

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

NOVEMBER 14, 2012

The meeting convened at 5:05 p.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Mike Jacob - Present
Pam Jones - Present
James Cook - Present
Mike Fador - Present
F. William Zanders - Present

Also present were: Harry White, Christina Sirbaugh, Butch Delloma, Diane Thompson, Mike Muklewicz-Times Leader, Sharon Harrison, Amy Porter, and Walt Skaggs.

Community Participation

Legenia Guindon was recognized by the Board for her nomination as Outstanding Faculty Member in the OSBA Region Recognition Program.

Dorothy Vannest was recognized by the Board for her nomination as Outstanding Classified Staff Member in the OSBA Region Recognition Program and also for her retirement.

Approve Treasurer's Items

Mr. Cook moved and Mr. Fador seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the October 10, 2012 Regular Meeting, as presented by the Treasurer.
B. Financial Reports for October, 2012, including FINSUM, APPSUM, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

Table with 4 columns: Item Name, Amount, Item Name, Amount. Rows include General 001, Bond Retirement 002, Permanent Improvement 003, Building 004, Food Service 006, Expendable Trust 007, Kara Fador Corrections Scholarship 008, Uniform School Supplies 009, Principal 018, District Agency 022, Self Insurance 024, Underground Storage Tank 031, Student Activities 200, District Managed 300, Auxiliary Services 401, Entry Year Programs 440, Data Communication 451, Alternative Schools 463, Education Jobs Fund 504, IDEA Part B 516, Title I 572, Improving Teacher Quality 590, Schoolwide Building Program 598, and a TOTAL row.

C. The list of bills paid in October, 2012, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

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Approve Treasurer's Items (Cont'd)

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund - 001	Schoolwide Pool Fund - 598	\$120,681.16
IDEA-B Fund - 516	Schoolwide Pool Fund - 598	85,435.60
Title I Fund - 572	Schoolwide Pool Fund - 598	67,179.89
Title II-A Fund - 590	Schoolwide Pool Fund - 598	21,749.02

E. The following donations made during October, 2012:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Pizza Shack	Close Up	\$ 25.00
Toothman Funeral Home, Inc.	Close Up	300.00
Convenient Food Mart	Close Up	25.00
Beck-Altmeier Funeral Home	Close Up	200.00
St. Clairsville Rotary Sunrise Club	Close Up	250.00
Jenkins Sporting Goods	Close Up	100.00
Belmont Savings Bank	Close Up	150.00
West Texas Roadhouse	Close Up	200.00
St. Clair Ruritan Club	Close Up	200.00
Wesbanco Bank	Red Devil Dispatch	40.00
Pizza Shack	Red Devil Dispatch	20.00
Convenient Food Mart	Red Devil Dispatch	20.00
Mr. Greg Bizzarri & Family	Red Devil Dispatch	40.00
Mr. & Mrs. Jason Baum	Red Devil Dispatch	20.00
Mrs. Dolores Pytlik	Red Devil Dispatch	20.00
Mr. Kelly Rine	Red Devil Dispatch	20.00
Q Nails	Red Devil Dispatch	30.00
Mr. & Mrs. Wagner	Red Devil Dispatch	40.00
Home & School Association	Elementary Transportation	469.85
Mr. Scott Neuenschwander	Boys Soccer Team	237.64
The Saints Club	Volleyball	2,497.00
Jenkins Sporting Goods	Volleyball	900.00
Jenkins Sporting Goods	Weight Club	1,200.00
The Saints Club	Athletic Dept.	3,500.00
Ms. Dianna Vargo	Athletic Dept.	50.00
Wesbanco Bank	Athletic Dept - Donation for Counterfeit Money	370.00
Lifetouch	M.S. Principal's Fund	1,336.65
Lifetouch	H.S. Principal's Fund	1,036.95
Lifetouch	Elem. Principal's Fund	2,120.25
Total		\$15,418.34

F. The establishment and activity budget for the Second Grade Class Account (Fund 300-9333). A copy is on file in the Treasurer's office.

