

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JANUARY 11, 2012

The meeting convened at 7:09 p.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Lowell Perkins, Laura Machovina, Kevin Sacco, Amy Porter, and Walt Skaggs.

Community Participation

PROCLAMATION DECLARING
JANUARY 2012
AS SCHOOL BOARD RECOGNITION MONTH

WHEREAS, it shall be the mission of the St. Clairsville-Richland City School District to provide all students with the best possible education; and

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains an open communication with all segments of the community; and

WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED that I, Walter E. Skaggs, Superintendent of the St. Clairsville-Richland City School District, do hereby proclaim January 2012 as School Board Recognition Month.

I encourage all citizens to publicly and privately thank the school board members that are serving this community for their dedicated service to our children.

Executive Session

Mr. Cook moved and Mr. Fador seconded that the Board go into executive session for reason A-2 (Employment), A-7 (Compensation), and E (Confidential Matters). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Time In: 7:11 P.M.

Time Out: 7:35 P.M. - Announcement made to come out of executive session

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Approve Treasurer's Items

Mr. Fador moved and Mrs. Jones seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the December 14, 2011 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for December, 2011, including FINSUM, APPSUM, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$927,001.00	Student Activities 200	\$32,038.09
Bond Retirement 002	689.86	District Managed 300	154,374.10
Permanent Improvement 003	23,085.43	Auxiliary Services 401	46,683.03
Building 004	25,143.23	Management Information Systems 432	2,419.34
Food Service 006	-84,566.94	Data Communication 451	0.00
Expendable Trust 007	395.00	Alternative Schools 463	244.75
Kara Fador Corrections Scholarship 008	10,926.77	Education Jobs Fund 504	0.00
Uniform School Supplies 009	15,643.05	IDEA Part B 516	-2,284.57
Principal 018	17,341.42	Fiscal Stabilization 532	0.00
District Agency 022	5,064.33	Stimulus Title II 533	7.47
Self Insurance 024	183,934.75	Title I 572	320.75
Underground Storage Tank 031	11,000.00	Improving Teacher Quality 590	3,210.05
		TOTAL	<u>\$1,372,670.91</u>

- C. The list of bills paid in December, 2011, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following donations made during December, 2011:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Beck-Altmeier	Close Up	\$200.00
Wheeling Hospital	H.S. Vocal Music	500.00
St. Clairsville Rotary Club	M.S./H.S. Vocal Music	200.00
Belmont Co. Board of Realtors, Inc.	M.S./H.S. Vocal Music	200.00
Susan Fitzsimmons	H.S. Newspaper	10.00
Lee & Judy Eilert (In memory of Rich Bogetich, Sr.)	H.S. Softball	100.00
Mountain Color, Inc.	Elementary Art	702.00
Calvary Presbyterian Church	Washington, D.C. Trip Acct.	700.00
St. Clairsville Chamber of Commerce	H.S. Band	250.00
Jenkins Sporting Goods	H.S. Student Action Committee	1,000.00
Mr. Biernot	M.S. M.H. Room	250.00
Mr. Biernot	M.S. Principal's Fund	250.00
Home & School Association	Transportation	312.82
Jenkins Sporting Goods	H.S. Basketball	800.00
Steubenville Electrical LMCC, Inc.	H.S. Weight Room	1,000.00
QSP	Elem. Principal's Fund	26.00
Martin Kendzora	Athletic Dept.	165.00
	Total	\$6,665.82

- E. The 2012 annual Ohio School Board Association Services Agreement for Ohio Policy Service in the amount of \$1,500.00. Services provided by the OSBA include: Review and modify existing policies for Board adoption, provide appropriate number of copies of

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Approve Treasurer's Items (Cont'd)

new/revised polices, suggest policies for implementation, provide subscription to Policy Development Quarterly (PDQ) including OPS new/revised sample policies for one (1) year following date of signing of contract, customized manual on CD-ROM, and telephone consultation for one year.

- F. The 2012 annual membership with the Education Tax Policy Institute (ETPI) in the amount of \$1,000.00. ETPI provides realistic information about school district funding, expenditures, and the implications of important public policy decisions must be provided in order for lawmakers and the public to be properly informed.
- G. Establishment of a Third Grade Class Activity Account with fund #300-9331.
- H. The following Activity Budgets for the 2011-2012 school year which are on file in the Treasurer's office:
- | | |
|---------------------------|----------------|
| Third Grade Class Account | Fund #300-9331 |
| H.S. Science Club | Fund #300-9306 |
- I. Agreement and Mutual Release Contract between the St. Clairsville-Richland City School District Board of Education, Greg Gantzer, Inc. dba A.E. Pelley Plumbing & Heating, and Huntington Bank. A copy of the agreement is on file in the Treasurer's office.
- J. The following appropriation amendments:

Fund 004 - M.S. & H.S. Connector Building Fund	+\$60,000.00
Fund 022 - District Agency Funds	+\$ 5,000.00

