



# BRANFORD PUBLIC SCHOOLS REGISTRATION PRE-K, K - 12 REGISTRATION *School Year 2020-2021*

- Online registration begins **February 10, 2020** ([click here](#) or visit the BPS website at [www.branfordschools.org](http://www.branfordschools.org), click “Menu” then “New Student Registration” under “Parent Resources”).
- Only Pre-Kindergarten students, *new* K-12 students, or Kindergartners enrolling in a different school need to register.

## PRE-K REGISTRATION INFORMATION

- While registration will be ongoing, enrollment confirmations for Pre-K will begin the week of **April 6, 2020**. If there are more students than available slots at a school as of 11:59 p.m. on April 5, 2020, a lottery will be held during the following week. Any Pre-K registrations received after 11:59 p.m. on April 5, 2020, will *not* be included in this lottery process. **Registration applications must be completed before the 11:59 p.m. April 5, 2020, deadline to qualify for the lottery.**
- Starting April 6, 2020, registrations will be processed on a first-come, first-served basis until classrooms are filled. If all requested slots are taken, registrants will be added to the waitlist. **More information found [here](#).**

## ALL STUDENTS

- Following the completion of the online process, parents/guardians should make an appointment with Ms. Jessica Strassburg in the registrar’s office, (203) 315-6723. Appointments take approximately 15 minutes and can be scheduled ahead of time.

**M - F, 8:30 a.m - 2 p.m.**

**Alternating Tuesdays 3 - 6 p.m. (2/25/20-4/21/20)**

\* If you do not have any of these or similar documents, or if you are homeless, we can still assist you in enrolling for school. Please contact our central registration office (203-315-6723) so that we can assist you.

- If the following documents have not been uploaded to the application, parents/guardians should bring the documents below to the appointment:
  - Two proofs of Branford residence (such as utility or credit card bills in the occupant's name, current lease agreement, mortgage receipt, a bank statement showing bank name and account owner's address, current valid CT motor vehicle registration, etc.)\*
  - Copy of custody agreement (if applicable)
  - Proof of child's age via birth certificate, passport, or doctor's record
    - For **Pre-K** a child needs to be four years of age before January 1, 2021 (Children turning five between September 1, 2020, and December 31, 2020, may also enroll if they have not previously attended a district Pre-K program).
    - For **Kindergarten** a child needs to be five years of age before January 1, 2021.
  - Bring your child's most recent physical (an update may be requested/required before the start of the school year)
    - Use Connecticut's HAR-3 form ([Pre-K, K-12](#))
    - Exam dated from September 2019 to September 2020
    - MUST list all immunizations

*Before and after school wraparound care is available for students in Kindergarten through Grade 6 from the Family Resource Center/SACC Program. BPS Pre-Kindergarten students may also be eligible. For more information, go to [branfordschools.org/o/frc-sacc](http://branfordschools.org/o/frc-sacc) or call (203) 481-5066*

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