

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**MAY 10, 2016**

The meeting convened at 4:00 p.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Absent
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Ryan Clifford, Christina Sirbaugh, Mike McKeever, Kelly Rine, Denise Skaggs, Reese Skaggs, Kerry Shepherd, Diane Thompson, Jean Yates, Laurie Otto, Cole Skaggs, Amber Shepherd-Smith, Sharon Harrison, Amy Porter and Walt Skaggs.

**Community Participation**

The Board recognized Dr. Walter E. Skaggs, Superintendent, for receiving his doctorate degree.

The Board recognized Nurse Kerry Shepherd as the recipient of the *Franklin B. Walter Outstanding Educator Award* sponsored by the Ohio Coalition for the Education of Children with Disabilities.

**Executive Session**

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session for reasons A-4 (Discipline), A-8 (Investigation of Charges), and G-A (Confidential-Economic Development). The roll call vote was:

Aye: Fador, Jones, Zanders, Jacob.  
Motion carried.

Time In: 4:07 P.M.

Time Out: 5:28 P.M. - President called out of executive session

**Deny Grievance**

Mr. Fador moved and Mrs. Jones seconded that the Board deny OAPSE Grievance 16-001. The roll call vote was:

Aye: Jones, Zanders, Fador, Cook.  
Motion carried.

**Approve Treasurer's Items**

Mrs. Jones moved and Mr. Zanders seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the April 12, 2016 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for April, 2016, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**MAY 10, 2016**

**Approve Treasurer's Items (Cont'd)**

General 001	\$3,395,083.18	Student Activities 200	\$45,648.31
Bond Retirement 002	0.00	District Managed 300	206,718.82
Permanent Improvement 003	44,753.29	Auxiliary Services 401	112,140.82
Building 004	0.00	Data Communication 451	2,700.00
Food Service 006	39,363.00	Alternative Schools 463	0.00
Expendable Trust 007	5,962.00	IDEA Part B 516	-23,371.69
Kara Fador Corrections Scholarship 008	13,677.28	Title I 572	-623.43
Uniform School Supplies 009	9,956.56	IDEA Preschool Handicapped 587	0.00
Principal 018	23,637.80	Improving Teacher Quality 590	-86.40
District Agency 022	11,682.19	Schoolwide Building Program 598	-204,310.97
Self Insurance 024	181,853.66	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	<b>TOTAL</b>	<b>\$3,875,784.42</b>

C. The list of bills paid in April, 2016, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

<b>From</b>	<b>To</b>	<b>Amount</b>
General Fund 001	Schoolwide Pool Fund 598-9016	\$168,649.96
Title I Fund 572-9016	Schoolwide Pool Fund 598-9016	\$18,371.80
Title II-A Fund 590-9016	Schoolwide Pool Fund 598-9016	\$6,119.63

E. The following donations made during April, 2016:

<b><u>Name</u></b>	<b><u>For</u></b>	<b><u>Amount</u></b>
The Saint's Club	Golf Cart with bed	\$1,800.00
Spell-A-Thon	2 <sup>nd</sup> Grade Activity Fund	4,995.00
Mr. Mark Stoessel	Class of 2018 - Sophomore	50.00
Mr. Gary Watt	Class of 2018 - Sophomore	20.00
Corporate Employee Giving Program	Middle School Principal's Acct.	25.00
Novo Nordisk Charity Trust	High School Principal's Acct.	250.00
Steele Insurance Associates, Inc.	Close Up Foundation	50.00
Swan's Sport Shop	High School Track	1,031.00
Swan's Sport Shop	Middle School Track	853.00
Mr. Kelly Rine	High School Soccer	20.00
Mr. Gary Watt	High School Soccer	20.00
Flying S Wings, Inc. (Celebrity Server)	High School Soccer	864.36
Robert & Christine Simons	H.S. Soccer - In memory of Mr. Balcar	75.00
Eric & Patsy Jenkins	H.S. Soccer - In memory of Mr. Balcar	20.00
Roy & Jane Heidelbach	H.S. Soccer - In memory of Mr. Balcar	100.00
Paul & Joyce Piccolini	H.S. Soccer - In memory of Mr. Balcar	40.00
Linda Dowler	H.S. Soccer - In memory of Mr. Balcar	75.00
Andrew & LeeAnn Cox	H.S. Soccer - In memory of Mr. Balcar	25.00
William Yavelak	H.S. Soccer - In memory of Mr. Balcar	200.00
Duncan Brothers Drilling	H.S. Soccer - In memory of Mr. Balcar	25.00
Betty Boll	H.S. Soccer - In memory of Mr. Balcar	100.00
Richard & Linda Rosenlieb	H.S. Soccer - In memory of Mr. Balcar	100.00
Donald & Terri Kupski	H.S. Soccer - In memory of Mr. Balcar	50.00

