

MINUTES OF MEETING - - BOARD OF EDUCATION - - District No. C-4

Clark County, Illinois

In Regular Session at 7:00 P.M. on date of July 15, 2019

- I. The Casey-Westfield Board of Education met in regular session at 7:00 P.M. on Monday, July 15, 2019 at the Unit Office, 502 E Delaware, Casey, IL. Upon roll call, members present were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Tutewiler. Administrators present were Linda Campbell, Kacie Rhoads, Chris Seaton and Dee Scott.
- II. President Overbeck recognized visitors Angela Zellers, Ami Zellers, Taylor, Gray, Jacey Roberts, Dalanee Smith and Drake Crawford-Viola, all of the Moriah Go Getters 4-H Club. They asked to address the board. They have been involved in a recycling project collecting lids to recycle into benches. Each member present explained a portion of all the steps involved in the process. One bench will be donated to the school district. The board congratulated the group on their efforts and thanked them for the donation. Terri Cox was also present and addressed the board. She requested that Algebra I, when taken in 8th grade, be counted toward the math credits needed to graduate high school.
- III. Act upon approval of the consent agenda items:
- A. Minutes of the regular meeting of June 17, 2019;
 - B. Minutes of the closed session meeting of January 22, 2018; and approval of the destruction of the verbatim record of those meetings as authorized by Board Policy 220 and 220-E1;
 - C. Policy updates and revisions in Appendix A;
 - D. Current invoices for payment and review of the financial and budgetary reports;
 - E. 2019-2020 Student-Parent, Staff, Substitute and Support Staff Handbooks;
 - F. Certified Staff Evaluation Plan;
- Motion by Hutton and seconded by Overbeck . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.
- IV. Act upon approval of health insurance plan and agent, Blue Cross Blue Shield through Chris Snedeker of Dimond Brothers.
- Motion by Navel and seconded by Huisinga . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.
- V. Board and Administrator Reports
- A. Administrators updated the board on summer projects. The condensate piping replacement in the JSHS hallway is complete and the asbestos abatement under the JSHS

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bleachers is nearing completion. Repair and coating of tennis courts 1, 2 and 3 is completed and the nets are back up. Courts 4, 5 and 6 still need to be lined and that work should be completed by the end of the week. Monroe drainage work started today. Maintenance throughout the district in preparation for the start of school is ongoing. Chris Seaton presented a proposal for a high school finals exemption policy. The board supported proceeding with implementation this year.

VI. Addendum

VII. Act upon approval to adjourn to closed session under c1 (employment) and c21 (discussion closed meeting minutes) of section 5 ILCS 120/1 et seq. of the Illinois Open Meeting Act at 7:24 p.m.

Motion by Gelb and seconded by Huisinga . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

VIII. Act upon approval to reconvene to regular session at 8:23 p.m.

Motion by Hickox and seconded by Huisinga . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

IX. Act upon consent agenda items:

- A. Act upon approval of closed session hearing minutes and closed session minutes of June 17, 2019.
- B. Act upon approval of recommendation to keep closed session minutes confidential.
- C. Act upon approval of support staff recommendations.
 - 1. Resignation from Roger Clark as student aide effective immediately.
- D. Act upon approval of certified staff recommendations.
 - 1. Employ Brittany Kibler as Monroe Special Education Teacher for the 2019-2020 school year.
 - 2. Accept letters of retirement effective at the end of the 2022-2023 school year and invoking the 6% for 4 years retirement incentive from Diane Bolin, Ann Crites and Kim Evans.
- E. Act upon approval of co-curricular recommendations.

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1. Employ Julia Hoopingarner as Band Co-Director for the 2019-2020 school year.
2. Accept resignation from Courtney Switzer as Junior High Scholastic Bowl Coach effective immediately.

F.. Act upon approval of administrative staff recommendations. None

Motion by Hutton and seconded by Overbeck . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

X. Addendum

XI. Act upon approval to adjourn at 8:25 p.m.

Motion by Hickox and seconded by Huisinga . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

APPENDIX A

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| 2:110, Qualifications, Term and Duties of Board Officers | The policy, Cross References, and footnotes are updated for continuous improvement and to align with a 2014 change to 105 ILCS 5/9-2 and 10 ILCS 5/1-3 reassigning the duties of the local election authority official. Other minor continuous improvement edits are made throughout. |
| 2:140, Communications To and From the Board | The policy, Legal References, and footnotes are updated. Policy updates are in response to:1.A five-year review, 105 ILCS 5/10-16.5, amended by P.A. 100-1055 (additions to the Oath of Office);2.PAB-member feedback that having questions or communications go only to the superintendent may be problematic and may not entirely comply with the 2014 requirement; and 3.Best practice considerations to align with IASBj s Foundational Principals of Effective Governance. The footnotes are updated for the same reasons, and the Legal References are update for style. |

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| 2:230, Public Participation at School Board Meetings and Petitions to the Board | The policy, Legal References, and footnotes are updated. The policy is updated in response to a five-year review and PAO 19-2. In PAO 19-2, the Ill. Public Access Counselor (PAC) ordered a board to refrain from applying unestablished and unrecorded rules to restrict public comment at future meetings. The footnotes are updated for the same reasons, and the Legal References are updated for style. |
| 2:240, Board Policy Development | The policy is unchanged. Footnotes are updated in response to a five-year review. |
| 3:10, Goals and Objectives | The policy is unchanged. The footnotes are updated in response to an amendment to 23 Ill.Admin.Code j±1, Appendix D, and for continuous improvement. |
| 3:60, Administrative Responsibility of the Building Principal | The policy is unchanged. The footnotes are updated for continuous improvement in response to a five-year review. |
| 4:20, Fund Balances | The policy and footnotes are updated to align with the Ill. State Board of Education's existing School District Financial Profile guidance regarding fund balances. |
| 4:90, Activity Funds | The policy is unchanged. The footnotes are updated in response to a five-year review. |
| 5:35, Compliance with the Fair Labor Standards Act | The policy is unchanged. The footnotes are updated with minor style changes and a revised web link. |
| 5:40, Communicable and Chronic Infectious Disease | The policy is unchanged. The footnotes are updated with minor style changes and for continuous improvement in response to a five-year review. |
| 5:130, Responsibilities Concerning Internal Information | The policy is unchanged. The footnotes are updated in response to a five-year review. |
| 5:180, Temporary Illness or Temporary Incapacity | The policy, Legal References, Cross References, and footnotes are updated in response to a five-year review. |
| 5:310, Compensatory Time Off | The policy is unchanged. The footnotes are updated in response to a five-year review. |
| 6:40, Curriculum Development | The Legal References, Cross References, and footnotes are updated in response to a five-year review. |

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| 6:110, Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program | The policy is unchanged. The footnotes are updated to incorporate amendments to various School Code provisions due to P.A. 100-465 (evidence-based funding) in response to a five-year review. |
| 6:340, Student Testing and Assessment Program | The policy, Legal References, and footnotes are updated. The policy and footnotes are updated in response to the Ill. State Board of Education's transition from the Partnership for Assessment of Readiness for College and Careers to the Illinois Assessment of Readiness as the State accountability measure for grades 3-8. The footnotes are also updated in response to P.A.s 100-807 and 100-1121, which added content requirements to school State Report Cards, and to include a new option for informing the larger school community about a district's reliable assessments. A correction is made to the Legal References. |
| 7:170, Vandalism | The policy is unchanged. A footnote is updated in response to a five-year review. |

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