

**Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES**  
**Board of Education Meeting**  
**BOCES Board Room**  
**Watertown, New York**  
**January 15, 2020**  
**6:00 p.m.**

MEMBERS PRESENT: Alice Draper, Jennifer Jones, Sandra Klindt, Peter Monaco, Lynn Murray, Grace Rice, Michael Young

MEMBERS EXCUSED: Michael Kramer, Barbara Lofink

MEMBERS ABSENT: None

STAFF PRESENT: Margaret Mary Clement, Betty Mahoney, Tracy Gyoerkoe, Patricia LaClair, Leslie LaRose, Christina Petersen, Stephen Todd, Michele Traynor, Joanne Witt

OTHERS PRESENT: Jennifer Moscarelli, Makayla Pierce, Dakota Sloat

President Rice called the meeting to order at 6:02 p.m. and led the Board in the Pledge of Allegiance.

President Rice opened the meeting by inviting comments from the public. There were none and the meeting proceeded.

Makayla Pierce and Dakota Sloat, BTC Early Childhood students, presented information on what the Early Childhood Program is doing and how things work within the program. Christina Petersen, School Counselor Coordinator, shared information with the Board about her position and spoke about a college fair that she is putting together for March 18, 2020.

**CONSENT AGENDA:**

1. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the minutes of the regularly scheduled meeting held on December 19, 2019 were approved. Approval  
December 19,  
2019 Regular  
meeting  
minutes  

Vote: Yes-7 No-0
  
- 1a. On a motion by M. Young, seconded by A. Draper, the Board approved the amended agenda as presented. Approval of  
Amended  
Agenda  

Vote: Yes-7 No-0
  
2. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the following Claims Audit Report for January 15, 2020. Approval of  
Internal  
Auditor's  
Report of  
01/15/2020

Payroll 13	\$878,784.89	December 20, 2020	
Payroll 14	891,553.63	January 3, 2020	
Warrant 33 – Fund A&F	499,164.68	January 6, 2020	
Warrant 42 – Fund A&F	2,676,214.37	January 6, 2020	
Warrant 43 – Fund A&F	124,460.55	January 3, 2020	
<b>Total</b>	<b>\$3,342,544.14</b>		Vote: Yes-7 No-0
  
3. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the budget transfers as presented. Approval of  
amended  
budget  
transfers  

