# Julesburg School District

[www.julesburg.org](http://www.julesburg.org)

102 W. 6th Street

Julesburg, CO 80737

## Office (970) 474-3365



***PRINCIPAL EMPLOYMENT APPLICATION***

Name:

Position You Are Applying For:

Home Phone       Other Phone

Street Address or Post Office Box

City       State       ZIP

Email Address

Social Security Number

Do you currently have a Colorado Principal License? Yes [ ]  No [ ]  Comments:

If NO, are you qualified and eligible to obtain a Principal License? Yes [ ]  No [ ]

Are you presently under contract? Yes [ ]  No [ ]

If Yes, when does the contract expire?

Sports or other student activities that you are interested in sponsoring/coaching:

**EDUCATION** (list most recent first):

|  |  |  |  |
| --- | --- | --- | --- |
| **College/University** | **Location (City, State)** | **Dates** | **Degree** |
|       |       |       |       |
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**TEACHING/ADMINISTRATIVE EXPERIENCE** (list most recent first):

|  |  |  |  |
| --- | --- | --- | --- |
| **School & Location** | **Position** | **Principal****(Include name, phone # and e-mail address)** | **Dates of Employment** |
|       |       |       |       |
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**OTHER WORK EXPERIENCE:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company & Location** | **Position** | **Direct Supervisor** | **Dates** |
|       |       |       |       |
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**Narrative Response: Please respond in writing to the following questions.**

1. Based upon your research and analysis of the opportunity to work and live in Julesburg, Colorado, identify the specific things about our school and community that seem to be compatible and a good fit with your desire to live and work in our school and community.

1. What is your motivation to be a Principal?

1. What aspect of the Principal’s role do you think has the greatest impact on student learning and academic growth?

1. In your role as Principal, how will you go about assisting teachers to become more effective with their curriculum planning and instructional practices?

1. What do effective teachers do to be successful in helping all (struggling & gifted) students learn and demonstrate academic growth?

1. Discuss any training, experience, skills, success stories that you feel set you apart from other candidates that will be applying for this Principal position.

**STATED REQUIREMENTS AND INFORMATION:**

* + Candidates must be able to perform the essential functions of the position.
	+ Any employee who is hired by the school board is required to submit to fingerprinting and provide such other information as is necessary for the Julesburg School District to acquire a national and state criminal history background check.
	+ May this application be shared with other school districts if they have an opening?

Yes [ ]  No [ ]

* Do you wish this application to remain confidential with regard to your present employer until you are considered as a candidate for the position?

Yes [ ]  No [ ]

**BACKGROUND CHECK**

In addition to the following information, a thorough background check may be conducted.

A. Have you ever been convicted of a felony, pleaded *nolo contendere* or received probation for any offense involving moral turpitude (includes, but is not limited to such offenses as theft, attempted theft, murder, rape, embezzlement, and indecency with a minor)?

Yes [ ]  No [ ]

If yes, state the nature of the offense, the date of the conviction, the name and address of the court, and pertinent details.

B. Have you ever left employment prior to the end of your contract or been terminated or asked to resign prior to the end of your contract by a school district? Yes [ ]  No [ ]

If yes, please give the name of the district, the date, and the reason(s) for leaving or being terminated or asked to resign before the end of your contract.

C. Are you aware of any reason you would not be able to perform the duties required of the position for which you are applying? Yes [ ]  No [ ]  If yes, please explain.

**COMPLETED APPLICATION PACKET (please check off as completed):**

 [ ]  This completed application form

 [ ]  A letter of application for this position

 [ ]  A current resume

 [ ]  Three letters of reference from previous school officials

 [ ]  Transcripts (photocopy is OK until employment)

 [ ]  Copy of a Colorado Principal License or documentation of eligibility such

 as a current license from another state.

Mail Complete Application Packet with all required documents listed above to:

 Julesburg School District

 102 W. 6th Street

 Julesburg, CO 80737

**AGREEMENT**

I hereby certify that all statements made on this application are true, accurate, and complete. Any applicant who knowingly or willfully makes a false statement of any material fact or thing in the application is guilty of perjury in the second degree as defined in Section 18-8-503, C.R.S., and, upon conviction thereof, shall be punished accordingly. Any misrepresentation or willful omissions of facts shall be sufficient cause for disqualification of the application or termination of employment. I hereby authorize the district or its agents to conduct work history and personal reference checks to verify statements on this application form and other materials provided as part of the application process.

Electronic Signature Date

***The Julesburg School District is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex or disability in admission or access to, or treatment of employment in its educational programs or activities. Inquiries concerning Title VII, Title IX Section 504 and ADA may be referred to the Director of Human Resources JSD; 102 W. 6th Street; Julesburg, Colorado 80737; 970-474-3365, or the Office for Civil Rights, U. S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver, Colorado 80204, 303-844-5695.***