



## BRANFORD PUBLIC SCHOOLS

### Pre-K Registration FAQs

#### School Year 2020-2021

Branford Public Schools offers a one-time Pre-Kindergarten experience at all three elementary schools for eligible 4- and 5-year-olds (see below). Each school has an AM and PM class of 18 students.

**Online registration for Pre-K opened on February 10, 2020** (click [here](#) or visit [www.branfordschools.org](http://www.branfordschools.org), click “Menu” then “New Student Registration” under “Parent Resources”). Registration is *ongoing*, with enrollment confirmations beginning the week of April 6, 2020. If there are more students than available slots at a school as of 11:59 p.m. on April 5, 2020, a lottery will be held the following week. Any Pre-K registrations received after 11:59 p.m. on April 5, 2020, will not be included in this lottery process. **Registration applications must be completed before the 11:59 p.m. April 5, 2020, deadline to qualify for the lottery.** For additional information see below.

The most frequently asked questions about our program are addressed below. Any further questions should be directed to the principal for your child’s elementary school.

### Pre-Kindergarten Registration Frequently Asked Questions (FAQs)

- How old does my child need to be to enroll in the BPS Pre-Kindergarten?
  - All Pre-Kindergarten children need to be 4 years old by Jan 1, 2021.
  - Children turning five between September 1, 2020, and December 31, 2020, are also eligible to enroll if they have not previously attended Pre-Kindergarten in any Branford Public Schools program.
  
- What is the enrollment process for BPS Pre-Kindergarten in the elementary schools?
  - **Online registration for Pre-K opened on February 10, 2020.** Registration is *ongoing*, with enrollment confirmations beginning the week of April 6, 2020. To register, [click here](#) or visit [www.branfordschools.org](http://www.branfordschools.org), click “Menu” then “New Student Registration” under “Parent Resources.”
  - Following the completion of the online process, parents/guardians should schedule an appointment with Ms. Jessica Strassburg in the registrar’s

office, (203) 315-6723, [jstrassburg@branfordschools.org](mailto:jstrassburg@branfordschools.org) See below for additional details regarding the documents you'll need to provide.

- If there are more students than available slots at a school as of 11:59 p.m. on April 5, 2020, a lottery will be held during the following week. Any pre-K registrations received after 11:59 p.m. on April 5, 2020, will *not* be included in this lottery process.
  - Lottery students who do not get in will be offered the option of being placed on a waitlist.
  - Once the lottery is conducted, unfilled seats will be available on a first-come, first-served basis. If all slots are filled, registrants will be added to the waitlist.
  - On June 15, 2020, if available slots remain in any schools, students on waitlists from other schools will be offered those slots. In the event there is more than one school with a waitlist, students from Title I schools will be given preference.
  - Registrations after June 15, 2020, will continue to be enrolled on a first-come, first-served basis, depending on the availability of open slots. Any student not able to enroll will be placed on the waitlist and families will be notified should a slot become available.
- What documents do I need to give to the school to register my student?
    - Two different proofs of residency<sup>1</sup> - both documents must:
      - show your name and your Branford residence address
      - show the date and be dated within 90 days (if a date is not visible it will not be accepted)
      - be computer-generated (typed)
    - Proof of child's age (birth certificate, passport, signed doctor's record with child's full name)
    - Copy of last physical exam (dated between September 2019 and September 2020) and immunizations record
    - Documents may be uploaded to the online registration form
  - How many Pre-Kindergarten openings are available at each elementary school?
    - There are 36 available seats at each elementary school
      - 18 seats AM session 8:55-11:25
      - 18 seats PM session 12:55-3:25

<sup>1</sup> **If you do not have any of these or similar documents, or if you are homeless, we can still assist you in enrolling for school. Please contact our district registration office so that we can assist you.**

- Will I have a choice in which session my child attends?
  - You will state a preference at registration **which is not a guarantee.**
  - While we will try to accommodate parent/guardian preferences, final decisions regarding AM/PM enrollment will be based on a variety of factors, including but not limited to parent requests.
  
- Is there a bus available to bring my child outside the attendance zone of the school to a private child care provider?
  - No. However, in the rare instance when a bus passes a private child care provider home/facility, an exception may be made. Situations are handled on a case-by-case basis.
  
- When can I visit the classroom?
  - Over the summer you and your child will receive an invitation to visit the Pre-Kindergarten classroom just before school starts.
  
- Is there before and/or after school care available for Kindergarten students?
  - Before and after school care for Kindergarten through Grade 6 students is available through the School Age Child Care (SACC) program.
  - Pre-K students who attend Pre-Kindergarten at a BPS elementary school may also be eligible for SACC participation. This will be determined on a case-by-case basis.
  - Contact information:
    - SACC Program: 203-481-5066
    - [branfordschools.org/o/frc-sacc](http://branfordschools.org/o/frc-sacc)