberg
- E. Recreation Commission: M. Hebner, D. Wenberg
- F. MSBA Legislative Representative: S. Nordquist
- G. MSHSL Representative: S. Nordquist
- H. Continuing Education Committee: W. Kostiuk, S. Nordquist
- I. Community Education Advisory Board: M. Lassila, D. Wenberg
- J. Interagency Early Intervention Committee: M. Hebner
- K. Meet & Confer: Committee as a whole
- L. Grievance Committee: M. Lassila, D. Wagner
- M. Collaborative Board: M. Hebner

Moved by D. Wagner, seconded by M. Lassila for a white ballot to retain committee assignments from 2011. Motion carried by a unanimous vote.

9.0 OPEN FORUM

- 9.1** Students of the Month Certificates were presented to Hanna Heibel and Brett Musich
- 9.2** Local 331 presentation of Teacher of the Month certificate was presented to Industrial Arts Teacher David Olson and Elementary Teacher Emily Veith.
- 9.3** Local 4798 presentation of Educational Support Professional of the Month was presented to Brenda Leggett.
- 9.4** Kayla Gilbert spoke as a parent about the potential of moving grades 5 & 6 to West End Elementary and her concern with the exposure these

students would have to unfavorable language and behaviors from high school students.

10.0 PRESENTATION OF FY11 AUDIT REPORT BY MILLER MCDONALD INC. :

Don Zierke from Miller, McDonald Inc. gave a presentation of the FY11 audit. Appreciation was given to Business Manager Stacy Frederickson and Superintendent Jeff Peura for their work in conjunction with the audit.

Moved by D. Wenberg, seconded by M. Lassila to approve the FY11 audit report. Motion carried by a unanimous vote.

11.0 APPROVAL OF PAST MEETING MINUTES: Moved by D. Wagner, seconded by M. Hebner to approve the minutes of the regular meeting of December 19, 2011. Motion carried by a unanimous vote.

12.0 AUTHORIZATION OF ACCOUNTS PAYABLE: Moved by S. Nordquist, seconded by M. Lassila to approve the bills due and payable amounting to \$400,036.37. Motion carried by a unanimous vote.

13.0 CONSENT AGENDA

13.1 Programs

13.1.1 Accept donations in the amount of \$8,630.60

12/6/11	Basketball Boosters; Girls Basketball	312.00
12/7/11	Northland Foundation; Language Fair	650.00
12/8/11	Hockey Boosters; Bronco Hockey	400.00
12/9/11	BCEC; district libraries	1200.00
12/12/11	Boise; Hockey Equipment	750.00
12/14/11	Basketball Boosters; Bronco Basketball	193.00
12/15/11	Various Donors; Choir donation	125.60
12/16/11	Swim Boosters; Volunteer coaches	1000.00
12/20/11	Swim Boosters; pool project	2000.00
12/20/11	Boys & Girls Swim Team Fund Raiser; pool proj.	2000.00

13.1.2 Appoint Jerry Hilfer as the LEA Representative in filing an application for funds as provided under Public Law 103-382 for Title I, and II funding for the 2012-13 school year.

13.1.3 Approve the 2012-13 Annual Facilities Plan

13.1.4 Accept Shannon's Inc. bid in the amount of \$653,900.00 for the Phase II Ventilation Project.

13.1.5 Receive for review a draft agreement with International Falls Police Department for officer services for the period of January 1, 2012 through December 31, 2014.

Moved by M. Lassila, seconded by D. Wagner to accept the program consent agenda items as presented. Motion carried by a unanimous vote.

13.2 Personnel

- 13.2.1 Approve a request from Jessica Hendrickson for leave under the Family Medical Leave Act to begin January 26, 2012 until approximately April 19, 2012.
- 13.2.2 Approve a request from Angela Dahle, ESP, for one day of unpaid leave for April 14, 2012.
- 13.2.3 Approve a request from Hailey Silvers for leave as a paraprofessional under the Family Medical Leave Act to begin January 18, 2012 until March 2, 2012.

Moved by S. Nordquist, seconded by D. Wagner to accept the personnel consent agenda item as presented. Motion carried by a unanimous vote.

13.3 Policy

- 13.3.1 Receive revised Policy 614 School District Testing Plan & Procedures.

14.0 RECEIVE THE TENTATIVE FY2013 REVENUE BUDGET

15.0 ADOPT A RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFOR.

Member D. Wagner introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFOR.

