

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**MAY 14, 2014**

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Harry White, Kevin Klinkoski, Brandon Verardi, Jacob Hendershot, Shaina Thornton, Hannah Callahan, Kylie Baldwin, Michelle Callahan, Carter Litzenberger, Jennifer Litzenberger, Spencer Litzenberger, Kimber Thornton, Dawn Baldwin, Susan Klinkoski, Lori Hendershot, J.C. Verardi, Beth Sowers, Shawn Lloyd, Rick Thorp-Times Leader, Diane Thompson, Scott Connors, Victor Sauvageot, David Varda, Brianna Sowers, Amy Porter, and Walt Skaggs.

**Community Participation**

The St. Clairsville Destination Imagination participants were recognized for their outstanding work and advancing to the Global Finals for 2014. The senior group gave a presentation of their work beginning with their first competition in the 5<sup>th</sup> grade.

Mr. David Varda, Executive Director of OASBO, presented the Southeast Regional Distinguished Service Award to Amy Porter, Treasurer.

**Approve Treasurer’s Items**

Mr. Fador moved and Mr. Cook seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the April 8, 2014 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for April, 2014, including FINSUM, APPSUM, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$3,125,251.50	Student Activities 200	\$36,936.97
Bond Retirement 002	77,665.36	District Managed 300	180,280.38
Permanent Improvement 003	59,836.34	Auxiliary Services 401	111,327.44
Building 004	25,166.59	Data Communication 451	2,700.00
Food Service 006	31,519.71	Alternative Schools 463	244.00
Expendable Trust 007	3,062.00	IDEA Part B 516	-12,553.30
Kara Fador Corrections Scholarship 008	12,358.42	Title I 572	-1,345.37
Uniform School Supplies 009	13,666.21	IDEA Preschool Handicapped 587	0.00
Principal 018	16,890.12	Improving Teacher Quality 590	-150.01
District Agency 022	5,747.18	Schoolwide Building Program 598	-37,829.36
Self Insurance 024	161,882.61	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	<b>TOTAL</b>	<b><u>\$3,823,656.79</u></b>

- C. The list of bills paid in April, 2014, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.

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**Approve Treasurer's Items (Cont'd)**

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Amount</u></b>
General Fund - 001	Schoolwide Pool Fund - 598 9014	\$160,633.01
Title I Fund - 572 9014	Schoolwide Pool Fund - 598 9014	21,056.94
Title II-A Fund - 590 9014	Schoolwide Pool Fund - 598 9014	6,549.71

E. The following donations made during April, 2014:

<b><u>Name</u></b>	<b><u>For</u></b>	<b><u>Amount</u></b>
Mr. Jeff Crosier	Athletic Fund	\$ 25.00
Swan's Sport Shop	Track & Field	713.00
Home & School Association	Transportation for Middle School	269.45
Home & School Association	Transportation for Elementary	414.27
Mr. & Mrs. Mike Fador	Kara Fador Scholarship	2,000.00
Swan's Sport Shop	MH Cafe/MH Room	150.00
Jenkins Sporting Goods	Close Up	100.00
	<b>Total</b>	<b>\$3,671.72</b>

F. The updated 5 Year Forecast for FY14 through FY18 as required by ORC 5705.39.1. A copy will be on file in the Treasurer's office and will also be available on the Ohio Department of Education's website.

G. The continuance of the current practice of obtaining gasoline/diesel quotes as needed.

H. The activity budget for Destination Imagination (300-9315). A copy is on file in the Treasurer's office.

I. Payment of Purchase Order #50876 for payment to Gordon Food Service in the amount of \$13,604.33.

J. The Voluntary Student Accident Insurance through Griffin Insurance for the 2014-2015 school year.

K. Rea & Associates to complete the Agreed Upon Procedures Audit for the Medicaid School Program Agency Cost Report for fiscal year 2013, 2014, and 2015 per the arrangement letter.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.  
Motion carried.

**Superintendent's Report**

Superintendent Skaggs reported on the following:

**Buildings and Grounds**

- Conducting final walk through for doors and windows at elementary this week.
- New PA system being installed at elementary in June.
- Met with Damons regarding the upcoming school year and potential changes.
- Thank Dave Schafer and the city for fixing the potholes around the stadium for the OVAC track meet.

