

MINUTES  
REGULAR MEETING OF THE  
BOARD OF EDUCATION – ISD #361  
INTERNATIONAL FALLS, MINNESOTA  
MONDAY, AUGUST 21, 2006  
5:00 p.m.

School Board Members present: Gerald Bolstad, Ann Baron, Robin Baumchen, Darrell Wagner, Mark Lassila, and Don Langan

School Board Members absent: Amy Hardwig-Eberspacher

Media Present: The Daily Journal,

Moved by D. Wagner, seconded by M. Lassila to approve the agenda as amended by adding Personnel Consent Agenda item 8.2.16. Motion carried by a unanimous vote.

An Open Forum was conducted with the Board being addressed by the following audience members in regards to the girls' hockey program: Nadine Mayer, Katie Loop, Gary Loop, Charlie Anderson, Kevin Grover, John Nevanen and Tim Mellstrom.

Moved by A. Baron, seconded by R. Baumchen to approve the minutes of the regular meeting of July 17, 2006. Motion carried by a unanimous vote.

Moved by A. Baron, seconded by M. Lassila to approve the bills due and payable amounting to \$724,521.18 including check numbers 102631 through 102870. Motion carried by a unanimous vote.

Moved by R. Baumchen, seconded by A. Baron to accept the program consent agenda items as follows. Motion carried by a unanimous vote.

### **8.1 Programs**

8.1.1 Accept donations for the month of July in the amount of \$4,000:

7/26/06	Boise; Project Read	\$750.00
7/26/06	Coca Cola; School Calendar	\$500.00
7/26/06	Boise; School Calendar	\$1500.00
7/26/06	TruStar; School Calendar	\$250.00
7/26/06	Super Valu; School Calendar	\$250.00
7/26/06	Super One; School Calendar	\$500.00
7/26/06	Bremer; School Calendar	\$250.00

8.1.2 Authority to support legislation to increase youth activity revenues to \$15 per capita.

8.1.3 Approve the 2006-07 annual membership with the Northeast Service Coop in the amount of \$150.00.

8.1.4 Approve a contract with Falls Memorial Hospital for provision of rehabilitation services for the period of 8/31/06 through 8/30/07.

8.1.5 Approve the 2006-07 budget amendment to accommodate the softball field.

Moved by R. Baumchen, seconded by M. Lassila to accept the personnel consent agenda items. Motion carried by a unanimous vote.

## **8.2 Personnel**

- 8.2.1 Hire Rachel Amdahl as Community Education Director.
- 8.2.2 Accept the recommendation of Mr. Koenig, Athletic Director and Mr. Everson, Falls High School Principal, as supported by Dr. Langan, Superintendent, to not offer Mr. Tim Mellstrom a 2006-2007 head girls hockey coaching contract, and to declare the position vacant to be filled in accord with school board policy and collective bargaining agreement between ISD 361 and EDMN Local 331.
- 8.2.3 Appoint Beth Anderson as Human Rights Officer for adult female employees for the 2006-07 school year.
- 8.2.4 Appoint Dianne Briggs as the LEA representative for Title VII Indian Education for the 2006-07 school year.
- 8.2.5 Hire Kayla Gilbert as an hourly secondary English teacher with an F.T.E. of .40 for the 2006-2007 school year.
- 8.2.6 Recall Susan Nordquist for a .20 F.T.E. secondary Job Skills position contingent upon receiving an approved Personal Licensure Variance for 2006-2007.
- 8.2.7 Approve a Memorandum of Understanding with EdMN Local 331 for a .20 secondary math overload for the 2006-2007 school year.
- 8.2.8 Approve a Memorandum of Understanding with EdMN Local 331 for a .20 secondary social studies overload for the 2006-2007 school year.
- 8.2.9 Approve a Memorandum of Understanding with EdMN Local 331 for a .10 secondary physical education overload for shared time instruction for the 2006-2007 school year.
- 8.2.10 Hire Maggie McBride as an ESP I for 8 hours per day with terms and conditions in accord with the Master Agreement between ISD 361 and Local 4798.
- 8.2.11 Approve five days of emergency leave for Judy Hair in accordance with Article 9, Section C, Subd. 1 of the agreement between AFSCME Local 510 and ISD 361.
- 8.2.12 Approve a 2.5 hour per day School Health Assistant position for the 2006-07 school year.
- 8.2.13 Approve the resignation of Donna L. Erickson as the Borderland Alternative Program English Teacher effective immediately.
- 8.2.14 Approve an increase from \$10,000 to \$20,000 term life insurance for school board members.
- 8.2.15 Approve a leave of absence request from Hallie Swenson for the 2006-07 school year in accordance with Article 8, Section 2 of the agreement between EdMN Local 4798.
- 8.2.16 Accept the resignation of Julie Leinum as an ESPII effective for the 2006-2007 school year.

Moved by R. Baumchen, seconded by M. Lassila to accept the policy consent agenda items as presented. Motion carried by a unanimous vote.

### **8.3 Policy**

8.3.1 Adopt revised Policy 806 Crisis Management as required by state law.

8.3.2 Adopt 424.6 Professional Standards, Duties and Responsibilities for Falls High School Head Varsity Coaches.

Board Member R. Baumchen introduced the following resolution and moved its adoption:

#### **RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

**BE IT RESOLVED** by the School Board of Independent School District No. 361, State of Minnesota, as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing **three** members for terms of four (4) years each.

