

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

SEPTEMBER 17, 2014

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Absent
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Rick Thorp-Times Leader, Victor Sauvageot, Harry White, Lowell Perkins, Patrolman Gazdik, Robyn Vittek, Amy Porter, and Walt Skaggs.

Approve Treasurer’s Items

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the August 13, 2014 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for August, 2014, including FINSUM and APPSUM, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$1,093,317.49	Student Activities 200	\$30,092.73
Bond Retirement 002	77,665.36	District Managed 300	203,988.65
Permanent Improvement 003	48,557.99	Auxiliary Services 401	136,575.88
Building 004	25,168.78	Data Communication 451	0.00
Food Service 006	1,868.50	Alternative Schools 463	0.00
Expendable Trust 007	2,662.00	IDEA Part B 516	-7,799.54
Kara Fador Corrections Scholarship 008	13,905.30	Title I 572	0.00
Uniform School Supplies 009	10,426.21	IDEA Preschool Handicapped 587	0.00
Principal 018	18,536.90	Improving Teacher Quality 590	0.00
District Agency 022	6,664.63	Schoolwide Building Program 598	0.00
Self Insurance 024	166,272.43	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$1,838,903.31</u>

- C. The list of bills paid in August, 2014, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.

- D. The following donations made during August, 2014:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Red Devil Club	Athletic Dept.	\$5,000.00
Saints Club	Athletic Dept.	4,500.00
Saints Club	Athletic Dept.	3,000.00
Undo’s - Celebrity Server	Weight Room Acct.	234.00
Novo Nordisk Matching Gift Program	H.S. Principal’s Acct.	120.00
Home & School Association	Ipads & cart, Chrome books & cart	19,993.64
	Total	\$32,847.64

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Approve Treasurer’s Items (Cont’d)

E. The following advances for August, 2014:

From	To	Amount
001 General Fund	516-9014 IDEA-B	\$3,821.12
001 General Fund	572-9015 Title I	\$12,605.00
001 General Fund	598-9014 Schoolwide Pool	\$21,540.42
001 General Fund	598-9015 Schoolwide Pool	\$79,902.43
572-9014 Title I	598-9014 Schoolwide Pool	\$3,875.30
590-9014 Title II-A	598-9014 Schoolwide Pool	\$1,059.51

F. The following Fiscal Year 2015 Permanent Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2015 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

<u>GOVERNMENTAL FUNDS</u>			
General Fund			
USAS Fund	001	\$15,230,000.00	
Uniform School Supplies	009	16,000.00	
TOTAL GENERAL FUND APPROPRIATIONS			\$15,246,000.00
Debt Service Fund			
USAS Fund	002	\$77,665.36	
TOTAL DEBT SERVICE APPROPRIATIONS			\$77,665.36
Special Revenue Funds			
Food Service	006	400,000.00	
Nancy Kozuch Memorial	007	2,000.00	
Principal’s Accounts	018	18,000.00	
District Managed Student Activity Accounts	300	440,000.00	
Auxiliary Services	401	307,218.24	
Data Communications	451	5,400.00	
Alternative Education Challenge	463	50,000.00	
Race to the Top	506	1,400.00	
Title IDEA-B	516	409,000.00	
Title I Grant	572	360,000.00	
IDEA Preschool Grant	587	6,946.37	
Title II-A	590	87,000.00	
Schoolwide Pool	598	2,400,000.00	
TOTAL SPECIAL REVENUE APPROPRIATIONS			\$4,486,964.61
Capital Project Funds			
Permanent Improvement Fund	003	215,000.00	
M.S. & H.S. Connector Building Fund	004	25,167.82	
TOTAL CAPITAL PROJECT APPROPRIATIONS			\$240,167.82
Internal Service Fund			
Self Insurance	024	100,000.00	
TOTAL INTERNAL SERVICE FUND APPROPRIATIONS			\$100,000.00
<u>FIDUCIARY FUND CLASS</u>			
Private Purpose Trust Funds			
Endowments	008	1,000.00	
TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS			\$1,000.00

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Approve Treasurer's Items (Cont'd)

Agency Fund			
District Agency	022	40,000.00	
Student Managed Activity Accounts	200	80,000.00	
TOTAL AGENCY FUND APPROPRIATIONS			\$120,000.00
TOTAL APPROPRIATION ALL FUND TYPES			\$20,271,797.79

G. Establish Swim Team Activity Fund (300-9240) and approve their activity budget for the 2014-2015 school year. A copy is on file in the Treasurer's office.

