

# ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

## MINUTES OF REGULAR MEETING

SEPTEMBER 8, 2011

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Michael Derosa presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Michael D. Derosa - Present  
Mike Jacob - Present  
James Cook - Present  
Pam Jones - Present  
Mike Fador - Present

Also present were: Kevin Sacco, Rich Gibson - The Times Leader, Amy Porter, and Walt Skaggs.

### Approve Treasurer's Items

Mr. Cook moved and Mr. Jacob seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the August 10, 2011 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for August, 2011, including FINSUM, APPSUM, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$3,112,395.90	Underground Storage Tank 031	\$11,000.00
Bond Retirement 002	895,517.79	Student Activities 200	23,434.89
Permanent Improvement 003	26,846.51	District Managed 300	102,841.69
Building 004	85,131.19	Auxiliary Services 401	64,923.86
Food Service 006	-81,159.34	Management Information Systems 432	2,419.34
Expendable Trust 007	395.00	Alternative Schools 463	244.00
Kara Fador Corrections Scholarship 008	10,863.12	Education Jobs Fund 504	0.00
Uniform School Supplies 009	24,276.44	IDEA Part B 516	30,603.83
Principal 018	17,270.84	Stimulus Title II 533	371.46
District Agency 022	6,361.26	Title I 572	11,000.88
Self Insurance 024	216,254.31	Improving Teacher Quality 590	6,071.28
		<b>TOTAL</b>	<b>\$4,567,064.25</b>

- C. The list of bills paid in August, 2011, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.

- D. The following donations made during August, 2011:

<u>Name</u>	<u>For</u>	<u>Amount</u>
The Saints Club	Athletic Fund	\$5,572.63
David & Bobbie Castle	H.S. Cross Country	100.00
Rob & Jennifer Vera	Jr. High Cross Country	350.00
David Mermin (In memory of Dan Cooper)	H.S. Band	20.00
Matthew & Ashley Price	H.S. Instrumental Music	25.00
Sheetz	H.S. Instrumental Music	100.00
Lake Research Partners	H.S. Instrumental Music	500.00
Egypt Valley Stone	District	1,937.50
<b>Total</b>		<b>\$8,605.13</b>

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Approve Treasurer's Items (Cont'd)

- E. The establishment of a new M.S. Cross Country Activity Account fund #200-9211.
- F. Belmont Savings Bank as a public depository and declare \$10,000 as interim funds for the investment of public moneys as authorized by ORC 135.14.
- G. The following permanent appropriations at the fund level for Fiscal Year 2012:

<u>Fund Number</u>	<u>Amount</u>	<u>Fund Number</u>	<u>Amount</u>
001	\$13,000,000.00	401	159,719.05
002	981,185.00	432	6,742.34
003	23,000.00	451	6,000.00
004	10,000.00	461	1,000.00
006	350,000.00	463	50,022.22
007	395.00	499	1,000.00
008	1,000.00	504	50,333.50
009	40,000.00	516	431,553.90
018	18,000.00	533	500.00
022	7,000.00	572	283,939.14
024	100,000.00	590	80,699.84
200	50,000.00		
300	375,000.00	<b>TOTAL</b>	<b>\$16,027,089.99</b>

The roll call vote was:

Aye: Cook, Fador, Jones, Jacob, Derosa.  
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

District

- Repaired roof on the modular.
- Time clocks installed at the stadium.
- Repairing ceiling damage caused from recent storms.
- 30 foot road completed at the elementary.
- Elementary staff volunteered to clean up the landscaping at the elementary.
- Replaced wood on playground equipment at the elementary.
- Installed new playground equipment at the elementary.
- Replaced cafeteria tables at the elementary.
- Installed keypad entry at the elementary.

Technology/ Curriculum

- In-service on web page design Friday.
- NOBI training for elementary staff Friday.
- 3 new LCD projectors and 2 new mimios were installed this summer.

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### Superintendent's Report (Cont'd)

- Literacy night in conjunction with West Liberty University for 4<sup>th</sup> grade and Title students (Dan Palimetakis).
- Official results for the State Report Card 26 of 26 indicators.
- All staff are now printing and scanning to our copiers. This reduces our per page cost to .5¢ per page.

### Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following personnel items:

1. Matt Burghy - Resignation as maintenance employee, effective September 9, 2011.
2. Cathy Holubeck - Auxiliary Clerk at St. Mary's Central, effective August 15, 2011 for the 2011-2012 school year.
3. Marsha Taylor - Education Aide - Special Education at the Elementary Building for the 2011-2012 school year per the Memorandum of Understanding with OAPSE.
4. James Kuhns - Additional duties for the oversight, maintenance and monitoring of the district's HVAC system per the Memorandum of Understanding with OAPSE.
5. Erin Delloma - Three-hour Proficiency/Computer Teacher at the Elementary Building for the 2011-2012 school year per the Memorandum of Understanding with the SEA.