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**Superintendent's Report (Cont'd)**

**District**

- Hosted OVAC track Championships last week (5 days). Thank you to all the volunteers. Girls finished third. Boys won the 4A division and the overall title.
- Hosting Sectional softball games this week. Our girls play tonight vs. Martins Ferry at 5pm at the Junior Sports Complex.
- Have completed AP testing, OAAs and PARCC pilot testing. HS final exams begin tomorrow.
- HS musical Cinderella is outstanding. Congratulations to Mr. Berk and his students on a great show. Thursday-Saturday at 7pm in the MS auditorium.

**Dates to Remember**

- May 14, 2014 - Spring Sports Banquet @ 5:45 p.m.
- May 18, 2014 - Baccalaureate at St. Mary's @ 5:00 p.m.
- May 19, 2014 - OVAC Banquet of Champions at Wesbanco @ 6:00 p.m.
- May 20, 2014 - Spring Choir Concert in the HS gym @ 6:00 p.m.
- May 21, 2014 - BHCC Graduation at OUE @ 6:00 p.m.
- May 22, 2014 - Senior Picnic at Oglebay
- May 23, 2014 - St. Clairsville HS Graduation at OUE @ 7:30 p.m.

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mrs. Jones seconded that the Board approve the following personnel items:

1. Payment for the following Mentors, each Mentor receiving \$1,000.00 per mentee:

Lisa Giffin                      Lead Mentor

**YEAR 3**

Kathy Ranhart              Mentor  
Heidi Magnone              Mentor

**YEAR 2**

Jacqui Sall                      Mentor  
Kathy Ranhart              Mentor  
Laurie Davenport              Mentor

**YEAR 1**

Bev Tomolonis              Mentor  
Christa Truchan              Mentor (½ yr)

2. Mentee Classroom Supplies for participation in the mentor program payable upon receipt of requisition from the following Mentees: Each mentee receiving \$250.00 in supply money for materials only:

Justin Schwertfeger              Sara Myser                      Michael McDonald  
Stephen Hicks                      Jena Frye                      Natalie Perzanowski

3. The following classified substitutes for the 2013-2014 school year, on an as needed basis, pending receipt of proper paperwork:

Adam Richards              -              Custodian  
Carla Padilla                      -              Secretary

4. The following classified substitutes for the 2014-2015 school year, on an as needed basis, pending receipt of proper paperwork:

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**Approve Personnel Items (Cont'd)**

**Aides**

Kathleen Bock	Cathy Moore	Susan Richardson
Rhian Elliott	Barbara Namack	Carole Sabo
Karen Hynes	Phyllis Maxwell	Kimberly Skukan
Rebecca Kemp (Minott)	Carla Padilla	Juliana Sowinski
Debbie Loeffler	Stephanie Pramik	Donna Turner
Lori Coleman	Dolores Pytlik	Kristina Williams

**Cafeteria**

Keith Baum	Karen Josefczyk	Stephanie Pramik
Lori Coleman	Debbie Loeffler	Amanda Probst
Julie DeNoble	Laura Machovina	Susan Richardson
Jon DeBertrand	Phyllis Maxwell	Kimberly Skukan
Michelle Kish	Cathy Moore	Patty Thomas
Dawn Kobus	Pria Myers	Margaret Wittnebert

**Custodians**

Keith Baum	Don Falbo	Martin Sansone
Kristopher Burghy	Jack Hill	Roseanne Sasak
Ronald Busby	Wessley McMahon	Franklin Thomas
Harry Carpenter	Melanie Meadows	James Turick
Jon DeBertrand	Stephanie Pramik	Darlene Wilson
Julie DeNoble	Adam Richards	Margaret Wittnebert
Brenda K. Driscoll		

**Drivers**

Brenda K. Driscoll	Mary Lyons	Laura Machovina
William Jay Graham		

**Maintenance**

Jon DeBertrand	Butch Delloma	Laura Machovina
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**Mechanics**

Butch Delloma	William Jay Graham
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**Secretaries**

