

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

NOVEMBER 17, 2011

The meeting convened at 7:05 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Michael Derosa presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Michael D. Derosa - Present
Mike Jacob - Present
James Cook - Present
Pam Jones - Present
Mike Fador - Present

Also present were: Harry White, Lowell Perkins, Kevin Sacco, Butch Delloma, Amy Porter, and Walt Skaggs.

Executive Session

Mr. Jacob moved and Mr. Cook seconded that the Board go into executive session for reason C (Attorney Conference). The roll call vote was:

Aye: Cook, Fador, Jones, Jacob, Derosa.
Motion carried.

Time In: 7:06 A.M.

Time Out: 7:24 A.M. - Announcement made to come out of executive session

Approve Treasurer's Items

Mr. Fador moved and Mrs. Jones seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the October 12, 2011 Regular Meeting, as presented by the Treasurer.
B. Financial Reports for October, 2011, including FINSUM, APPSUM, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

Table with 4 columns: Item Name, Amount, Item Name, Amount. Rows include General 001, Bond Retirement 002, Permanent Improvement 003, Building 004, Food Service 006, Expendable Trust 007, Kara Fador Corrections Scholarship 008, Uniform School Supplies 009, Principal 018, District Agency 022, Self Insurance 024, Underground Storage Tank 031, Student Activities 200, District Managed 300, Auxiliary Services 401, Management Information Systems 432, Data Communication 451, Alternative Schools 463, IDEA Part B 516, Stimulus Title II 533, Title I 572, Improving Teacher Quality 590, and a TOTAL row.

C. The list of bills paid in October, 2011, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.

D. The following donations made during October, 2011:

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Approve Treasurer's Items (Cont'd)

| <u>Name</u>                         | <u>For</u>                   | <u>Amount</u>      |
|-------------------------------------|------------------------------|--------------------|
| Lifetouch                           | Elementary Principal's Acct. | \$1,661.83         |
| Lifetouch                           | M.S. Principals' Acct.       | 1,178.04           |
| Lifetouch                           | H.S. Principal's Acct.       | 629.66             |
| Home & School Association           | Transportation Costs         | 303.18             |
| Home & School Association           | Transportation Costs         | 336.98             |
| Jenkins Sporting Goods              | Class of 2013 - Juniors      | 100.00             |
| Jenkins Sporting Goods              | Weight Club                  | 800.00             |
| Belmont Savings Bank                | Cross Country Team           | 250.00             |
| The Saints Club                     | Athletic Fund                | 4,000.00           |
| Rosalie Monteroso                   | H.S. Boys Basketball         | 100.00             |
| The Citizens Bank                   | H.S. Boys Basketball         | 250.00             |
| Anonymous                           | H.S. Boys Basketball         | 250.00             |
| Mr. & Mrs. James Carson             | H.S. Boys Basketball         | 500.00             |
| Toothman Funeral Home               | Close Up                     | 300.00             |
| The Citizens Bank                   | Close Up                     | 150.00             |
| The Citizens Bank                   | Close Up                     | 500.00             |
| Riesbecks Food Markets              | Close Up                     | 100.00             |
| Jenkins Sporting Goods              | Close Up                     | 100.00             |
| St. Clairsville Rotary Sunrise Club | Close Up                     | 250.00             |
| St. Clair Ruritan Club              | Close Up                     | 200.00             |
| Belmont Savings Bank                | Close Up                     | 100.00             |
| Ohio Valley Surgeons                | Close Up                     | 1,000.00           |
|                                     | <b>Total</b>                 | <b>\$13,059.69</b> |

E. The Activity budgets and addendums for First Grade (#300-9310) and Middle School Music (#300-9205). Copies are on file in the Treasurer's office.

The roll call vote was:

Aye: Fador, Jones, Jacob, Cook, Derosa.  
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

District

- Have training scheduled with Johnson Controls regarding heating and air software updates (Walt, Jim Y., Jim K., and Mike J.)
- Additional drainage put in below maintenance building.
- Replacing center light fixtures over floor of the basketball court.
- Working with the band parents to replace all windows in the concession stands at the stadium.
- Cameras being installed in front of main stadium entrance and concession stands.
- Both roofs have been replaced on the concession stands at the stadium - Thanks to Band Parents, Randy Mellott and Tommy Baugh.
- Have arranged for someone to look at water problem in front of the elementary school.
- Cross Country Team (boys and girls) won the Districts. The girls finished 5<sup>th</sup> in the Region and missed qualifying for State by one place. Amy Castle did qualify as an individual for the State meet. The boys finished 4<sup>th</sup> in the Region and 10<sup>th</sup> at the State meet.
- Football Team lost to Coshocton in the 2<sup>nd</sup> round of the OHSAA playoffs.

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**Superintendent's Report (Cont'd)**

- Student Action Committee activities:
  1. Selling Anti-Bullying shirts to raise money to sponsor families in need this Christmas
  2. Letters to Santa with Elementary students
  3. Christmas Spirit Week - December 12<sup>th</sup> - 16<sup>th</sup>
- Middle School Musical "Alice in Wonderland" just closed Tuesday evening. The High School will be performing the musical "Grease" in the spring.

