

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

January 13, 2020

Held in the Elementary/Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Monday, January 13, 2020 in the Middle-High School Library.

Board President, Theodore Lewis called the meeting to order at 6:30 p.m.

PRESENT

Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr and Steven Vann. Ex-Officio member, Sawyer Wilson.

MEMBERS ABSENT- none

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Aaron Slack, Middle-High School Principal; Elissa Smith, Elementary Principal; Sharon Smith, Director of Instruction and Student Services; Lori Lamay, District Clerk; Kevin Donaghue and Madalyn Murphy, presenters; Dave Balcer, Patti Gawne, Tammy Mallon, staff members; Brooke Bearss, Mason Boyd, Mia Dennard, Mario Fianza, Jr., Nathan Hydock, Savannah Poler, Riley Schmitt, students; Greg Reed, Terry Stinson, Jerod Thurber, Darren Wilson, community members.

CALL FOR EXECUTIVE SESSION

Moved by Kelly Cousins, seconded by Kristin Nicholson to enter into executive session to discuss matters leading to the employment, discipline, suspension, dismissal or removal of a particular person/s and Collective negotiations pursuant to article 14 of the Civil Service Law. Action to be taken. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Executive session began at 6:32 p.m.

Moved by Kelly Cousins, seconded by Susan Hrovat to adjourn executive session. Executive session ended at 7:22 p.m. Carried unanimously.

PUBLIC FORUM- none

APPROVAL OF THE MINUTES

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the minutes of the December 9, 2019 Regular Board meeting. Yes – 6 (Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No - 0 Abstained- 1 (Kelly Cousins) Carried.

PRESENTATIONS

- Kevin Donaghue and Madalyn Murphy from Campus Construction gave an updated presentation on the Capital Project.
- Dr. Elissa Smith gave a presentation on the Expanded Pre-K Program.

SUPERINTENDENT’S REPORT

Mr. Smith told the Board that the winter sports were off to a good start. He explained to the group that Dr. Slack was not in attendance this evening as he was attending a reception where Emily Kassay, a senior studying graphic communication at O/N BOCES, was receiving an award for placing second in a logo contest celebrating the 100th anniversary of women’s suffrage. He congratulated Julia Robinson on receiving National Board Certification. Mr. Smith informed the Board that he is working with the American Heart Association on vaping preventive information. He also mentioned that he is looking into a Wi Fi option called Kajeet. He asked the Board to consider attending the Legislative Breakfast on Saturday, January 27th. Mr. Smith informed the Board that he has been working with the Barker and Roy- Hart schools to offer football as an inter-municipal agreement, and will have an MOA in February for the Board to consider.

BUSINESS**ACTION ITEMS****Memorandum of Understanding Between LCSD and ABCD at Batavia Head Start**

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Memorandum of Understanding Between LCSD and ABCD at Batavia Head Start. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of the Memorandum of Agreement Between Agri-Business Child Development (ABCD) and LCSD

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Memorandum of Agreement Between Agri-Business Child Development (ABCD) and LCSD. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Acceptance of the Extra Classroom Activity Funds Financial Report for Year Ended June 30, 2019

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education accepts the Extra Classroom Activity Funds Financial Report for Year Ended June 30, 2019 as printed. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of the Corrective Action Plan for the Extra Classroom Activity Report for the Year Ended June 30, 2019

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Corrective Action Plan for the Extra Classroom Activity Funds Financial Report for Year Ended June 30, 2019 as printed. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried Unanimously.

Approval of a Budget Transfer over \$10,00

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves a Budget Transfer over \$10,000. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried Unanimously.

Approval of Board Policy #5672- INFORMATION SECURITY BREACH AND NOTIFICATION

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Board Policy #5672- INFORMATION AND SECURITY BREACH AND NOTIFICATION. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #5681- SCHOOL SAFETY PLANS

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves Board Policy #5681- SCHOOL SAFETY PLANS. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #6550- LEAVES OF ABSENCE

Moved by Kelly Cousins, seconded by Susan Hrovat, RESOLVED, that the Board of Education approves Board Policy #6550- LEAVES OF ABSENCE. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of Board Policy #7550- DIGNITY FOR ALL STUDENTS

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves Board Policy 7550- DIGNITY FOR ALL STUDENTS. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of a Budget Increase Due to an Insurance Settlement

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the increase to the 2019-20 budget by \$94,607.30 (account code A1621-411-70-0001) for repairs associated with wind damage due to the storm of February 25, 2019.