H. The following activity budgets and addendums for the 2014-2015 school year (copies are on file in the Treasurer's office):

Varsity Baseball Acct.	300-9260
Varsity Girls Basketball Acct.	300-9350
H.S. Athletics Addendum	300-9300

I. The following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE ST CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
RE: TRANSFER OF FUNDS
004-TO 003**

WHEREAS, the Board maintains a balance of \$25,168.26 in Board Fund 004 as a Building Fund under the Uniform School Accounting System (USAS); and

WHEREAS, said balance was generated through the sale of bonds by the Board for permanent improvements to the District designated as the "Connector Project"; and

WHEREAS, said Project is completed and no further obligations are payable from said fund; and

WHEREAS, the district has need of additional funds for permanent improvement of the District through capital outlays, including acquisition or construction of capital facilities and other capital assets; and

WHEREAS, counsel to the Board has provided an Opinion Letter that the following transfer of said balance of funds is permissible pursuant to RC 5705.14(B) under the circumstances stated above;

IT IS HEREBY RESOLVED, that the Treasurer be and hereby is authorized and directed to transfer the balance of funds in Board Fund 004 to Board Fund 003-Permanent Improvement to be expended from said Fund as permitted by law.

ADOPTED by a majority vote of the Members of the Board of Education at a regular meeting held on September 17, 2014 at which a quorum was present.

J. The following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE ST CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT
RE: TRANSFER OF FUNDS
002-TO 003**

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

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Approve Treasurer's Items (Cont'd)

WHEREAS, the Board maintains a balance of \$77,335.36 in Board Fund 002 as a Bond Retirement Fund under the Uniform School Accounting System (USAS); and

WHEREAS, no further obligations of the District remain payable from said Fund; and

WHEREAS, the district has need of additional funds for permanent improvement of the District for capital outlays, including the acquisition or construction of capital facilities and other capital assets; and

WHEREAS, counsel to the Board has provided an Opinion Letter that the following transfer of balance of funds is permissible pursuant to RC 5705.14(C)(2) under the circumstances stated above upon approval of the Belmont County Budget Commission;

WHEREAS, on the 5th day of September, 2014, the Belmont County Budget Commission approved said transfer;

IT IS HEREBY RESOLVED, that the Treasurer be and hereby is authorized and directed to transfer the balance of funds in Board Fund 002 to Board Fund 003-Permanent Improvement to be expended from said Fund as permitted by law.

ADOPTED by a majority vote of the Members of the Board of Education at a regular meeting held on September 17, 2014 at which a quorum was present.

The roll call vote was:

Aye: Cook, Fador, Zanders, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

1. Repairs to front entrance of administration building have been completed.
2. Meeting with MKC Thursday to discuss design details and potential locations for our new fine arts building.
3. Fire inspection has been completed.
4. Field house repairs are under way. Insurance company approved necessary repairs Monday.
5. District Report card we received: 4 "As", 4 "Bs" and 1 "C"
6. Monthly "ALICE" simulation next week.
7. Hosted a program "Tyler's Light" for HS and MS Monday.
8. Began "OTES" this week.
9. BLTs (Building Leadership Teams) and TBTs (Teacher Based Teams) meeting regularly to review data and make necessary adjustments.
10. Morning drop off at the elementary going much better.
11. Enrollment numbers have increased. Open enrollment in several grade levels closed.
12. 372 chrome books arrived last Friday and are being loaded for student use.
13. 3 additional projectors and 2 SMART boards were installed during the waiver day.
14. Staff received training on the "Next Generation" website. This site helps prepare students for the new state tests.

