

BARNEVELD SCHOOL DISTRICT

POLICY ADOPTION PROCEDURES

1. All policy proposals shall be titled and coded as appropriate to subject in accordance with the policy manual codification system.
2. In so far as possible, each policy statement shall be limited to one subject.
3. Except for policy actions requiring urgent attention, the adoption of Board policy shall follow this sequence which will take place at least at two regular or special meetings of the Board:
 - a. Announcement and distribution of proposed new or revised policies as an item of information.
 - b. Opportunity offered to concerned groups or individuals to react to policy proposals.
 - c. Discussion and final action by the Board Members on policy proposals.

The final vote to adopt or not to adopt a policy shall take place at least at one regular Board Meeting from the meeting at which the policy proposal was first placed on the agenda.

4. New policies and amendments to existing policies adopted by the Board shall be attached to and made a part of the minutes of the meeting at which they are adopted and shall also be included in the policy manual.
5. New policies and amendments to existing policies shall be effective immediately upon adoption unless a specific effective date is provided in the adopted resolution.

Approved: May 14, 2014

Reviewed: April 2019