**Dates to Remember**

- November 16, 2011 @ 6:30 p.m. - Fall Sports Banquet in High School Gym
- November 17, 2011 - Hosting the OVAC Varsity Board meeting in High School
- November 17, 2011 @ 6:30 p.m. - St. Clairsville Christmas Parade
- November 18, 2011 - Staff Waiver Day
- November 22, 2011 @ 2:30 - 6:00 p.m. - Middle School Parent/Teacher Conferences
- November 22, 2011 - Last day of school prior to Thanksgiving break
- November 29, 2011 - High School Band to WVU Keynote Concert
- December 1, 2011 @ 2:30 - 6:00 p.m. - High School Parent/Teacher Conferences
- December 2, 2011 - Judge Fregiato's Court in Middle School Auditorium
- December 14, 2011 @ 6:00 p.m. - HS/MS Christmas Concert in High School Gym

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mr. Jacob moved and Mr. Cook seconded that the Board approve the following personnel items:

1. Karen Mamone - Child Rearing Leave (under Article 15.3 of the SEA Contract), effective January 3, 2012 with an anticipated return date of March 7, 2012.
2. Michael Jones - Maintenance employee at Step 5 retroactive to November 3, 2011.
3. Christa Truchan - Teacher to assist with student with special needs on an as needed/emergency basis from 2:20 to 3:20 p.m.
4. Janie Strain - Aide to assist with student with special needs on an as needed/emergency basis from 2:20 to 3:20 p.m.
5. The following certified substitutes for the 2011-2012 school year, on an as needed basis, pending receipt of proper paperwork:
  - Rebecca Torsell - Teacher
  - Elaine Wood - Teacher
6. Supplemental Contracts for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

| <u>Name</u> | <u>Position</u>                              | <u>Experience</u> | <u>Salary</u> |
|-------------|--|-------------------|---------------|
| Tom Sliva   | 8 <sup>th</sup> Grade Girls Basketball Coach | 10 yrs.           | \$2,130.00    |
| Wayne Berk  | Vocal Music Director                         | 13 yrs.           | 1,887.00      |
| Wayne Berk  | M.S. Musical/Drama Director                  | 8 yrs.            | 1,674.00      |
| Wayne Berk  | H.S. Musical/Drama Director                  | 8 yrs.            | 1,674.00      |

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Approve Personnel Items (Cont'd)

7. Pupil Activity Contracts for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

| <u>Name</u>   | <u>Position</u>                             | <u>Experience</u> | <u>Salary</u> |
|---------------|---|-------------------|---------------|
| Josh Johnson  | 7 <sup>th</sup> Grade Boys Basketball Coach | 1 yr.             | \$1,157.00    |
| Adam Vincenzo | 8 <sup>th</sup> Grade Boys Basketball Coach | 4 yrs.            | 1,917.00      |
| Brian Gay     | 9 <sup>th</sup> Grade Boys Basketball Coach | 17 yrs.           | 2,465.00      |

8. Volunteers for the 2011-2012 school year:

Seth Callarik - Wrestling  
Ernie Banks - Swimming

The roll call vote was:

Aye: Jones, Jacob, Cook, Fador, Derosa.  
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Fador seconded that the Board approve the following:

1. Stipend for the following Local Professional Development Committee members for the 2011-2012 school year in the amount of \$500.00 each:
- |                 |  |
|-----------------|--|
| Elementary:     | Lorrie Klos and Debbie Kolb                |
| Middle School:  | Kathy Ranhart and Alex Yavelak             |
| High School:    | Julia Maffett and Susan Fitzsimmons        |
| Administrators: | Jim Rocchi, Mike McKeever, and Walt Skaggs |
2. Memorandum of Understanding between and among the St. Clairsville-Richland City School District Board of Education (Board), the St. Clairsville Education Association (SEA), and OAPSE Local 549 (OAPSE) in respect to the Sick Leave Bank.
3. Preschool Guidance Document. A copy is on file in the Assistant Superintendent's office.
4. Resolution verifying that the Board has offered the position of Reserve Girls Basketball Coach to licensed employees and no employees qualified to fill the positions have accepted.
5. Resolution verifying that the Board has advertised the position of Reserve Girls Basketball Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.

The roll call vote was:

Aye: Jacob, Cook, Fador, Jones, Derosa.  
Motion carried.

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Approve New Business - Pupil Activity Contracts

Mr. Jacob moved and Mr. Fador seconded that the Board approve the following Pupil Activity Contract for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

| <u>Name</u>  | <u>Position</u>                | <u>Experience</u> | <u>Salary</u> |
|--------------|--------------------------------|-------------------|---------------|
| Stacey Agnew | Reserve Girls Basketball Coach | 10 yrs.           | \$2,983.00    |

The roll call vote was:

Aye: Cook, Fador, Jones, Jacob, Derosa.  
Motion carried.

Approve Date & Time for Board Meeting

Mrs. Jones moved and Mr. Fador seconded that the next regularly scheduled Board meeting will be Wednesday, December 14, 2011 at 5:00 p.m. The roll call vote was:

Aye: Fador, Jones, Jacob, Cook, Derosa.  
Motion carried.

Adjournment

There being no further business brought before the Board, Mrs. Jones moved and Mr. Cook seconded that the meeting be adjourned at 7:46 A.M. The roll call vote was:

Aye: Jones, Jacob, Cook, Fador, Derosa.  
Motion carried.

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President

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Treasurer