Dates to remember:

- 10/10/14 Homecoming Game at Red Devil Stadium 7:30 p.m.
10/11/14 Homecoming Dance at MS cafeteria 8:00 p.m.

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Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Cook seconded that the Board approve the following items:

- 1. Susan Johnson - Accept resignation as Aide for the 2014-2015 school year, effective August 12, 2014.
- 2. Cathy Moore - Van Driver to transport student to and from the Ohio School for the Deaf for the 2014-2015 school year.
- 3. The following certified substitutes for the 2014-2015 school year, on an as needed basis, pending receipt of proper paperwork:
 - Samuel Anderson - Teacher
 - Bryon Dennis - Teacher and Tutor
 - Sherry Duggan - Teacher and Tutor
 - Jeff Crosier - Assistant Principal
- 4. The following classified substitute for the 2014-2015 school year, on an as needed basis, pending receipt of proper paperwork:
 - Jim Zeiher - Custodian
- 5. Jennifer Vogel - Part-time Intervention Specialist (to be paid from IDEA-B funds) at St. Mary’s Central Grade School for the 2014-2015 school year.
- 6. The following Athletic Workers for the 2014-2015 school year:

Cheryl Barnes	Chad Baugh	Jim Baugh
Sue Bayat	Randy Bernard	Greg Bosold
Bill Cordery	Jeff Crosier	Cindy Douglass
Ethan Dray	Ted Ducker	Jonathan Duncan
Rodney Earliwine	Kara Erwin	Robin Espen
Rick Ferrell	Bob Figura	Nancy Foreman
Katelin Gandee	Allen Glitch	Maureen Gross
Ryan Jarvie	Lauren Jeffries	Perry Jones
Marilyn Kubik	James Mahute	Randy Mellott
Chester Mick	Lisa Mick	Luke Nelson
Bruce Poe	Doris Porter	Jack Ralston
Greg Ray	Larry Rine	Mike Rine
Bob Sabo	Carole Sabo	Doug Soukup
Seth Staskey	John Tomlan	Sharon Wallace
Sheila Zuzak	Tom Zuzak	

Including all current contracted employees of the St. Clairsville-Richland School District

- 7. The following Supplemental Contracts for the 2014-2015 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools’ Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Brett McLean	Conditioning Coach	13 yrs.	\$2,912.00
Natalie Perzanowski	Jr. High Cross Country Coach	3 yrs.	1,234.00
Tom Sliva	Varsity Baseball Head Coach	16 yrs.	3,767.00
Tom Sliva	Girls Basketball Reserve Coach	13 yrs.	3,323.00

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Approve Personnel Items Cont'd)

8. The following Pupil Activity Contract for the 2014-2015 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Stacey Agnew	Girls Basketball Asst. Varsity Coach	13 yrs.	\$2,216.00

9. Tracy Rigby - Parent Coordinator for Project More for the 2014-2015 school year.

The roll call vote was:

Aye: Fador, Zanders, Cook, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following:

1. The Chamber of Commerce *Holidays on the Hilltop* Parade request to use the school parking area, school restrooms, as well as leave the parking lot lights on during the time of the parade event, which is scheduled for Thursday, November 20, 2014 at 6:30 p.m. (parade assembly to begin at 4:00 p.m.)
2. The agreement with the Educational Service Center of Central Ohio to provide classroom interpreter services for John Pyles for the 2014-2015 school year at the Delaware Area Career Center.
3. Payment to High School Work Study Program Student(s) for the 2014-2015 school year.
4. The Memorandum of Understanding with the St. Clairsville Education Association (SEA) for Group Life Insurance.
5. The Memorandum of Understanding with the St. Clairsville Education Association (SEA) and the Local 549 of the Ohio Association of Public School Employees (OAPSE) for Health Care and Prescription Insurance.
6. Agreement between Ohio University Eastern and St. Clairsville-Richland City Schools for the purpose of setting forth responsibilities of the Institution of Higher Education and the District Board of Education for the 2014-2015 school year.
7. The agreement with East Central Ohio ESC to participate in cooperative special education programs for Audiology Services beginning July 1, 2014.
8. The stipend for the Local Professional Development Committee member for the amount of \$500.00 each for the 2014-2015 school year:

Elementary Members: Lorrie Klos and Victoria McLean
Middle School Members: Kathy Ranhart and Kelly Binger
High School Members: Christina Sirbaugh and Julia Maffett
Recorder: Susan Fitzsimmons
Administrators: Walt Skaggs, Diane Thompson, Mike McKeever, and Amber Shepherd-Smith

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Approve Recommendations (Cont'd)

9. Amendment to the following 2014-2015 supplemental contracts to include paying transportation (van driving time) as per the SEA contract:

Melanie Eaton Joe Jeffries Alicia Freeman

10. Formal Agreement for the Management and Expenditure of Title I D Funds for the 2014-2015 school year with the East Central Ohio Educational Service Center.
11. Resolution verifying that the Board has offered the position of Boys Soccer Assistant Coach to licensed employees and no employees qualified to fill the position have accepted.
12. Resolution verifying that the Board has offered the position of Boys Soccer Assistant Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the position.

The roll call vote was:

Aye: Zanders, Cook , Fador, Jacob.
Motion carried.

Approve New Business

Mr. Cook moved and Mr. Fador seconded that the Board approve the following:

1. The following Pupil Activity Contract for the 2014-2015 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Luke Nelson	Asst. Boys Soccer Coach	3 yrs.	\$1,804.00

2. The following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE ST CLAIRSVILLE-RICHLAND CITY
SCHOOL DISTRICT**

WHEREAS, the Board has determined that real property situated at 122 Norris Street, St. Clairsville, Ohio 43950, being adjacent to the present Elementary School grounds would be a valuable asset to the District by providing, in conjunction with other school property, additional parking and a more efficient and safe traffic pattern for the arrival and departure of students, staff and the public at the Elementary School; and

WHEREAS, pursuant to RC 3313.17 and RC 3313.37, and every other power of a Board of Education of a City School District;

IT IS HEREBY RESOLVED, that the Board of Education shall purchase the real property situated at 122 Norris Street, St. Clairsville, Ohio for the sum of Ohio Hundred Twenty Six Thousand Dollars (\$126,000.00) from the Estate of Donald R. Wagner, whose estate is being administered in the Belmont County Probate Court as Case No. 14-ES-145, said property to include all minerals, inclusive of oil and gas, and the right to extract the same; and

IT IS FURTHER RESOLVED, that the President of this Board be and hereby is authorized and directed to execute the attached real property contract, in duplicate counterpart, for the purchase of said real property on the terms and conditions set forth therein; and

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Approve New Business (Cont'd)

IT IS FURTHER RESOLVED, that the President of this Board and/or Superintendent, as the designee of the Board, be and hereby are authorized and directed to execute any and all other documents necessary and appropriate to complete the purchase of the property as set forth above.

ADOPTED at a regular meeting of the Board of Education held this 17th day of September, 2014.

The roll call vote was:

Aye: Cook, Fador, Zanders, Jacob.
Motion carried.

Executive Session

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session for reasons B (Property) and C (Attorney Conference). The roll call vote was:

Aye: Fador, Cook, Zanders, Jacob.
Motion carried.

Time In: 7:19 A.M.

Time Out: 8:00 A.M. - Announcement made to come out of executive session

Approve Meeting Date Change

Mr. Fador moved and Mr. Zanders seconded that the October Regular Board meeting be moved to Wednesday, October 15, 2014 at 7:00 a.m. The roll call vote was:

Aye: Zanders, Cook, Fador, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, Mr. Fador moved and Mr. Jacob seconded that the meeting be adjourned at 8:01 A.M. The roll call vote was:

Aye: Cook, Fador, Zanders, Jacob.
Motion carried.

President

Treasurer