

MINUTES
REGULAR MEETING OF THE
BOARD OF EDUCATION – ISD #361
INTERNATIONAL FALLS, MINNESOTA
Monday, September 15, 2003 – 7:00 p.m.
Falls High School Room 114

School Board Members Present: Ann Baron, Mark Lassila, Amy Hardwig-Eberspacher, Gerry Bolstad, Darrel Wagner, Robin Baumchen and Percy Lingen-Superintendent.

Media Present: Allan Dearing-B93, Jenny Gray-The Daily Journal, Roger Jerome-KGHS

Moved by A. Hardwig-Eberspacher, seconded by M. Lassila to approve the agenda as amended with the addition of item 7c and deletion of 8a.
Motion carried by a unanimous vote.

September Students of the Month awards were presented to Rachel Olson and Eric Moe.

An Open Forum was announced with no one wishing to address the board.

Moved by D. Wagner, seconded by R. Baumchen to approve the minutes of the regular meeting of August 18, 2003. Motion carried by a unanimous vote.

Moved by G. Bolstad, seconded by D. Wagner to approve the bills due and payable amounting to \$662,646.07 and investments as of August 31, 2003. Motion carried by a unanimous vote.

Moved by G. Bolstad, seconded by D. Wagner to accept the consent agenda items a-c as presented. Motion carried by a unanimous vote.

- a. Certify the 2003 Levy payable in 2004 to earn the maximum state aids for education.
- b. Acknowledge a donation from Joan Williams in the amount of \$20,000 for a technical college scholarship fund.
- c. Approve a contract with Lamar for a billboard on Highway 11-71 with contract not to exceed \$250.00 per month.

Moved by D. Wagner, seconded by M. Lassila to accept personnel consent agenda items b-h as presented. Motion carried by a unanimous vote.

- b. Hire Carolyn Jaksa as the Knowledge Bowl Coach for the 2003-2004 season in the amount of \$465.00.
- c. Hire Tim Mellstrom as the Head Girls Hockey Coach for the 2003-2004 season in the amount of \$5,586.00.
- d. Hire Tim Mellstrom as the Assistant Baseball Coach for the 2003-2004 season in the amount of \$3,259.00.
- e. Hire Howard Arch as the Head Boys Basketball Coach for the 2003-2004 season in the amount of \$5,586.00.
- f. Hire Vic Heinlen as the Head Baseball Coach for the 2003-2004 season in the amount of \$4,655.00.
- g. Hire Kevin Gordon as the Head Girls' Softball Coach for the 2003-2004 season in the amount of \$4,655.00.
- h. Hire Lori Potter as a Cafeteria Aide for 1.25 hours a day and an ECSE Aide for 10 hours/week.

Member G. Bolstad introduced the following resolution and moved its adoption:

Sub-zone Resolution of Approval to Authorize Tax Exemptions

WHEREAS job creation, business development, and individual wealth growth in Independent School District 361 in Koochiching County, Minnesota have been less than the national and state averages; and,

WHEREAS the resulting affects of such lagging job creation, business development, and individual wealth growth have harmed and are forecasted to continue to harm the economy of Independent School District 361; and,

WHEREAS the Job Opportunity Building Zone (JOBZ) Program created in Minnesota Session Laws 2003, 1st Special Session, Chapter 21, Article 1 allows for the formation of tax free zones;

WHEREAS an application for tax free zone designation in Independent School District 361 is being prepared for submission to the Minnesota Department of Employment and Economic Development via the ARDC; therefore,

BE IT RESOLVED that the Independent School District 361, at its meeting held on 15th day of September 2003, upon careful consideration and review, approves the specific areas designated in the application for tax free zones, approves of the use of tax exemptions and tax credits within the designated zones (subject to proper review and approval by the other appropriate taxing authorities within the zones), and encourages the Minnesota Department of Employment and Economic Development to approve the Tax Free Zone Application being submitted by the ARDC.

BE IT FURTHER RESOLVED that Independent School District 361 agrees to provide all of the local tax exemptions and credits required and provided for under the Job Opportunity Building Zones (JOBZ) Legislation and agrees to forgo the tax benefits resulting from the local and state tax exemptions and credits provided under the Job Opportunity Building Zones (JOBZ) Legislation.