The following individuals have filed affidavits of candidacy for said election during the period established for filing such affidavits:

GENE GEE  
AMY HARDWIG-EBERSPACHER  
JAMES HUMMEL  
ROGER JEROME  
DARRELL (BOXER) WAGNER

2. The general election is hereby called and directed to be held on Tuesday, the 7<sup>th</sup> day of November, 2006 between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m..

3. The polling places and precincts served by those polling places for the school district general election will be those as established by the City of International Falls and Koochiching County for a statewide election.

4. The clerk is hereby authorized and directed to cause written notice of said election to be provided to the County Auditor or each county in which the school district is located, in whole or in part, at least fifty-three (53) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates, and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2)

consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date.

6. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

## SCHOOL DISTRICT BALLOT

### INDEPENDENT SCHOOL DISTRICT NO. 361 INTERNATIONAL FALLS GENERAL ELECTION NOVEMBER 7, 2006

↓ Put an (X) in the square opposite the name of each candidate you wish to vote for.

SCHOOL BOARD MEMBER  
VOTE FOR UP TO THREE

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GENE GEE

AMY HARDWIG-EBERSPACHER

ROGER JEROME

JAMES HUMMEL

DARRELL (BOXER) WAGNER

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write-in, if any

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write-in, if any

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write-in, if any

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7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

The motion for the adoption of the foregoing resolution was duly seconded by Member A. Baron and upon vote being taken thereon, the following voted in favor thereof: M. Lassila, G. Bolstad, D. Wagner, A. Baron and R. Baumchen and the following voted against: none whereupon said resolution was declared duly passed and adopted.

Don Langan, Superintendent gave the following report:

- The elementary playground has been installed
- The girls' softball field will now move forward with the prior board budget approval
- The track has been resurfaced with pavement and the issue between the asphalt contractor and the artificial surface contractor being resolved.
- A final agreement has been reached with RRCC for post-secondary education. The one technical change was that textbooks will be sold through the college bookstore with profits being split 50/50 between the district and college.
- Notice was received that the Supreme Court will not review the Court of Appeals decision regarding the FY06 unrequested leave of absence.
- He, along with Tim Everson and Jerry Hilfer toured the Army Reserve Building. After inspecting the building he would not recommend acquiring the building for district property but rather perhaps rent space should someone purchase the property.

A. Baron, Recreation Commission gave the following report:

- The commission recently met and the one change is that Rec will now pick up the elementary swimming participants instead of going through the JV program.

A 15 minute recess was taken.

The Board entered into a Study Session and covered the topics as follows:

Assessment: There is a need to obtain an assessment program which would measure individual student growth. Two programs are under discussion and a committee of teachers will examine them during the upcoming year.

Tim Everson, High School Principal gave the following update:

- Enrollment is currently at 677. Last year in August it was 693.
- The orientation night for 7<sup>th</sup> graders and new students is Monday, August 28<sup>th</sup> at 7:00 p.m. in the gym.
- Student pictures will be taken the first week of school.
- August 28-29<sup>th</sup> will be mentorship training for teachers.
- August 30-31 will be the workshop days for all teachers.
- Improvements to the building have included a section of new lockers, a new public address system which can be accessed via the phone handset and also allow West End Elementary to broadcast to their own area, a building trades changing room, and an improved woods finishing room.
- Three new classes have been added; a "hot" metals, a "cold" metals and a section of Accounting.
- A full-time in-school suspension room has been created and staffed with a full-time person.
- Room usage is at capacity and class sizes range in the 30-35 range.
- Schedules were available starting last Friday and are now available on-line also. There is no solid number for On-Line learners at this time.
- The Purple Pride committee will again be providing t-shirts to all incoming 7<sup>th</sup> grade students.

Beth Anderson, West End Elementary spoke to the following:

- This year the second grade teachers will be teaching their own Fast ForWord.
- Shelby Dowty will be moving from Falls Elementary to West End Elementary to teach 1<sup>st</sup> grade.
- A three-year-old program has been added as part of ECFE.
- The annual posting meeting for paraprofessionals will be held this week.
- She will be attending the special ed director's meeting in early September to be updated on new rules and regulations.
- Project Read is a large community effort which stresses the importance of reading to children when young.
- Enrollment is at 185 which is the same as last year.

Jerry Hilfer, Falls Elementary gave the following report:

- Three new playgrounds were installed for a total cost of \$104,760. The playground group was able to raise \$101,210 with the group determined to raise the final amount. There were three days of approximately thirty plus volunteers to install the playground including donated labor from the City of International Falls. J. Hilfer commended the community on how everyone pulled together to accomplish this major project.
- Enrollments are currently at K-83, 3-91, 4-85, 5-93 and 6-101 for a total of 453
- Falls Elementary received improvements over the summer in the MAC wing with renovated classrooms.
- In his opinion the Q-Comp project is the biggest educational change which has taken place in the district and proves to be very exciting.

- Open houses for students will be held on August 29<sup>th</sup> and 30<sup>th</sup>.

Superintendent Langan next reviewed finances by discussing fund balances and the longevity of the current operating referendum. Discussion ensued as to the timelines and need of a replacement operating referendum and a possible bond referendum to achieve long-term facility needs.

Moved by D. Wagner, seconded by R. Baumchen to adjourn the meeting at 7:10 p.m.  
Motion carried by a unanimous vote.

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Attest: R. Baumchen-Clerk