Lori Coleman	Debbie Loeffler	Carla Padilla
Rhian Elliott	Laura Machovina	Stephanie Pramik
Sara George	Lisa Mick	Amanda Probst
Karen Hynes	Cathy Moore	Dolores Pytlik
Karen Josefczyk	Pria Myers	Carole Sabo
Rebecca Kemp (Minott)	Barbara Namack	Misty D. Sall
Michelle Kish	Lori Newton	Juliana Sowinski
Rhiannon Klier	Jessica Noel	Kimberly Skukan
Amy Lewis	Jane Osterman	Donna Turner

5. The following certified substitutes for the 2014-2015 school year, on an as needed basis, pending receipt of proper paperwork:

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Approve Personnel Items (Cont'd)

Teachers/Tutors/Aides

Sarah Anderson	Cindy Gross	Abbigayle Mudrick
Debra Barnes	Stacey Hall	Erin Neitzelt
Sue Bayat	Kelley Hanlon	Lori Newton
Lacey Bender	Frances Hartman	Jonathan Padgett
Greg Bizzarri	Jennifer Heady	Laura Patrone
Eric Blake	John A. Henderson	Amanda Ponsetti
Stephanie Brown	Valerie Hogan	Felicia Porter
Natalie Cameron	John Holler	Brittany Potkoski
Colleen Campbell	Katharine Huber	Suz Pubal
Matthew Carlier	Amy Jadus -Norman	Teresa Reynolds
Lawrence Carmalt	Frank Jaworski	Mary Roberts
Mary Carter	Josh Johnson	Amy Rosepapa
Kelly Chek	Lisa Johnson	Anna Ross
Christopher Ciatti	Jayne Kemo	Elaine Sambuco
Hydee Clouston	Connie Kenzora	Marjorie Schafer
Kathleen Cordner	Kathleen Kish	Amy Shreves
Zach Delman	Stephen Knotts	Kacee Spence
Nancy DeStefano	Marilyn Kubik	Jeffrey Stewart
John Doherty	Robert Kubik	Marjorie Suponcic
Patricia Doherty	Amy Lewis	Jason Tazar
Jeffrey Doneson	Whitney Lewis	Alisha Thomas
Franci Doty	Amanda Lish	Leslye Thomas
Cindy Douglass	Marcy Loy	Elyse Thompson
Samuel A. Douglass	Paige Maffe	Chris Tomic
Sara Duncan	Sharon Malin	Victor Wallace
Terrie Gaston	Tim Martin	Cinda Weisgerber
Sarah Gibeaut	Joseph Mazgaj	Russell Winland
Trevor Ging	Colleen McClintock	Elaine Wood
Tracy Glover	Mac McLean	Pam Zink
Kimberly Goddard	Amie Mirides	Sheila Zuzak
Margaret Graham	Carol Morgan	Mary M. DePalma
Marilyn Grady	Doris Porter	Stephanie Turner
David Trouten		

Nurses

Dona Fortunato Patricia Watkins

6. Kirstin Wallace - Transfer to Sixth Grade Science for the 2014-2015 school year.
7. Jeff Vass - Transfer to Second Grade for the 2014-2015 school year.
8. Kristen Schaffer - Payment as Theater Director Assistant for High School production of Cinderella in the amount of \$600.00 to be paid from the H.S. Vocal Music Fund.
9. Luke Nelson - Stipend of \$3,000.00 for scoreboard programming for the 2013-2014 fall and spring seasons to be paid from Athletic funds.
10. Diane Thompson - Member of the District Review Team for the 2013-2014 school year.
11. Christa Truchan - Extended School Year Services teacher for the 2013-2014 school year.

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**Approve Personnel Items (Cont'd)**

12. Diane Hannan - Paraprofessional to provide summer ABA services one day per week for the 2013-2014 school year.
13. Misty Sall - Paraprofessional to provide summer ABA services for the 2013-2014 school year.
14. Donna Thoburn - Paraprofessional to provide summer ABA services for the 2013-2014 school year.
15. Sheri Jozwiak - Paraprofessional to provide summer ABA services for the 2013-2014 school year.
16. Kim Skukan - Paraprofessional to provide summer ABA services for the 2013-2014 school year.
17. Jennifer Teasdale - Extended School Year Services teacher for the 2013-2014 school year.
18. Tom Sliva - Intervention Specialist Summer Program for the 2013-2014 school year.
19. Jacci Herrick - Extended School Year Services teacher for the 2013-2014 school year.
20. Amber Shepherd-Smith - Extended School Year Services teacher for the 2013-2014 school year.
21. Melanie Eaton - Resignation as Assistant Track & Field Coach for the 2013-2014 school year.
22. Tom Sliva - Temporary Summer Painter for the 2013-2014 school year.
23. T.J. Sliva - Temporary Summer Painter (pending receipt of all paperwork) for the 2013-2014 school year.
24. Michelle Callahan - Transfer to Kindergarten teacher for the 2014-2015 school year.
25. Non-renewal of the following 2013-2014 pupil activity contracts as required by O.R.C. 3319.083:

**Name**

**Position**

Stacey Agnew	Girls Reserve Basketball Coach
Jake Antolak	7 <sup>th</sup> Grade Assistant Football Coach
Ernest Banks	Assistant Girls Soccer Coach
John (Casey) Callarik	8 <sup>th</sup> Grade Head Football Coach, Softball Reserve Coach
Megan Campbell	7 <sup>th</sup> / 8 <sup>th</sup> / 9 <sup>th</sup> Grade Cheering Coach
Ethan Dray	Assistant Varsity Wrestling Coach
Melanie Eaton	Varsity Swim Coach, Co-Head Golf Coach, Co-Asst. Track/Field Coach
Melissa Fraleigh	Reserve Volleyball Coach
Alicia Freeman	Head Varsity Girls Basketball Coach
Eric Gay	9 <sup>th</sup> Grade Asst. Football Coach, 9 <sup>th</sup> Grade Boys Basketball Coach
Don Giffin	Assistant Varsity Football Coach
Missy Gossett	9 <sup>th</sup> Grade Volleyball Coach
Joe Jeffries	Co-Head Golf Coach
Josh Johnson	8 <sup>th</sup> Grade Boys Basketball Coach, 7 <sup>th</sup> Grade Head Football Coach, Co-Asst. Track/Field Coach

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**Approve Personnel Items (Cont'd)**

Greg Kazmirski	Co-Head and Co-Assistant Junior High Track & Field Coach
MacArthur McLean	Assistant Varsity Football Coach
Jon Perkins	7 <sup>th</sup> Grade Boys Basketball Coach
Olivia Pokas	7 <sup>th</sup> Grade Girls Basketball Coach
Joel Sansone	Head Wrestling Coach
Brian Scammell	7/8th Grade Wrestling Coach
Denise Skaggs	Jr. Class Advisor and Co-Student Council Advisor
Wesley Stoner	Head Girls Soccer Coach
Casey Tennant	Reserve Baseball Coach
Shawn Tomlan	Head and Reserve Cheerleading Coach
Adam Vincenzo	Assistant Varsity Baseball Coach
Dallas Young	Assistant Boys Soccer Coach
Rosa Young	8 <sup>th</sup> Grade Girls Basketball Coach

26. The following Supplemental Contacts for the 2013-2014 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Steve Verba	Head Tennis Coach	6 yrs.	\$2,891.00
Stephen Hicks	Co-Asst. Track & Field Coach	1 yr.	679.67

27. The following Pupil Activity Contacts for the 2013-2014 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Adam Vincenzo	Asst. Varsity Baseball Coach	5 yrs.	\$2,557.00
Casey Tennant	Reserve Baseball Coach	2 yrs.	1,978.00

28. Resolution verifying that the Board has offered the positions of Assistant Tennis Coach and Co-Assistant Track & Field Coach to licensed employees and no employees qualified to fill the positions have accepted.

29. Resolution verifying that the Board has offered the positions of Assistant Tennis Coach and Co-Assistant Track & Field Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.  
Motion carried.

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following:

1. Membership in the Ohio High School Athletic Association for the 2014-2015 school year.
2. All High School/Middle School certified staff to serve as Tutors at a rate of \$18.00 per hour for the 2014-2015 school year.