This budgetary increase is offset by \$94,607.30 received as an insurance payment.

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves a Budget Increase Due to an Insurance Settlement. Yes- (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

Approval of an Overnight Field Trip Request to Bolivar-Richburg, February 7-8, 2020

Moved by Susan Hrovat, seconded by Vernon Fonda, RESOLVED, that the Board of Education approves an Overnight Field Trip Request to Bolivar-Richburg, February 7-8, 2020. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

BUSINESS

INFORMATION ITEMS

The Board’s attention was brought to the following business information items:

- A. Treasurer’s Report- November 2019
- B. Student Activities Balance and Reconciliation Sheet- November 2019
- C. General Fund Schedule of Claims #13
- D. Capital Project Fund Schedule of Claims #5

PERSONNEL-CERTIFIED

A. Creation of Teaching Position

The Superintendent recommends the creation of a 1.0 FTE Probationary Position in the Tenure Area of Elementary Education effective date to be determined.

Moved by Harold Suhr, seconded by Kelly Cousins, RESOLVED, that the Board of Education, approves the Creation of a 1.0 FTE Probationary Position in the Tenure Area of Elementary Education effective date to be determined. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Steven Vann) No- Abstained- Carried unanimously.

B. Teaching Appointments

RESOLVED, that **Kaitlyn Stroud** be appointed to a probationary position as a 1.0 FTE Special Education Teacher — Math- Grades 7 - 12 in the tenure areas of Special Education and Mathematics beginning January 21, 2020 and ending on January 20, 2024. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Stroud must meet all requirements of Education law and corresponding regulations. Ms. Stroud has initial certification in Students With Disabilities-Grades 7 - 12, Mathematics Grades 7 - 12, and Mathematics 5-6 Extension.

Ms. Stroud shall receive a salary for the remainder of the 2019-20 school year as per the negotiated collective bargaining agreement with the Lyndonville Teachers' Association at MA Step 1.

RESOLVED, that **Jennifer Ward** be appointed to a probationary position as a 1.0 FTE Elementary Education Teacher in the tenure area of Elementary Education beginning January 27, 2020 and ending on January 26, 2024. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Ward must meet all requirements of Education law and corresponding regulations. Ms. Ward has permanent certification in Pre Kindergarten, Kindergarten and Grades 1 – 6 and professional certification in Literacy, Birth — Grade 6.

Ms. Ward shall receive a salary for the remainder of the 2019-20 school year as per the negotiated collective bargaining agreement with the Lyndonville Teachers' Association at MA Step 1.

RESOLVED, that **Brandi Silsby** be appointed to a probationary position as a 1.0 FTE Elementary Education Teacher in the tenure area of Elementary Education beginning January 27, 2020 and ending on January 26, 2024. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Silsby must meet all requirements of Education law and corresponding regulations. Ms. Silsby has professional certification in Early Childhood Education Birth through Grade 2 and Childhood Education Grades 1 - 6.

Ms. Silsby shall receive a salary for the remainder of the 2019-20 school year as per the negotiated collective bargaining agreement with the Lyndonville Teachers' Association at MA Step 2.

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Teacher Appointments. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

C. Substitutes (Non-Certified)

Resolved, upon the recommendation of the Superintendent of Schools that the following be appointed without benefits, except as required by law, to the position of Substitute Teacher, with services to be utilized on an as needed basis at the discretion of the Superintendent of Schools. Service shall be at will and at the pleasure of the Board of Education.

James Mapes - Non-Certified - \$95 per day
Howard Balaban - Non-Certified - \$95 per day

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Non-Certified Substitutes. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

D. Elementary Extra Curricular Activity Proposals

Elementary Extracurricular Activity Proposals

Dash & Dot is Really Hot! - Joanne Suhr and Laurel Pitzrick - Quarter 3

Rocketry - Laura Moore - Quarter 3

Newspaper Club - Laura Moore - Quarter 4

Spanish Club - Katie Strusienski - Quarter 4

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned Elementary Extra Curricular Activity Proposals. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried unanimously.

