

A regular business meeting of the School Board was held on Tuesday, August 30, 2016 at 7:00 p.m. in the Cape Elizabeth High School Library Learning Commons. An executive session immediately preceded.

School Board members present:

Heather Altenburg  
Susana Measelle Hubbs, Vice-Chair  
Joanna Morrissey  
Barbara Powers  
Elizabeth Scifres, Chair  
John Voltz

Howard P. Colter, Interim Superintendent of Schools

Unable to attend: Michael Moore

Ms. Scifres called the meeting to order at 7:12 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, June 14, 2016
- b) Regular Business, Tuesday, June 14, 2016
- c) Special Business Tuesday, August 16, 2016

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

3. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – none

4. **COMMUNICATIONS**

- a) **NEASC (New England Assn. of Schools and Colleges)** – Principal Jeff Shedd framed the final, 75-page NEASC report and answered some questions from the Board. *This item will return to the September 13 regular business meeting agenda. If the Board has any follow-up questions, they are to be submitted to Superintendent Colter in advance of that meeting.*
- b) **November 8 – Election Day** – There was robust discussion around pros and cons of altering the 2016-17 school calendar at this time. The Board agreed to add an action to the agenda [5f below] in order to approve a revised calendar making October 7 a regular student day and November 8 a ‘no student’ day.
- c) **Superintendent’s Report**
  - Summertime hiring -
    - Joanna Payne, High School English
    - Linda Hoffman, Middle School interventionist [0.5] & math teacher [0.25] & K-12 GT consultant [0.25]
    - Cathy Stankard, interim Director of Instruction [approved by SBoard 8/16/16]

**5. NEW BUSINESS**

- a) **Consideration to approve the following job description** - Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 6-0)
  - Technology Integrator & Achievement Center Coordinator
  
- b) **Consideration to approve a proposed High School Speech & Debate team trip to the Yale Invitational (Yale University), September 16-18, 2016** - Ms. Measelle Hubbs motioned for approval. Ms. Powers seconded. (Approved 6-0) Team advisor Lisa Melanson was present to answer questions.
  
- c) **Consideration to approve a proposed High School Mock Trial team trip to the Empire Mock Trial Global Competition (New York City), November 10-14, 2016** - Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 6-0) Principal Shedd provided a little background information.
  
- d) **Consideration to approve a proposed High School Model UN team trip to the Brown University Simulation of the United Nations (Providence, RI), November 11-13, 2016** - Ms. Measelle Hubbs motioned for approval. Ms. Powers seconded. (Approved 6-0)
  
- e) **Consideration to approve the following 2016-2017 athletic co-curricular personnel nominations** – Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 6-0)

MIDDLE SCHOOL

Woodlin Tabery	Soccer, Boys' gr 8
Josh Chase	Soccer, Boys' gr 7
Andrew Wood	Soccer, Girls' gr 7
Ben Putnam	Tennis Asst.
Matt Whaley	Cross Country, Girls' 7/8
Janet Hoskin	Field Hockey, gr 8

HIGH SCHOOL

Andrew Lupien	Cross Country, Head
Jonathan Clement	Cross Country, Asst.
Kayle Beal	Cross Country, Asst. (booster funded)
Jean Lavallee	Volleyball, JV
Roger Rioux	Volleyball, First Team

- f) Motion to consider a revision to Cape Elizabeth's 2016-2017 school calendar to make November 8 a teacher-only (no student) day and make October 7 a regular (full) school day – Ms. Morrissey motioned. Ms. Measelle Hubbs seconded. (Approved 6-0)  
Superintendent Colter was directed to send an 'email blast' to district parents, students and staff notifying them of the change and why it was made immediately. Information should also appear on the district web site and Facebook page.

6. COMMITTEE REPORTS – Mr. Voltz gave a brief update on the Spurwink Committee.

7. SCHOOL BOARD AGENDA REQUESTS – none

8. ANNOUNCEMENTS OF UPCOMING MEETINGS - The Policy Committee will meet on Monday, September 12 at 7:30am in the Wm. Jordan Conference Room (Town Hall). The next regular School Board business meeting will be held on Tuesday, September 13, 2016 at 7pm in the Town Council Chambers.

9. ADJOURNMENT – Ms. Powers made a motion to adjourn. Ms. Morrissey seconded. (Approved 6-0)

The meeting was adjourned at 8:37 p.m.

Respectfully submitted,



Howard P. Colter  
Interim Superintendent of Schools