

**Cape Elizabeth School Department
New Program/Position Evaluation
Fiscal Year 2020-2021**

SCHOOL/DEPT:	Athletic Department
PROGRAM/POSITION NAME:	Athletic Assistant/Groundskeeper
PROGRAM/POSITION DESCRIPTION:	This would be a part time position designed to assist the Athletic Department with facilities & equipment maintenance, event management and program support.
PROGRAM/POSITION PURPOSE:	Assist with maintaining the athletic fields and facilities, athletic equipment repairs and maintenance. Assist with event management (pregame set-up, coverage and postgame clean-up) Support the Athletic Department with uniform & equipment inventory/ordering, scheduling, athletic/health forms.
PROGRAM/POSITION GOALS & OBJECTIVES:	See Above
NUMBER OF STAFF INVOLVED:	Increase of 0.5 position. The Athletic Assistant/Groundskeeper would work collaboratively with the Athletic Department Staff (Athletic Director, Administrative Assistant Middle School Athletic Liaison, Athletic Trainer and HS & MS Coaching Staff).
NUMBER OF STUDENTS SERVED:	Over the past ten years athletic participation rate in the High School and Middle School has remained steady at 75-80%.
OTHERS IMPACTED BY PROGRAM/POSITION:	Maintenance & Facilities Department and Public Works

.63 \$ 26,390