

**SULLIVAN COMMUNITY UNIT SCHOOL DISTRICT NO. 300**  
**BOARD OF EDUCATION MINUTES**  
December 9, 2019

The regular meeting of the Board of Education of Sullivan Community Unit School District No. 300 of Moultrie, Shelby, and Coles Counties, Illinois was duly called and held on December 9, 2019, at 6:30 p.m., at the Sullivan High School Media Center within the boundaries of said District.

President White called the meeting to order at 6:30 p.m.

**Roll Call – Present:** Grooms, Horn, Stollard, Green, Wood, White

**Roll Call – Absent:** Florey

**Citizens Non-Agenda Items:** None

Florey arrived at 6:32 p.m.

**Informational Items:** National English Honor Society President, Aiden Short, presented information regarding activities of the NEHS including updates on their blanket drive. NEHS was able to donate 233 blankets to local shelters. Mr. Short also updated the Board on the Spanish Club activities including translating letters from elementary school students to children in Honduras.

Anna Mathias discussed the Honors English class project of writing letters on controversial subjects. These letters were printed in a special edition of the local newspaper. Miss Mathias presented her letter regarding cell phone use to the Board.

**Consent Agenda:** **Motion by Stollard, seconded by Wood, to approve the following items on Consent Agenda:**

Minutes of the Regular Meeting on November 11, 2019.  
Approval of the bills in the amount of \$139,853.99 and the treasurer's report.

**Principals' Reports:** Building principals reviewed their monthly reports.

**Action Items:**

**Approval of 2019 Payable 2020 Tax Levy** – Superintendent Walk recommended approval of the 2019 payable 2020 tax levy as presented. The overall tax levy for 2019 payable in 2020 is \$4,780,928. The estimated tax rate is 4.1213% which is an estimated rate decrease of 0.0389%. The Superintendent is recommending increases in the following funds; education, \$162,186; transportation, \$14,744; fire, \$3,686; special education, \$2,949; operations and maintenance, \$36,861; working cash, \$3,686; leasing/rental, \$3,686; bond, \$42. The Superintendent is recommending a decrease in the following funds: tort, \$503; municipal retirement, \$2,506; and SSI \$2,004. Motion by Wood, seconded by Florey to approve the 2019 payable 2020 tax levy as presented. On roll call, all voted yea.

**First Reading of Policies** 2:20 Powers and Duties of the School Board; Indemnification; 2:70 Vacancies on the School Board – Filling Vacancies; 2:100 Board Member Conflict of Interest; 2:105 Ethics and Gift Ban; 2:110 Qualifications, Term and Duties of Board Officers; 2:200 Types of School Board Meetings; 2:220 School Board Meeting Procedure; 2:260 Uniform Grievance Procedure; 4:15 Identity Protection; 4:30 Revenue and Investments; 4:60 Purchases and Contracts; 4:80 Accounting and Audits; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:20 Workplace Harassment Prohibited; 5:30 Hiring Process and Criteria; 5:50 Drug and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition; 5:90 Abused and Neglected Child Reporting; 5:120 Employee Ethics; Conduct; and Conflict of Interest; 5:250 Leaves of Absence; 5:290 Employment Termination and Suspensions; 5:330 Sick Days, Vacation, Holidays, and Leaves; 6:60 Curriculum Content; 6:150 Home and Hospital Instruction; 6:300 Graduation Requirements; 7:20 Harassment of Students Prohibited; 7:150 Agency and Police Interviews; 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment; 7:270 Administering Medicines to Students; 8:30 Visitors to and Conduct on School Property. Superintendent Walk recommended approval of the first reading of these policies. Stollard moved, seconded by Green, to approve the first reading of the above listed policies. On roll call, all voted yea.

**Authorize Sale of Surplus Items** – Grooms moved, seconded by Florey, that the Board authorize the disposal or sell of surplus items at public or private sale as follows:

Flute – Selmer – 239761  
Flute – Artley – 295540  
Flute – Bundy – 679514  
Clarinet – Leblanc – 1035C  
Clarinet – Bundy – 1370488  
Trumpet – Benge – 12807  
Trumpet – Yamaha – 038453A  
Trumpet – Yamaha – 229018A  
Trumpet – King – 489427  
Dell Desktop Computers – Optiplex 755 and older (35)  
Dell Flat Screen Monitors (30)  
iPad Air 1<sup>st</sup> Generation (155)  
Smart Projector (Non-functional) (1)  
Epson Projection (Non-functional) (3)  
Dell Flat Screen (Non-functional) (5)  
Dell Landscape 20" Monitor (1)  
Dell Laptop 5500 (10)  
Dell Laptop D830 (4)  
Dell Laptop D620 (1)  
Dell Table Top Color Printer (Condition Unknown)  
Projector Bulbs (Non—functional)  
Keyboards & mice (Non-functional)

**Personnel Report** – Wood moved, seconded by Stollard, that the Board approve the personnel report. On roll call, all voted yea.

NEW HIRES

Cody Cottrell	Bus Driver	11/01/2019
Craig Toler	Youth Bsktball Coord	11/11/2019

IESA/IHSA PROGRAM VOLUNTEERS – 12/09/19

Nick Grooms	Asst. HS Baseball
Lauren Ethell	Asst. 5/6 Grade Volleyball

**Superintendent's Report:** Superintendent Walk noted that he was very ecstatic with the staff and the work they continue to do. He reported that several school board members attended the Joint Annual Conference to learn more about

policies and procedures of being a Board member. Mr. Walk ended by stating he was looking forward to the school district goal setting meeting on December 11. This meeting involves staff and community members coming together every 3-5 years to re-evaluate the District's goals and set new goals when necessary.

**Adjournment:**

Being no further business before the Board at this time, there was a motion made by Green, and seconded by Wood, to adjourn at 6:50 p.m. On roll call, all voted yea.

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Jeff White, President

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Erik Stollard, Secretary