G. Addendum to the Band Activity Budget (Fund 300-9321). A copy is on file in the Treasurer's office.

H. The following Resolution Authorizing the Issuance of Tax Anticipation Notes:

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WHEREAS, the county auditor of Belmont County will certify that the estimated amount to be received from current tax revenues from November 15, 2012, or the date of certification (whichever results in the shorter period) until June 30, 2013, from all settlements of taxes for fiscal year 2012-13 as estimated by the budget commission, other than taxes to be received for the payment of debt charges and less all advances, is at least \$3,500,000 (herein the "Revenues");

Approve Treasurer's Items (Cont'd)

WHEREAS, this board of education deems it necessary to issue notes in anticipation of the collection of the Revenues, pursuant to Section 133.10© of the Uniform Public Securities Law of the Ohio Revised Code, in the amount of not to exceed \$1,000,000 to provide funds to be used only for the purposes for which the Revenues are levied, collected, distributed and appropriated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education (hereinafter called the "Board of Education") of the St. Clairsville-Richland City School District (hereinafter called the "School District" or the "District"), County of Belmont, Ohio:

SECTION 1. That it is necessary to issue notes of the Board of Education in the principal sum of not to exceed \$1,000,000 in anticipation of the Revenues, for the purposes for which the Revenues are levied, collected, distributed and appropriated, under authority of the general laws of the State of Ohio, particularly Section 133.10© of the Uniform Public Securities Law of the Ohio Revised Code. Said notes shall be dated their date of issuance, shall bear interest at the rate to be determined by the Treasurer without further action by the Board and set forth in the Certificate of Award, which rate shall not exceed four (4.00%) per centum per annum, and shall mature no later than June 30, 2013. The aggregate amount of said notes shall not exceed one half of the Revenues. Said notes may be issued in such denominations of \$100,000 or integral multiples of \$5,000 in excess of \$100,000 thereof .

SECTION 2. That said notes shall be executed by the President or Vice-President and Treasurer of the Board of Education. Said notes shall be designated "Tax Anticipation Notes" shall be payable in lawful money of the United States of America at the office of the Treasurer of the Board of Education, and shall be issued pursuant to the provisions of applicable law of the State of Ohio and this resolution.

SECTION 3. That for the payment of said notes and the interest thereon, the amount of the Revenues necessary to pay the principal of and interest on said notes as they mature shall hereby be deemed appropriated for such purposes, and this Board of Education further covenants that it will levy all property taxes to be collected in the calendar year following the current calendar year that are anticipated herein. Said notes are special obligations of the Board of Education payable solely from the moneys received from the Revenues, which are hereby irrevocably pledged therefore.

SECTION 4. That it is hereby determined that all acts, conditions and things necessary to be done precedent to and in the issuance of said notes in order to make the same legal, valid and binding special obligations of the Board of Education, have been done, have happened and have been performed in regular and due form as required by law, and that said notes do not exceed any limitations fixed by law.

SECTION 5. That said notes shall be sold by the Treasurer of this Board of Education to The Huntington National Bank, upon such terms and at such interest rate as she shall determine, within the limitations set forth in this resolution, without the need for further action by this Board of Education. The Treasurer is further authorized to execute an agreement with such purchaser setting forth the terms of the notes and the sale thereof. The proceeds from the sale of said notes, except the premium and accrued interest, if any, shall be used for the purpose aforesaid and for no other purpose. The premium and accrued interest, if any, shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on said notes in the manner provided by law.

SECTION 6. That this Board of Education, for and on behalf of the District, hereby covenants that it will

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restrict the use of the proceeds of the notes hereby authorized in such manner and to such extent, if any, and take such other action as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute obligations the interest on which is subject to Federal income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended (the "Code") and the regulations prescribed thereunder. The Treasurer of the Board of Education or any other officer having responsibility with

Approve Treasurer's Items (Cont'd)

respect to the issuance of the notes is authorized and directed to give an appropriate certificate on behalf of the District, on the date of delivery of the notes, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to the use of the proceeds thereof and the provisions of said Sections 103(b)(2) and 148 and regulations thereunder. The notes are designated as "qualified tax-exempt obligations" for the purposes set forth in Section 265(b)(3) of the Code.

SECTION 7. That it is found and determined that all formal actions of the Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board of Education, and that all deliberations of the Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 8. That the Treasurer of this Board of Education be and is hereby directed to forward a certified copy of this resolution to the Belmont County Auditor, as required by law.

- I. Payment of Purchase Order #47473 to East Central Ohio ESC for A+ Learning System Software in the amount of \$15,840.00.
- J. An advance of \$60,000 from the General Fund (001) to the Cafeteria Fund (006).

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

Report Card

High School

- Met 12 of 12 indicators
- Performance Index of 103.5 (up from 102.2 last year)
- Met AYP for 3rd straight year
- Excellent ranking

Middle School

- Met 9 of 11 indicators
- Met Value Added
- Did not make AYP
- Effective ranking

Elementary School

- Met 4 of 5 indicators

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- Met Value Added
- Did not make AYP
- Effective ranking

District

- Met 23 of 26 indicators (most in region Belmont, Jefferson, Harrison, and Monroe)
- Met Value Added
- Effective ranking

Superintendent's Report (Cont'd)

Action Steps

- ▶ Margaret Searle worked on curriculum mapping with the elementary staff and 5-8 Math & Language Arts teachers.
- ▶ Jayme Yonak and I worked with the high school staff and middle school Science, Social Studies, and Specials teachers. We continued to work on gap analysis, vertical alignment, pre and post diagnostics and the use of "Best Practice".
- ▶ Building Leadership Teams have been meeting to develop strategies for addressing the goals of the OIP.
- ▶ Staff have been meeting by subject and grade level to work on alignment as well as course content and sequence for the upcoming year.
- ▶ I am extremely proud of the staff for the time and effort they have put forth during this process.