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**Approve Recommendations (Cont'd)**

3. The following High School Summer Reading Lists for the 2014-2015 school year:

**Ninth Grade**

*A Lesson Before Dying* by Ernest J. Gaines  
*Chains* by Laurie Halse Anderson  
*North of Beautiful* by Justina Chen Headley  
*The Absolutely True Diary of a Part-Time Indian* by Sherman Alexie  
*The Dead and the Gone* by Susan Beth Pfeffer  
*Thirteen Reasons Why* by Jay Asher  
*Unwind* by Neal Shusterman  
*The Hobbit* by J.R.R. Tolkien

**Tenth Grade**

*The Contender* by Robert Lipsyte  
*Ender's Game* by Orson Scott Card  
*I Am Legend* by Richard Matheson  
*The Call of the Wild* by Jack London  
*Hiroshima* by John Hersey

**Eleventh Grade/Eleventh Grade Advanced**

*The Essay* by Robin Yocum  
*One Flew Over the Cuckoo's Nest* by Ken Kesey  
*The Catcher in the Rye* by J.D. Salinger  
*A Farewell to Arms* by Ernest Hemingway  
*The Scarlet Letter* by Nathaniel Hawthorne  
*Five People You Meet in Heaven* by Mitch Albom

**Twelfth Grade**

*The Great Gatsby* by F. Scott Fitzgerald  
*Jane Eyre* by Charlotte Brontë  
*The Sun Also Rises* by Ernest Hemingway

**Twelfth Grade Advanced**

*Cry, The Beloved Country* by Alan Paton  
*Jane Eyre* by Charlotte Bronte  
*The Picture of Dorian Gray* by Oscar Wilde  
*Rebecca* by Daphne Dumaurier  
*A Tale of Two Cities* by Charles Dickens  
*1984* by George Orwell

4. The following Resolution in opposition to the removal of “thorough and efficient” from the Ohio Constitution:

Preserving “*Thorough and Efficient*” Provision of the Ohio Constitution

WHEREAS, the constitutional provision requiring the General Assembly to secure a **thorough and efficient system of common schools** has held the State of Ohio to a high standard for over 160 years, and

WHEREAS, Chad Readler, chair of the Education, Public Institutions & Miscellaneous and Local Government Committee of the Ohio Constitutional Modernization Commission, has proposed to remove the standard of “thorough and efficient” from the Ohio Constitution, and

WHEREAS, we believe this would essentially remove any checks and balances that otherwise would be exercised by the judicial branch of government, be it therefore

RESOLVED, that the St. Clairsville-Richland City Board of Education, strongly opposes the removal of the words “thorough and efficient” from Article VI, Section 2 of the Ohio Constitution, and be it further

RESOLVED, that the “thorough and efficient” clause be strengthened by adding a provision that each Ohio student shall have the fundamental right to high quality educational opportunities, and be it further

RESOLVED, that this resolution be forwarded to all members of the 130<sup>th</sup> General Assembly, the Governor, State Board of Education, State Superintendent of Public Instruction, Members of the Ohio Constitutional Modernization Commission, other state officials and the media.



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**Approve Recommendations (Cont'd)**

5. Payment to Mr. Brian Faulkner in the amount of \$2,850.00 for a Cheerleading Clinic for the 2014-2015 school year from the HS Cheering Fund.
6. The OME-RESA Cooperative Service Resolution for FY2015 for In-Service Programs, the Cooperative Purchasing Program, and Legal Services.
7. The Service Contract Resolution with the East Central Ohio Educational Service Center for the 2014-2015 school year.

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.  
Motion carried.

**Approve New Business - Pupil Activity Contracts**

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Fador seconded that the Board approve the following Pupil Activity Contracts for the 2013-2014 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
J.C. Yevincy	Assistant Tennis Coach	1 yr.	\$822.00
Melanie Eaton	Co-Asst. Track & Field Coach	1 yr.	679.67
Josh Johnson	Co-Asst. Track & Field Coach	1 yr.	679.66

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.  
Motion carried.

**Executive Session**

Mrs. Jones moved and Mr. Jacob seconded that the Board go into executive session for reasons B (Property), D (Negotiations) and E (Confidential Matters). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.  
Motion carried.

Time In: 7:54 A.M.

Time Out: 8:29 A.M. - Announcement made to come out of executive session

**Adjournment**

There being no further business brought before the Board, Mrs. Jones moved and Mr. Jacob seconded that the meeting be adjourned at 8:30 A.M. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.  
Motion carried.

The next scheduled Board of Education meeting is June 11<sup>th</sup> with the intent to reschedule to June 4<sup>th</sup>.

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President

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Treasurer