Vote: Yes-7 No-0

4. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the out-of-state travel for J. White (replacing L. LaRose-Collins) to attend the 12<sup>th</sup> Annual Technology Centers that Work Leader’s Forum, Point Clear, AL, January 27-30, 2020, at an approximate total cost of \$1,940. Out-of-State Travel  
Vote: Yes-7 No-0
5. Board Reports Board Reports  
**Custom and Border Patrol Open House 1/07/2020.** Mrs. Rice attended the Custom and Border Patrol Open House on January 7, 2020. The program is for anyone the age of 14 to 20 years old. The program is very vigorous and takes place every Wednesday evening and every other Saturday on the BOCES campus. The Custom and Board Patrol is looking for about 2,000 candidates to fill retired positions nationwide.  
**CTE Advisory Committee Meeting, 01/14/2020.** Mrs. Rice attended the January 14, 2020 meeting of the CTE Advisory Committee. Mrs. Gyoerkoe updated the committee on the Perkins Grant, SREB Career Pathways review and follow-up. She also updated them on the Environmental and Agricultural Academy and the full day option for Engineering and Design program and shared the Articulation Agreement chart. The next meeting is scheduled for March 10, 2020 @ 1:00 p.m. in Conference Room C, Administration Building on the Watertown Campus.
6. **PERSONNEL** Personnel  
On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Lorraine Brosemer, Occupational Therapist, effective 05/08/2020. Retirement L. Brosemer, 05/08/2020  
Vote: Yes-7 No-0  
On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the following resignations: Resignations  
April Hatch, Teacher Support Person, effective 01/12/2020 A. Hatch, 1/12/2020  
Vote: Yes-7 No-0  
Tracy Largett, Supervisor in Technical Assistance/Behavior Specialist, effective 01/31/2020 T. Largett, 1/31/2020  
Vote: Yes-7 No-0  
Jeffery Reynolds, Teacher Support Person, effective 12/20/19 J. Reynolds, 12/20/19  
Vote: Yes-7 No-0  
On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the following personnel appointments:  
**Classified** M. Chambers, Principal Account Clerk  
Michele Chambers, Principal Account Clerk Principal Account Clerk  
Provisional effective 01/01/2020  
Salary: \$38,000, prorated from 01/01/2020 Vote: Yes-7 No-0  
Miranda Fuller, Account Clerk/Typist M. Fuller, Account Clerk/Typist  
Provisional effective 01/06/2020  
Salary: \$28,181, prorated from 01/06/2020 Vote: Yes-7 No-0  
**Non-Classified** K. Grose, Teacher Assistant  
Katherine Grose, Teacher Assistant (moving from TSP) Teacher Assistant  
Probationary 01/16/2020-01/15/2024  
Salary: \$19,934.20, prorated from 01/16/2020 Vote: Yes-7 No-0  
Nicole Moananu, School Counseling Assistant (replaces appointment of 12/19/19) N. Moananu, School Counseling Asst.  
Uncertified 01/06/2020-06/30/2020  
Salary: \$26,012, prorated from 01/06/2020 Vote: Yes-7 No-0  
Brian Taube, Professional Certificate in Vehicle Body Repair & Painting 7-12 B. Taube, Prof. Certification  
Effective 01/09/2020  
Salary: Scale C, Step 6, \$53,860, retroactive to 01/09/2020 Vote: Yes-7 No-0

**Tenure**

Janeen Lee, Teacher Assistant, effective 03/17/2020  
Craig Perry, Teacher Assistant, effective 03/29/2020

Vote: Yes-7 No-0  
Vote: Yes-7 No-0

Tenure  
J. Lee  
C. Perry

**Practical Nursing Program**

Mauri Kelley, Clinical Instructor  
Days/Time: 01/13/2020-06/02/2020 (not to exceed 7.5 hours per day)  
Salary: \$7,088 (\$35/hr. x 202.5 hours)  
Budget: F950

Vote: Yes-7 No-0

Practical  
Nursing  
M. Kelley

**Adult Education**

Tammy Allen, Zumba Instructor  
01/16/2020-03/26/2020  
Salary: \$190 (\$19/hr. x 10 hours)  
Budget: F950

Bohlen Technical Center  
Thursday

Vote: Yes-7 No-0

Adult  
Education  
T. Allen

Tina Groff, Files and Folders: Organizing Your Computer  
02/25/2020-03/04/2020  
Salary: \$114 (\$19/hr. x 6 hours)  
Budget: F950

Bohlen Technical Center  
Wednesday, 6:00-9:00 p.m.

Vote: Yes-7 No-0

T. Gross

**Substitutes**

Jessica Bailey, Stacey Berry, Hope Culbertson, Valeria Del Valle-Martinez, Mark Dutton,  
Keirsten Hancock, Rachael Haring, Holly King, Danielle Makuch, Mary Miller, June Venton  
Vote: Yes-7 No-0

Substitutes

8. Administration Reports

For the information of the Board, District Superintendent Todd reviewed the meetings that he attended during the month of January:

Administration  
Reports

Highlights of Meetings:

