

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

SEPTEMBER 9, 2015

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Christina Sirbaugh, Justin Sleutz, Mike McKeever, Amber Shepherd-Smith, Jim Yates, Al Davies, Lowell Perkins, Amy Porter, and Walt Skaggs.

Approve Treasurer’s Items

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the August 12, 2015 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for August, 2015, including the Financial Report and Appropriation Summary, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$2,191,120.19	Student Activities 200	\$27,650.70
Bond Retirement 002	0.00	District Managed 300	179,672.85
Permanent Improvement 003	26,742.66	Auxiliary Services 401	61,817.60
Building 004	0.00	Data Communication 451	0.00
Food Service 006	7,369.39	Alternative Schools 463	0.00
Expendable Trust 007	2,962.00	IDEA Part B 516	0.00
Kara Fador Corrections Scholarship 008	13,598.81	Title I 572	0.00
Uniform School Supplies 009	7,648.58	IDEA Preschool Handicapped 587	0.00
Principal 018	25,174.13	Improving Teacher Quality 590	0.00
District Agency 022	14,047.53	Schoolwide Building Program 598	0.00
Self Insurance 024	183,813.88	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$2,752,618.32</u>

- C. The list of bills paid in August, 2015, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From		To		Amount
General Fund	001	Schoolwide Pool Fund	598-9015	\$ 0.00
General Fund	001	Schoolwide Pool Fund	598 9016	\$150,000.00
Title I Fund	572-9016	Schoolwide Pool Fund	598-9016	\$ 0.00
Title II-A Fund	590-9016	Schoolwide Pool Fund	598-9016	\$ 0.00

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Approve Treasurer's Items (Cont'd)

E. The following donations made during August, 2015:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Saints Club	Athletic Dept.	\$4,000.00
Undo's West Inc.	Weight Club	244.00
Undo's West Inc.	Weight Club	800.70
Premier Bank & Trust	H.S. Volleyball	5,275.00
Lifetouch	Elem. Principal's Fund	1,224.47
Mr. Jim Biernot	M.S. Principal's Fund	500.00
	Total	\$12,044.17

F. The following advances for August, 2015:

From	To	Amount
001 General Fund	516-9015 IDEA-B	\$1,071.73
001 General Fund	516-9016 IDEA-B	9,068.19
001 General Fund	572-9015 Title I	2,861.16
001 General Fund	590-9015 Title II-A	359.00
001 General Fund	598-9015 Schoolwide Pool	30,346.50
001 General Fund	598-9016 Schoolwide Pool	84,665.22

G. The following Fiscal Year 2016 Permanent Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2016 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

GOVERNMENTAL FUNDS			
General Fund			
USAS Fund	001	\$15,500,000.00	
Uniform School Supplies	009	7,000.00	
TOTAL GENERAL FUND APPROPRIATIONS			\$15,507,000.00
Debt Service Fund			
USAS Fund	002	\$ -	
TOTAL DEBT SERVICE APPROPRIATIONS			\$ -
Special Revenue Funds			
Food Service	006	500,000.00	
Nancy Kozuch Memorial	007	1,000.00	
Principal's Accounts	018	27,000.00	
District Managed Student Activity Accounts	300	500,000.00	
Auxiliary Services	401	208,000.00	
Data Communications	451	5,400.00	
Alternative Education Challenge	463	43,249.00	
Race to the Top	506	350.00	
Title IDEA-B	516	325,000.00	
Title I Grant	572	255,000.00	
IDEA Preschool Grant	587	6,953.00	
Title II-A	590	74,945.00	
Schoolwide Pool	598	2,316,000.00	
TOTAL SPECIAL REVENUE APPROPRIATIONS			\$4,262,897.00

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Approve Treasurer's Items (Cont'd)

Capital Project Funds			
Permanent Improvement Fund	003	215,950.00	
M.S. & H.S. Connector Building Fund	004	-	
TOTAL CAPITAL PROJECT APPROPRIATIONS			\$215,950.00
Internal Service Fund			
Self Insurance	024	106,500.00	
TOTAL INTERNAL SERVICE FUND APPROPRIATIONS			\$106,500.00
<u>FIDUCIARY FUND CLASS</u>			
Private Purpose Trust Funds			
Endowments	008	1,000.00	
TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS			\$1,000.00
Agency Fund			
District Agency	022	21,000.00	
Student Managed Activity Accounts	200	85,000.00	
TOTAL AGENCY FUND APPROPRIATIONS			\$106,000.00
TOTAL APPROPRIATION ALL FUND TYPES			\$20,199,347.00