6. The following certified substitutes for the 2011-2012 school year, on an as needed basis, pending receipt of proper paperwork:

William Gooch	-	Teacher
James Blaney	-	Teacher
Michael Nickras	-	Teacher
Kayla Marling	-	Teacher
Julie Hissong	-	Teacher
David Kitlak	-	Teacher
Kayla Fisher	-	Teacher
Jena Ehni	-	Teacher
Pamela Zink	-	Teacher
Jared Gulley	-	Teacher
Suz Pubal	-	Teacher
Douglas Grandstaff, Jr.	-	Teacher
Jennifer Marsh	-	Teacher
Whitney Lewis	-	Teacher
Ruth Sato	-	Teacher
Lawrence Carmalt	-	Teacher
Lisa Johnson	-	Teacher
Franci Doty	-	Teacher (Retro-Active to 8/19/11)
MacArthur McLean	-	Teacher (Retro-Active to 8/19/11)
Stephanie Thornton	-	Tutor (Retro-Active to 8/1/11)
Eric Neuenschwander	-	Teacher

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**Approve Personnel Items (Cont'd)**

7. The following classified substitutes for the 2011-2012 school year, on an as needed basis, pending receipt of proper paperwork:

Rochelle Delguzzo	-	Aide
Pamela Zink	-	Aide
Michael Nickras	-	Aide
Roseanne Sasak	-	Custodian
Karen Hynes	-	Secretary / Cafeteria
Paula Pollock	-	Secretary
Michelle Kish	-	Aide / Secretary
Pria Myers	-	Aide / Secretary / Cafeteria

8. The following volunteers for the 2011-2012 school year:

Sara Bigelow	-	Student Action Committee & MS/HS Theater Production
Casey Callarik	-	Wrestling

9. Supplemental Contracts for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Tony Ciroli	Assistant Track & Field Coach	8 yrs.	\$2,800.00
Ryan Clifford	Boys Asst. Varsity Basketball	1 yr.	1,157.00
Gene Mozena	P.M. Bus/Student Supervisor	1 yr.	1,217.00
Melissa Winland	P.M. Bus/Student Supervisor	1 yr.	1,217.00
Eric Bush	6 <sup>th</sup> Grade Team Leader	6 yrs.	943.00
Ann Jeffries	Co-Student Action Committee Adv.	1 yr.	274.00
Jacqui Sall	Co-Student Action Committee Adv.	1 yr.	274.00

The roll call vote was:

Aye: Fador, Jones, Jacob, Cook, Derosa.  
Motion carried.

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. Jacob moved and Mr. Fador seconded that the Board approve the following:

1. Payment to High School Work Study Program Student(s) for the 2011-2012 school year.
2. Acceptable Use Policy for staff. A copy is on file in the Superintendent's office.
3. Cooperative Agreement between Community Action Commission of Belmont County, Inc. (Head Start Program) and St. Clairsville-Richland City School District for services designed for children with disabilities as well as typically developing children in our county for the 2011-2012 school year.
4. Agreement between Wheeling Jesuit University and St. Clairsville-Richland City School District for the purpose to place teacher candidates in the classroom for the purpose of participating in field-based teacher education experiences including student teaching for the 2011-2012 school year.

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**Approve Recommendations (Cont'd)**

5. Resolution verifying that the Board has offered the position of Assistant Girls Varsity Basketball Coach to licensed employees and no employees qualified to fill the position have accepted.
6. Resolution verifying that the Board has advertised the position of Assistant Girls Varsity Basketball Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the position.
7. Board of Education Resolution for Declaring Transportation to be Impractical for the following student(s) to be transported to St. John's:

Kyleigh Falcone	Grade 9
Brennon Grimm	Grade 7

The roll call vote was:

Aye: Jones, Jacob, Cook, Fador, Derosa.  
Motion carried.

**Approve New Business - Pupil Activity Contract**

Mr. Cook moved and Mr. Fador seconded that the Board approve the following Pupil Activity Contract for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Lindsay Piccolini	Asst. Girls Varsity Basketball Coach	1 yr.	\$1,157.00

The roll call vote was:

Aye: Jacob, Cook, Fador, Jones, Derosa.  
Motion carried.

**Executive Session**

Mr. Fador moved and Mr. Cook seconded that the Board go into executive session for reasons D (Negotiations) and E (Confidential Matters). The roll call vote was:

Aye: Cook, Fador, Jones, Jacob, Derosa.  
Motion carried.

Time In: 7:20 A.M.

Time Out: 7:51 A.M. - Announcement made to come out of executive session

**Approve Board Meeting Time Change**

Mr. Fador moved and Mrs. Jones seconded that the October 12, 2011 board meeting be changed from 7:00 p.m. to 7:00 a.m. The roll call vote was:

Aye: Fador, Jones, Jacob, Cook, Derosa.  
Motion carried.

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**Adjournment**

There being no further business brought before the Board, Mr. Jacob moved and Mrs. Jones seconded that the meeting be adjourned at 7:53 A.M. The roll call vote was:

Aye: Jones, Jacob, Cook, Fador, Derosa.  
Motion carried.

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President

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Treasurer