- Dec. 19 Superintendents Meeting
- Programs for Exceptional Students Budget Advisory Meeting
- 20 Student Transportation/Occasional Drivers Meeting
- Jan. 6 Board Agenda/Staff Meeting
- NYSED Webinar Graduation Measures Session
- Samaritan Medical Center Rounds
- 7 Watertown Urban Mission Executive Committee Meeting
- Joint Management Team Meeting – OHM BOCES
- 8 SED/SCDN Conference Call
- Meeting with CNY Programs for Exceptional Students Regional Office
- 10 SED Interviews for Assistant Commissioner for Curriculum and Instruction
- 14 CTE Advisory Committee Meeting
- 15 SED/SCDN Conference Call
- Superintendents Cabinet Meeting - HGSTC
- BOCES Board of Education Meeting – Watertown
- 21 Meeting with Lewis County Superintendents about HGSTC Logistics
- 22 SED/SCDN Conference Call
- Watertown Urban Mission Board Meeting
- 23 Superintendents Monthly Meeting
- PES Budget Advisory Committee Meeting
- 27-28 District Superintendent Meeting – Albany
- 29 SED/SCDN Conference Call

- 31 Adult Education Nursing Gradation – Hilton Garden Inn – 10:00 a.m.  
WPBS Board Meeting
- Feb. 3 Board Agenda/Staff Meeting  
Samaritan Medical Center Rounds
- 4 Watertown Urban Mission Executive Committee Meeting
- 5 SED/SCDN Conference Call  
Superintendents Cabinet Meeting
- 6 Shapiro Awards Dinner – Ramada Inn
- 11 Watertown Urban Mission Annual Meeting  
Carthage Board of Education Meeting – Superintendent Search
- 12 SED/SCDN Conference Call  
Superintendents Monthly Meeting  
BOCES Personnel Committee Meeting - HGSTC  
BOCES Board of Education Meeting - HGSTC

**Administrative Team:**

**Madison-Oneida Search and Carthage Superintendent Search**

- With the appointment of Scott Budelmann as the new District Superintendent at Madison-Oneida BOCES, my role in that search is over. My activity in the Carthage Superintendent search will be gearing back up again in February, as the re-opened search proceeds. Jennifer Premo is serving as Acting Superintendent through the end of the 2019-2020 school year while the search proceeds. Applications are coming in until January 31, and I will meet with the Carthage Board on February 11 to review applications and select candidates for Board interviews. The Board hopes to have their new Superintendent selected in April, for a July 1 start.

**SED Leadership**

- Shannon Tahoe continues to serve well as Interim Commissioner, and the Board of Regents has hired a search firm to begin the National search for the next permanent Commissioner of Education. They hope to have a new Commissioner on board by July. The department is also slowly but surely filling mid-level leadership positions. I serve on a search committee that will interview candidates for the position of Assistant Commissioner for Curriculum and Instruction. The department seems to be getting good applicants for its various positions.

Assistant Superintendent for Programs L. LaRose shared information on the Practical Nursing Program.

Assistant Superintendent for Business Traynor provided the Board the final portions of the draft 2020-21 budget for Programs for Exceptional Students and Itinerant Services. She highlighted major projected increases to certain sections of the budget and answered questions from the Board.

- 8. Mrs. Draper raised a concern about the posting for a long-term science instructor and the substitute pay for the position.
- 9. On a motion by M. Young, seconded by A. Draper, the Board voted to adjourn the meeting at 7:19 p.m. Adjournment of mtg at 7:19 p.m.  
Vote: Yes-7 No-0

**Calendar**

Calendar

- Jan. 31 Adult LPN Nursing Graduation, Hilton Garden Inn, Watertown, NY, 10:00 a.m.
- Feb. 12 Board Personnel Committee Meeting, HGSTC – Conference Room B – 5:00 p.m.  
BOCES Board Meeting, HGSTC – Conference Room B - 6:00 p.m.

The next regularly scheduled monthly meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will be held at 6:00 p.m. on Wednesday, February 12, 2020, at the Howard G. Sackett Technical Center, Glenfield, New York.

Regularly  
scheduled  
monthly meeting  
2/12/2020

Respectfully submitted,

Patricia L. LaClair  
Clerk of the Board