H. The following activity budgets and addendums for the 2015-2016 school year (copies are on file in the Treasurer's office):

Vocal Music	300-9205
M.S. Art Club Acct.	300-9215
Girls Soccer Acct.	300-9245
Swim Team Acct.	300-9240

I. Participation in the following:

403(b) plans	-	American Fidelity
Supplemental Ins.	-	American Fidelity (Texas Life)

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

- Renovations being made to the Press Box by Mr. DeNoble's class
- Projectors being installed in all buildings
- Safety Team will be attending training October 24th and 25th
- The furniture for multimedia/testing center has been installed
- New computers and furniture has been installed in the tech lab
- Liz Meredith offering Google training for staff
- Open enrollment has been closed for all grade levels. We are at capacity at most grades throughout the district. (Approx 217)
- Chillers in connector repaired (two new modules installed)
- New doors being installed in band room and wood lab
- District leadership team meets today to review district goals and professional development for the current school year
- OTES and OPES underway throughout the district
- Drug testing completed on all fall sports athletes
- Drug Free Club of America kicks off this month

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Superintendent's Report (Cont'd)

Reminders:

- September 11, 2015 Waiver Day
- September 14, 2015 ALICE Training
- September 15, 2015 Booster's meeting in the Board Room - 5:00 p.m.
- September 25, 2015 Mass Evacuation
- October 3, 2015 Homecoming Dance in the Cafetorium - 8:00 p.m.
- October 20, 2015 District-wide Active Shooter Training with local law enforcement, fire department, and hospital

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Jacob seconded that the Board approve the following items:

1. Cathy Moore - Van Driver to transport student to and from the Ohio School for the Deaf for the 2015-2016 school year.
2. Jeff Stewart - Educational Aide for the 2015-2016 school year, effective August 18, 2015.
3. Michelle Anderson - Title I Tutor at St. Mary's Grade School for the 2015-2016 school year.
4. Jenny Schmidt - Hourly pay to provide Preschool screenings for the 2015-2016 school year, retroactive to June 1, 2015.
5. Jenny Schmidt - Up to 15 extended days for the 2015-2016 school year.
6. Caroline Harrison - Temporary Technology Helper for the 2015-2016 school year.
7. Kristen Myser - Child Rearing Leave (under Article 15.3 of the SEA Contract), effective July 24, 2015 with an anticipated return date being September 10, 2015.
8. Rebecca Elizeus - Bus Driver for the 2015-2016 school year, effective September 9, 2015.
9. Liz Meredith - Professional Development trainer for the 2015-2016 school year.
10. Josh Johnson - Resignation as 9th grade football head coach for the 2015-2016 school year.
11. The following to be mentors for the 2015-2016 school year:
Carrie Marko Vanessa Birney Christa Truchan
12. The following certified substitutes for the 2015-2016 school year, on an as needed basis, (pending receipt of all paperwork):
Camden Butler - Teacher
William Feisley - Teacher, Tutor, Aide
Kerry Filler - Teacher, Aide

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Approve Personnel Items (Cont'd)

- Courtney Padgelek - Teacher
- Chris Sabatino - Teacher
- Dawna Westlake - Teacher, Tutor, Aide

13. The following Band Volunteers for the 2015-2016 school year:

- | | | |
|-----------------|-----------------|-----------------------|
| Roberta Heath | Lori Hendershot | Bob Bobkin |
| Heather Kasper | Denise Wiethe | Kent Litzenberger |
| Kimber Thornton | A.C. Wiethe | Jennifer Litzenberger |
| Howard Thornton | Lori Bodkin | Stephanie Evonek |
| Patty Kasik | Jim Kasik | Shirella Walls |