Whereas, the financial conditions of the School District may dictate that the School Board reduce expenditures, and

Whereas, there may be a decline in student enrollment projections, and

Whereas, reductions in expenditures and decrease in student enrollment projections may include discontinuance of positions and discontinuance or curtailment of programs, and

Whereas, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on Unrequested Leave Of Absence without pay or fringe benefits in affecting discontinuance of positions.

BE IT RESOLVED, by the School Board of Independent School District No. 361, as follows:

That the School Board hereby directs the Superintendent of Schools and Administration to consider the discontinuance of programs or positions to effectuate economies in the School District and reduce expenditures and make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions as needed.

The motion for the adoption of the foregoing resolution was duly seconded by Member

M. Lassila and upon vote being taken thereon, the following voted in favor thereof: M. Lassila, W. Kostiuk, M. Hebner, D. Wagner, S. Nordquist and D. Wenberg and the following voted against: none whereupon said resolution was duly passed and adopted.

16.0 ADMINISTRATIVE REPORTS

16.1 Jerry Hilfer – Falls Elementary/West End Elementary Principal

- 16.1.1 Enrollments: Enrollment is currently 660
- 16.1.2 RTI update: A. Fougner presented the RtI activities from the past month. An Every Day Math parent night was held with forty participants. A Targeted Services program was started on 1/10 with sixty K-6 participants who will meet Tuesdays and Thursdays from 3:50 – 5:00 p.m. until the end of the school year. This program is sponsored by the Northland Special Education Cooperative. The Reading Well by Third Grade committee met to continue working on the plan which is due by June 1. The State Literacy Team will be developing guidelines for this plan and will present them through a webinar on January 23rd. On January 12th seven teachers from Hibbing visited our district to view our RtI program.

16.2 Jerry Hilfer reported on behalf of Tim Everson, Falls High School Principal:

- 16.2.1 Current enrollment for Falls High School is 563.
- 16.2.2 Third quarter (2nd semester) will begin January 23rd.
- 16.2.3 A presentation from “That Girl in Pink” will be held on January 23rd. The presentation is entitled “Don’t Just Stand There” and is designed to give students tools to respond to bullying.
- 16.2.4 A Positive School Environment Initiative has been formed with class lessons presented. A presentation to the School Board in February is planned.

16.3 Jeff Peura

- 16.3.1 MSBA conference update; He recently attended the conference with the opening speaker addressing setting of a positive atmosphere in education. While there he met with legal counsel regarding the upcoming litigation.
- 16.3.2 Pool project update; He met with Troy Miller who feels everything is moving along with the project and from first indications should come in under budget. Mr. Miller also works as an architect in education and has ideas and experience in technology and would be willing to present these to the board if desired.
- 16.3.3 MSHSL grant; A grant in the amount of \$778.00 was received and will be used for athletic fees scholarships.
- 16.3.4 The policy on substitute teacher pay rates will be brought to the board with revisions for review.

17.0 DIRECTOR/COMMITTEE REPORTS

- 17.1** Recreation Committee; a number of activities are underway with a 5th grade basketball tournament on Saturday, an upcoming 7-8th grade girls' basketball tournament, Kerry Park arena is up and running, outdoor rinks are open, a figure skating basic skills competition was held and a boot hockey tournament will be held during Ice Box Days.
- 17.2** Aleena Wilson; Student Council has been working on a Anti-Bullying initiative, collection of jeans for "Jeans for Teens", Winter Sports Week and Pennies for Patients.
- 17.3** Darrell Wagner reported he had been contacted by Jeff Porter offering the district the donation of a golf net.

18.0 MID-YEAR SUPERINTENDENT PERFORMANCE REVIEW: Jeff Peura reported on his progress towards each of the goals set for him at the August meeting. S. Nordquist repeated his concern over adherence to the Activity Handbook in regard to the number of cheerleaders participating and also the frequency of the RtI Coordinator's absence from the classroom due to RtI activities.

19.0 CLOSED SESSION TO DISCUSS LOCAL 331 & LOCAL 4798 NEGOTIATIONS STRATEGY AND PENDING LITIGATION

Moved by D. Wagner, seconded by M. Lassila to enter into closed session at 6:06 p.m. to discuss negotiations strategy and pending litigation. Motion carried by a unanimous vote.

20.0 REOPEN MEETING

Moved by D. Wenberg, seconded by D. Wagner to reopen the meeting at 6:37 p.m. Motion carried by a unanimous vote.

21.0 ADJOURNMENT

Moved by D. Wagner, seconded by M. Lassila to adjourn the meeting at 6:35 p.m. Motion carried by a unanimous vote.

Attest: D. Wenberg, Clerk