

FAYETTEVILLE SCHOOL DISTRICT POLICIES

4141.7 - BUS DRIVER COMPENSATION FOR ACTIVITY/FIELD/ATHLETIC TRIPS

Contracted Bus Drivers

- Contracted bus drivers who drive activity, field, or athletic trips will be paid at their current contracted hourly rate.
- Contracted drivers will be paid by the hour for the entire trip.
- Contracted bus drivers who are driving an activity, field, or athletic trip, and are not able to drive their regular route, will be paid for driving the special trip only and not paid for their regular route.
- Expenditures for lodging and food (if required) will be paid, if appropriate, by the sponsoring organization taking the trip.
- Bus Trip Time Sheets must be completed and signed by the driver and transportation director for each trip taken. Transportation will submit the completed/signed Bus Trip Time Sheet to the Finance Office.

Employees Who Drive a Bus for Activity, Field, and Athletic Trips Who Are Not Contracted Bus Drivers

- Employees who are not contracted bus drivers who drive activity, field, or athletic trips will be paid an hourly rate based on Step 1 of the bus driver salary schedule.
- Employees who are not contracted bus drivers who are driving a bus will be paid by the hour for the entire trip, with the following exceptions:
 - a) Employees that are driving a bus for an activity that they coach or are a sponsor of will be paid for **actual** driving time only.
 - b) **The hourly pay rate for driving a bus trip will begin after the employees' regular contract time.**
- Expenditures for lodging and food (if required) will be paid, if appropriate, by the sponsoring organization taking the trip.
- Bus Trip Time Sheets must be completed and signed by the driver and transportation director for each trip taken. Transportation will submit the completed/signed Bus Trip Time Sheet to the Finance Office.

Physicals / CDL

Contracted Bus Drivers

- The Fayetteville School District will reimburse contracted bus drivers for the cost of the physical required for bus drivers (the original receipt must be submitted to the Finance Office for reimbursement).
- The Fayetteville School District will reimburse a contracted bus driver for the cost of a CDL following ninety (90) days of employment (the original receipt must be submitted to the Finance Office for reimbursement).

FAYETTEVILLE SCHOOL DISTRICT POLICIES

Employees Who Drive a Bus for Activity, Field, and Athletic Trips Who Are Not Contracted Bus Drivers

- The Fayetteville School District will reimburse the employee for the cost of the physical required for bus drivers (the original receipt must be submitted to the Finance Office for reimbursement).
- The Fayetteville School District will reimburse the employee for the cost of a CDL (the original receipt must be submitted to the Finance Office for reimbursement).

Date Adopted: 3-28-19