PERSONNEL- CLASSIFIED

A. Resignations for Purposes of Retirement

The Superintendent recommends the acceptance of the resignation, for purposes of retirement, of Kathleen Payne, Bus Driver, effective June 30, 2020.

The Superintendent recommends the acceptance of the resignation, for purposes of retirement, of Nicki Robison, Teacher Aide, effective June 30, 2020.

The Superintendent recommends the acceptance of the resignation, for purposes of retirement, of Diane Thurber, Keyboard Specialist, effective July 1, 2020.

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent accepts the above mentioned Resignations for Purposes of Retirement with many thanks. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

B. Creation of Teacher Aide Positions

If approved by the Board of Education, the following positions will be submitted to Civil Service for approval:

- 2 Full-Time Teacher Aides (1 Pre-K, 1 Special Education)
- 4 Part-Time Teacher Aides (substitute positions)

The positions are being submitted for approval in response to our increasing pre-kindergarten and special education needs.

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the creation of the above mentioned Teacher Aide Positions. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

VOLUNTEERS

- Morgan Class
- Thomas Class
- Amy Hazel
- Jeffrey Maynard
- Kateri Moskaluk
- David Wilcox, Jr.

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the above-mentioned volunteers. Yes- 6 (Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 1 (Kelly Cousins) Carried.

PROGRAM ACTION

A. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Kristin Nicholson, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

B. LCSD Special Education District Plan and Annual Report

Moved by Kelly Cousins, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education approves the LCSD Special Education District Plan and Annual Report. Yes- 7 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

PROGRAM INFORMATION

A. Elementary Report Card Update

ROUND TABLE

- Mr. Vann congratulated Dr. Smith on securing the grant for the Expanded Pre-K Program. He also said he would like to see more information communicated to the parents regarding the IXL program and the Free/Reduced Lunch Program.
- Mr. Fonda also thanked Dr. Smith for all of her work on the Expanded Pre-K Program. He welcomed and wished all the new teachers good luck and congratulated all of the future retirees.
- Ms. Hrovat said that she would like to see the IXL program, which is available at the public library advertised more. She also welcomed the new teachers and congratulated the future retirees.
- Mr. Suhr informed the Board and congratulated the wrestling team on the great job they did placing 3rd at the Eastridge Wrestling Tournament over the weekend. He said it was an amazing finish! He also said he is excited about the inter-municipal agreement with Roy-Hart and Barker so that our students will be able to play football this next season.
- Mrs. Nicholson gave kudos to Dr. Smith on her work for the Expanded Pre-K Program. She said it is a great opportunity for our community. She informed the Board that she had attended the BOCES tour in December and was amazed at all the great opportunities students have.
- Mrs. Cousins congratulated Dr. Smith. She welcomed the new teachers. She also thanked Mrs. Smith for the great work on the Special Education Report. She mentioned that she would like to see the Course Catalog updated annually.
- Mrs. Smith told the group that Mrs. Henry had worked endlessly on the Special Education Report and thanked her for all she did. She congratulated Dr. Smith and said this will have a profound effect on the Lyndonville community. She welcomed the new teachers and thanked the Buildings and Grounds Department for all the work they did in getting the rooms ready for the pre-k program to begin.
- Mr. DiPassio echoed Mrs. Smith and Mr. Suhr's comments. He thanked Dr. Smith for her work on the grant as well as Ms. Higgins, Mrs. Fetzner and Mr. Wilhelm. He also told the group that we are lucky to have Dave Balcer on board as he has worked hard while the capital project was ongoing.
- Dr. Smith thanked everyone for their kudos and said she is excited to be able to help bring this extended program to the community, as she truly believes it will be beneficial for all

involved. She mentioned to the group that youth basketball has begun and reminded everyone that the Winter Wonderland is this coming Friday.

- Sawyer Wilson told everyone he is excited about the PreK program and its location. He is also excited about the Kajeet Technology.

MEETING ADJOURNED

Moved by Susan Hrovat, seconded by Kristin Nicholson, to adjourn the meeting. Carried unanimously.

The meeting was declared adjourned at 9:05 p.m.

District Clerk