14. The following Athletic Workers for the 2015-2016 school year:

- | | | |
|--------------------|-------------------|------------------|
| Cheryl Barnes | Chad Baugh | Jim Baugh |
| Sue Bayat | Randy Bernard | Greg Bosold |
| Jessica Battilochi | Bill Cordery | Jeff Crosier |
| Jim Davenport | Cindy Douglass | Ethan Dray |
| Ted Ducker | Jonathan Duncan | Rodney Earliwine |
| Kara Erwin | Robin Espen | Rick Ferrell |
| Bob Figura | Nancy Foreman | Katelin Gandee |
| Allen Glitch | Maureen Gross | Ryan Jarvie |
| Lauren Jeffries | Perry Jones | Lisa Kazmirski |
| Marilyn Kubik | James Mahute | Randy Mellott |
| Chester Mick | Lisa Mick | Luke Nelson |
| Rick Oberdick | Lindsay Piccolini | Mark Panko |
| Bruce Poe | Doris Porter | Jack Ralston |
| Greg Ray | Larry Rine | Mike Rine |
| Ric Roe | Bob Sabo | Carole Sabo |
| Doug Soukup | Seth Staskey | John Tomlan |
| Sharon Wallace | Sheila Zuzak | Tom Zuzak |

Including all current contracted employees of the St. Clairsville-Richland City School District

15. The following Supplemental Contract for the 2015-2016 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Melissa Shallcross	3 rd Grade Dept. Chair	3 yrs.	\$735.00

16. The following Pupil Activity Contracts for the 2015-2016 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Josh Johnson	9 th Grade Asst. Football Coach	5 yrs.	\$2,749.00
Eric Gay	9 th Grade Head Football Coach	7 yrs.	3,005.00
Stacey Agnew	Girls Varsity Basketball Coach	14 yrs.	4,955.00

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

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Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the following be approved:

1. The following Resolution:

**RESOLUTION OF INTENT
NOT TO PROVIDE CAREER-TECHNICAL EDUCATION IN GRADE 7**

WHEREAS, Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS, division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in grade seven and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the St. Clairsville-Richland City School Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in grade seven during the 2015-2016 school year; and

BE IT FURTHER RESOLVED that the St. Clairsville-Richland City School Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B); and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2015.

This resolution was duly adopted during a public meeting of the St. Clairsville-Richland City School Board of Education held on the 9th day of September, 2015. In witness thereof, the parties hereby set their hands.

2. The Memorandum of Understanding with the St. Clairsville Education Association regarding the number of members for the Local Professional Development Committee.
3. The amended dates (March 23, 24, 25, 28, and 29) for Spring Break 2016 due to State testing.
4. The following teachers as members of the District Review Team for the 2015-2016 school year to be paid from IDEA-B funds in the amount of \$25.00 per hour, not to exceed a total of \$1,000.00 per employee:

Kristin Crawford	Carrie Marko	Arrin Midei
Kristen Myser	Natalie Perzanowski	Jenny Schmidt
Christa Truchan		

5. The sale of the following buses:

1988 Carpenter	\$ 560.00
1996 Carpenter	\$1,500.00
2000 Am Tram	\$1,600.00

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Approve Recommendations (Cont'd)

6. The 8th Grade trip to Gettysburg and Washington, D.C. on May 3 - 6, 2016.
7. Payment to High School Work Study program student(s) for the 2015-2016 school year.
8. The agreement with East Central Ohio ESC to participate in cooperative special education programs for Audiology Services beginning July 1, 2015.
9. The Formal Agreement for the Management and Expenditure of Title I D Funds for the 2015-2016 school year with the East Central Ohio Educational Service Center.
10. The agreement for Professional Services (Behavior Therapist) with AERI Behavioral Health Services effective July 1, 2015 through June 30, 2016.

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

New Business - Social Media Guideline Policy

Mr. Fador moved and Mrs. Jones seconded that the Board approve the social media guideline policy. A copy is on file in the Superintendent's office. The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

Executive Session

Mrs. Jones moved and Mr. Fador seconded that the Board go into executive session for reason E (Confidential Matters). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Time In: 7:14 A.M.

Time Out: 7:47 A.M. - Announcement made to come out of executive session

Approve Safety Plan

Mr. Fador moved and Mr. Cook seconded that the Board approve the Safety Plan. A copy of the plan is on file in the Superintendent's office. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, Mrs. Jones moved and Mr. Cook seconded that the meeting be adjourned at 7:49 A.M. The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

The next scheduled Board of Education meeting is Wednesday, October 14, 2015 at 7:00 a.m.