District

- High School currently holding a food drive for the local food pantry.
- Middle School musical "Annie" was a huge success.
- Golf team finished the season as OVAC runner-up, Regional runner-up and 5th place at the state.
- Juliana Madzia finished in the top 20 in the state cross country meet earning her All Ohio.
- Football team finished the season 10-0 and was OVAC Champs, Buckeye 8 Champs and playing this Friday in the Regional Finals.
- Veterans Day assembly was held on Monday.

Buildings & Grounds

- Elementary computer lab has been installed with 28 computers and LCD monitors.
- High School lab is currently being upgraded to include 25 new computers.
- Projectors installed at the elementary.
- Upgrading from 10 meg fiber to 100 meg.
- Replacing the furnace in the field house.
- Replacing compressor in the modular.
- Several loads of grinding donated last week for parking lot.

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mrs. Jones seconded that the Board approve the following personnel items:

1. Christa Truchan - After School Intervention Teacher @ \$18.00 per hour for the 2012-2013 school year.
2. Diana Barack - Transfer to Special Educational Aide for the 2012-2013 school year effective October 2, 2012.

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- 3. Brittany Potkoski - Educational Aide for the 2012-2013 school year effective November 26, 2012.
- 4. Ed Starosciak - Accept resignation as Bus Driver effective October 29, 2012.
- 5. Marcia Carpenter - Reduction in Force as Interpreter effective October 23, 2012.
- 6. Ron Lucarelli - Bus Driver for the 2012-2013 school year effective October 15, 2012.

Approve Personnel Items (Cont'd)

- 7. Keith Baum - Bus Driver for the 2012-2013 school year effective November 12, 2012.
- 8. Misty Sall - Intervention Specialist Aide for the 2012-2013 school year effective November 2, 2012.
- 9. The following classified substitutes for the 2012-2013 school year, on an as needed basis, pending receipt of proper paperwork:
 - Kay Driscoll - Custodian
 - Amanda Probst - Cafeteria / Secretary
 - Keith Baum - Cafeteria / Custodian
 - Darlene Wilson - Custodian
 - Don Falbo - Mechanic
- 10. The following certified substitutes for the 2012-2013 school year, on an as needed basis, pending receipt of proper paperwork:
 - Amanda Probst - Aide
 - Kathleen Bock - Aide
 - Lee Alban - Aide
 - Lora Karkula - Aide
 - Stephen Knotts - Teacher
- 11. Jonathan Duncan - Resignation as 8th Grade Football coach effective June 1, 2012.
- 12. Supplemental Contracts for the 2012-2013 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Jacqui Sall	7 th Grade Volleyball Coach	5 yrs.	\$1,583.00
Wayne Berk	Middle School Musical Director	9 yrs.	1,674.00
Wayne Berk	Vocal Music Director	14 yrs.	1,887.00
Wayne Berk	High School Musical Director	9 yrs.	1,674.00
Julia Maffett	Culture Club Advisor	1 yr.	548.00
Steve Hicks	7 th Grade Asst. Football Coach	1 yr.	1,826.00

- 13. Pupil Activity Contracts for the 2012-2013 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

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<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Josh Johnson	8 th Grade Asst. Football Coach	2 yrs.	\$2,009.00

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following:

1. The Chamber of Commerce Holidays on the Hilltop Parade request to use the school parking area, school restrooms, as well as leave the parking lot lights on during the time of the parade event, which is scheduled for Thursday, November 15, 2012 at 6:30 p.m. (parade assembly to begin at 4:00 p.m.)
2. Payment of \$25.00 per hour to the Elementary School Improvement Committee for the 2012-2013 school year from the Title I Fund or General Fund as permitted.
3. Agreement between Ohio University and St. Clairsville-Richland City Schools for the purpose of setting forth responsibilities of the Institution of Higher Education and the District Board of Education for the 2012-2013 school year.

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, Mr. Fador moved and Mr. Cook seconded that the meeting be adjourned at 5:24 P.M. The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

The next scheduled Board of Education meeting will be Wednesday, December 12, 2012 at 7:00 p.m.

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President

Treasurer