The motion for the adoption of the foregoing resolution was duly seconded by

Member D. Wagner and upon vote being taken thereon, the following voted in favor thereof: M. Lassila, A. Hardwig-Eberspacher, A. Baron, G. Bolstad, D. Wagner and R. Baumchen

and the following voted against: none

whereupon said resolution was declared duly passed and adopted.

September 15th, 2003

Percy Lingen, Superintendent

Member A. Hardwig-Eberspacher introduced the following resolution and moved its adoption:

2003-2004 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

BE IT RESOLVED that the Governing Board of School District No. 361, International Falls High School, County of Koochiching, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so

hereby certifies to the State Commissioner of the Minnesota Department of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that Falls High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and participate in the approved interschool activities sponsored by said League and its various subdivisions.

FUTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The motion for the adoption of the foregoing resolution was duly seconded by R. Baumchen and upon vote being taken thereon, the following voted in favor thereof: M. Lassila, A. Hardwig-Eberspacher, A. Baron, G. Bolstad, D. Wagner and R. Baumchen and the following voted against: none

Whereupon said resolution was declared duly passed and adopted and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Member A. Hardwig-Eberspacher introduced the following resolution and moved its adoption:

**RESOLUTION FOR INCREASING THE
GENERAL EDUCATION REVENUE OF THE
SCHOOL DISTRICT AND CALLING AN ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 361, International Falls, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the School District to increase its general education revenue by \$286.68 per resident marginal cost pupil unit. The proposed referendum revenue authorization would be applicable for five (5) years unless otherwise revoked or reduced as provided by law.

The additional revenue from the new levy authority will be used to finance school operations. The property tax portion of the total revenue will require an estimated referendum tax rate of approximately .10618% of the referendum market value of all taxable property in the District for taxes payable in 2004, the first year it is to be levied.

2. The question of increasing the general education revenue of the District shall be submitted to the qualified electors of the District at a special election, which is hereby called and directed to be held on the 4th day of November, 2003.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by School Board resolution, are hereby designated for this special election. The voting hours shall be from 8 a.m. to 8:00 p.m.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the School District is located, and to the Commissioner of Education, in whole or in part, at least forty-nine (49) days before the date of said election. The notice shall specify the date of said special

election and the title and language of each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the School District at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said special election and to cause a sample ballot to be posted in each polling place or combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the District, for two (2) consecutive weeks with the last publication being at least one week before the date of the election.

The notice of election so posted and published shall state the questions to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed by first class mail to each taxpayer in the District at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Department of Education and to the county auditor of each county in which the School District is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date.

5. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 361 INTERNATIONAL FALLS, MINNESOTA SPECIAL ELECTION NOVEMBER 4, 2003

To vote for a question, put an (X) in the square next to the word "YES" for that question. To vote against a question, put an (X) in the square next to the word "NO" for that question.

APPROVAL OF REFERENDUM REVENUE AUTHORIZATION

The Board of Independent School District No. 361, International Falls, has proposed to increase its general education revenue by \$286.68 per resident marginal cost pupil unit. The additional revenue will be used to finance school operations. The property tax portion of the revenue will require an estimated referendum tax rate of approximately .10618% of the referendum market value of all taxable property in the District for taxes payable in 2004, the first year it is to be levied. The proposed

referendum revenue authorization would be applicable for _____ years unless otherwise revoked or reduced as provided by law.

☐ YES

SHALL THE INCREASE IN REVENUE PROPOSED BY THE BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 361 BE APPROVED?

☐ NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

On the back of all paper ballots shall be printed the words "OFFICIAL BALLOT," the date of the election, and lines for the initials of two judges. The printing shall be so placed as to be visible when the ballot is properly folded for deposit.