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

District

- Continue to have issues with the boilers in the connector building. In the process of rebuilding number three boiler. This should take some of the load off of one and two.
- Interior wiring at the show arena has been completed.
- Have replaced several blower motors in the buildings. Having old motors rebuilt for spares.
- A new catch basin was installed between the modular and Kindergarten entrance at the elementary.
- The old drainage pipe in front of the elementary lot was removed and a new line was installed.
- Installing LCD projectors at the elementary. Hope to have at least one per grade level.
- Installing additional cameras on the busses. Doing it in house saves us approximately \$1,600 per bus.
- The security plans and signs have been completed in all the buildings. This was made possible through a county wide grant.
- Researching the cost of wireless routers for the buildings. This would enable us to look into the possibility of wireless labs.
- The District Leadership Team has been meeting since the beginning of the year with individuals from the State Support Team. The team is comprised of representatives from each building as well as all four administrators. Once the DLT has completed goals and strategies for the district the Building Leadership Teams will fine tune them for each building.

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Superintendent's Report (Cont'd)

- Have been sending representatives from each grade level to the new Common Core & Ohio Standards training. This will be very beneficial as we continue to align and map our curriculum district wide. The new assessments will begin in 2014.
- We are participating in two programs made possible through the 21st Century Grant:
 1. The After School Achievement Program (ASAP) - which is geared toward Middle School students that scored below proficient on the reading and/or math OAA.
 2. The Homework Help Program - which is an after school program geared toward assisting Middle School students with homework.
- Have scheduled our first Master Teacher Committee meeting for January 25, 2012.
- Have scheduled our District Calendar Committee meeting for January 18, 2012.
- Set up a Smart Music Computer lab for our instrumental program. Students can attach a microphone to their instrument and be assessed as they perform.
- Attending training on the new Ohio Principal Evaluation System and Ohio Teacher Evaluation System (HB 153). (Training for evaluators will be required beginning summer 2012).
- There is a presentation, "The Common Public School," scheduled for January 23, 2012 from 5:30 p.m. - 7:30 p.m. at the Pritchard Laughlin Civic Center in Cambridge.

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Cook seconded that the Board approve the following personnel items:

1. The following classified substitutes for the 2011-2012 school year, on an as needed basis, pending receipt of proper paperwork:

Gerald Richard Auten, Jr.	-	Bus Driver
Steven Missett	-	Maintenance & Custodial
2. Joe Traczyk - Retirement resignation, effective January 31, 2012. He did an outstanding job and will be missed.
3. Supplemental Contracts for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Richard Oberdick	Assistant Tennis Coach	1 yr.	\$822.00
Christa Truchan	Co-M.S. Head Track Coach	1 yr.	487.00
Christa Truchan	Co-M.S. Asst. Track Coach	1 yr.	411.00

4. Amend the following previously approved supplemental contract and pupil activity contract as presented:

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Ryan Clifford	Boys Asst. Varsity Basketball Coach	9 yrs.	\$1,917.00
Josh Johnson	7 th Grade Boys Basketball Coach	2 yrs.	1,339.00

5. Pupil Activity Contracts for the 2011-2012 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

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Approve Personnel Items (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Greg Kazmirski	Co-M.S. Head Track Coach	1 yr.	\$487.00
Greg Kazmirski	Co-M.S. Asst. Track Coach	1 yr.	411.00
6. Rebecca Hays	-	One year leave of absence as per ORC 3319.13 effective with the 2012-2013 school year.	

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Fador seconded that the Board approve the following:

1. The 2012-2013 High School Scheduling Handbook as presented. A copy is on file in the H.S. Principal's office.
2. Memorandum of Understanding between the St. Clairsville-Richland City School District Board of Education (Board) and the St. Clairsville Education Association (SEA) regarding the discretionary re-employment of a retired or returning teacher for the 2012-2013 school year.
3. Mr. David Trouten as Trustee of the St. Clairsville Public Library Board for a term beginning January 1, 2012 replacing Mr. Harry White whose term expired December 31, 2011.
4. The Addendum to Lease between the City of St. Clairsville (Football Field Property) and St. Clairsville-Richland City School District as follows:

RESOLVED, that the Board of Education having determined that the continued utilization of the premises which are the subject of a Lease Agreement between the Board of Education and the City of St. Clairsville dated February 1, 2008, are in the best interests of the school district, and Addendum to Lease extending the terms of said Lease through June 25, 2012, for a total period of One Hundred (100) years, at the annual rental of One Dollar (\$1.00) per year, payable in advance on the 25th day of June of each and every year hereafter, without modification of any other terms and conditions of the Lease Agreement of February 1, 2008, is hereby approved.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

Old Business - Grievance

Mrs. Jones moved and Mr. Fador seconded that the Board deny Grievance #11-005. The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Discuss New Business

Discussion was held regarding an application for Institution Notice for Liquor Permit at 153 East Main Street. The Superintendent will confer with Legal Counsel regarding the correct course of action for the Board.

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Adjournment

There being no further business brought before the Board, Mr. Fador moved and Mrs. Jones seconded that the meeting be adjourned at 8:03 P.M. The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

President

Treasurer