6. If the District will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract exceeding \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

7. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election, to act as such at the respective polling places or combined polling places listed below:

<u>Polling Place</u>	<u>Election Judges</u>
<u>Backus Building</u> Henrickson Judge: Doris Trask	Co-Head Election Judge: Agnes Co-Head Election Elissa Green Florence
Knutson	Carol Dalton Joan
Barkovic	Barb Miller Christine
LaVigne	Shirley
Ettestad	Elizabeth
Villalta	Donna
Nelson	Ramona
Johnson	Hilda Rizzo

	Judy Keeney Carol
Clement	
	Patricia
Kjellgren	
	Ruth Herberg Dixie Worth Marlene
Wagner	
	Joan Evanoff
	Alternates:
	Cleo Mettler Donna
Nelson	

The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by M. Lassila and upon vote being taken thereon the following voted in favor thereof: A. Hardwig-Eberspacher, A. Barn, G. Bolstad, D.Wagner and R. Baumchen.

and the following voted against the same: M. Lassila

whereupon said resolution was declared duly passed and adopted.

Heard a report from Ardel Hendricksen on the Annual Yearly Progress.

Moved by G. Bolstad, seconded by R. Baumchen to approve the Systems Accountability Report as presented. Motion carried by a unanimous vote.

Moved by A. Hardwig-Eberspacher, seconded by D. Wagner to approve the State Staff Development Report as presented. Motion carried by a unanimous vote.

Moved by D. Wagner, seconded by R. Baumchen to offer Superintendent Percy Lingen a second contract with term length to be determined by the negotiating committee. Motion carried by a unanimous vote.

Gordon Dault, Secondary Level Principal gave the following report:

- Current enrollment for grades 7-12 is 716. The enrollment last June was 699.
- Participation numbers for the fall activities are as follows:
 - Football "A-B" (including managers, etc.) – 39
 - Cross Country – 33
 - Volleyball – 23
 - Girls Swimming (Grades 5 & up) – 42
- The golf meet held on August 15th as an activity fundraiser was successful with over \$8,000 raised.
- The new activity passes have been popular
- He acknowledged Beth Parmeter's hard work in acclimating herself to the High School.
- He acknowledged the office staffs' efforts in providing service to students and customers while undertaking new duties with less help.

Beth Parmeter, Middle Level Principal/Special Education Director gave the following report:

- She also wanted to acknowledge the office staff's hard work while still realigning duties.
- She is enjoying re-meeting students that she had at Holler School
- The Special Education Department is having a workshop on Wednesday to keep up with compliance issue.

Gerry Hilfer, Elementary Principal gave the following report:

- He would like to acknowledge his office and teaching staffs in their patience with his adjustment to covering two buildings.
- A combined elementary open house was held that evening with a good turnout.
- He gave a handout demonstrating enrollment numbers with the kindergarten class sizes on the high side. He asked the board to consider the hiring of an additional paraprofessional if he could secure some creative funding.

Moved by M. Lassila, seconded by A. Hardwig-Eberspacher to hire a kindergarten paraprofessional contingent upon securing funding for the position. Those voting in favor: M. Lassila, A. Hardwig-Eberspacher, A. Baron, G. Bolstad, and D. Wagner. Those voting against: R. Baumchen. Motion carried by a majority vote.

Percy Lingen, Superintendent gave the following report:

- Classroom visits are going well with all elementary classrooms visited. She has started on the secondary visits.
- She gave thanks to Gordy Dault for his hard work in obtaining funding for the district activity calendar.
- She asked the Board to set a date for a Town Meeting to give information regarding the upcoming referendum vote.

Moved by G. Bolstad, seconded by A. Hardwig-Eberspacher to set a Town Meeting on October 20th at 6:00 p.m. in the Falls High Cafeteria. Motion carried by a unanimous vote.

Collaborative Committee: A. Baron reported the committee met last week with the implementation of quarterly budgeting being a big change.

Community Education Advisory Committee: M. Lassila reported they met on 9/3/03 and held an election of officers, reviewed the bylaws with changes on fundraising being made, set goals and developed a marketing plan.

Community Advisory Committee: M. Lassila reported this committee last met on 9/11/03 with their current project being the billboard acted upon earlier on the board agenda. Their future projects will be newspaper ads and a brochure.

Moved by D. Wagner, seconded by M. Lassila to close the meeting at 8:45 p.m. to discuss negotiations.

Moved by R. Baumchen, seconded by A. Hardwig-Eberspacher to reopen and subsequently adjourn the meeting at 9:00 p.m.

Attest: Gerald Bolstad – Clerk