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**MAY 10, 2016**

**Approve Treasurer's Items (Cont'd)**

<u>Name</u>	<u>For</u>	<u>Amount</u>
Andrew Garczyk	H.S. Soccer - In memory of Mr. Balcar	20.00
Violet Ryan	H.S. Soccer - In memory of Mr. Balcar	50.00
Sam & Diane Twardoski	H.S. Soccer - In memory of Mr. Balcar	20.00
William & Arlene Green	H.S. Soccer - In memory of Mr. Balcar	40.00
Jeff & Kim Skukan	High School Football	400.00
Red Devil Club	Athletic Dept.	15,000.00
The Citizens Savings Bank	Athletic Dept.	1,500.00
Wheeling Hospital, Inc.	Vocal Music Dept.	1,000.00
	<b>Total</b>	<b>\$28,818.36</b>

F. The following appropriation amendment:

<b>Fund</b>	<b>Amount</b>
018 - Public School Support	+\$12,000.00
463 - Alternative School	+\$2,416.00
598 - Schoolwide Building Program	+\$400,000.00

G. The updated 5 Year Forecast for FY16 through FY20 as required by ORC 5705.39.1. A copy will be on file in the Treasurer's Office and will also be available on the Ohio Department of Education's website.

H. Continuance of the current practice of obtaining gasoline/diesel quotes as needed.

I. The Voluntary Student Accident Insurance through Griffin Insurance for the 2016-2017 school year.

J. The resolution stating that the District agrees with and accepts the valuation of property as determined by the County Auditor in regard to the Complaints Against the Valuation of Real Property.

K. Establishment of the Elementary Field Day Fund (#300-9335). A copy is on file in the Treasurer's office.

The roll call vote was:

Aye: Zanders, Fador, Jones, Jacob.  
Motion carried.

**Superintendent's Report**

Superintendent Skaggs reported on the following:

1. Repaired potholes at the stadium, elementary and HS/MS lots.
2. Met with Jeff Vaughn to get specs for summer paving projects.
3. Completed last AP testing session today.
4. Four new copiers will be installed in June (this replaces four older copiers).
5. Changing phone lines to Comcast (saving \$1176 a month).
6. Pricing new phone system.
7. Installing three new projectors this summer.
8. 108 Chrome Books are being ordered (another cart of 36 in each building).

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

MAY 10, 2016

**Superintendent's Report (Cont'd)**

9. Upgrade to 200 meg link for internet access will be done in July.
10. NaviGate Prepared - Respond app being set up.
11. Waiting on CCP schedules so that we can start to build our HS master schedule.
12. Safety team continues to meet and work on active shooter drills.
13. Hosted OVAC T&F Championships last week. Thank you to all the volunteers!
14. Boys Baseball won the AAAA OVAC Title. (Seeded 2nd in Sect. Tourn.)
15. Girls Softball won the AAAA OVAC Title. (Seeded 1st in Sect. Tourn.)
16. Boys Track won the AAAA OVAC Title.
17. Girls Track won the AAAA OVAC Title.
18. Hosting Division III OHSAA T&F meet.

**Reminders:**

- |        |   |
|--------|---|
| May 12 | Orange-Out Dress Down Day - Child's Life @ UPMC |
| May 12 | Band Concert                                    |
| May 15 | Baccalaureate @First Presbyterian               |
| May 16 | Dress Down Day -Destination Imagination         |
| May 18 | Belmont Career Center Graduation                |
| May 19 | 8th Grade Graduation                            |
| May 20 | Graduation @OUE - *Please arrive by 6:30        |
| May 23 | Teacher In-Service Day                          |
| May 24 | Teacher Work Day                                |

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following items:

1. Elizabeth Meredith - Resignation as Middle School Science Teacher, effective May 24, 2016.
2. Diana Barack - Resignation as Educational Aide, effective May 31, 2016.
3. Elaine Wood - Long-Term Substitute Teacher, effective April 18, 2016.
4. Lauren Florence - Transfer to Middle School Science Teacher, effective for the 2016-2017 school year.
5. Misty Sall - FMLA application beginning May 6, 2016 with an anticipated return date of August, 2016.
6. Payment for the following Mentors, each Mentor receiving \$1,000.00 per mentee:  

Lisa Giffin	-	Lead Mentor
-------------	---	-------------

**YEAR 4**

Kathy Ranhart	Mentor
Heidi Magnone	Mentor
Jacqui Sall	Mentor
Laurie Davenport	Mentor

**YEAR 3**

Mindy Husek	Mentor
Kim Evick	Mentor

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

MAY 10, 2016

**Approve Personnel Items (Cont'd)**

**YEAR 2**

Lisa Giffin Mentor  
Christa Truchan Mentor  
Jacci Herrick Mentor

**YEAR 1**

Rachel Ochsenbine Mentor  
Ellen Kuhar Mentor

7. Mentee Classroom Supplies for participation in the Mentor Program payable upon receipt of requisition from the following Mentees: (Each Mentee receiving \$250.00 in supply money for materials only)

Sara Myser Michael McDonald Caleb Myers  
Jena Frye Natalie Perzanowski Chelsea Nemeti  
Cassi Baugh Rebecca Clark Missy Gossett  
Jonathan Padgett Sara Duncan

8. The following Supplemental Contract for the 2015-2016 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Rachel Ochsenbine	Varsity Softball Coach	5 yrs.	Prorated

9. The following current certified substitute list for the 2016-2017 school year, on an as needed basis, pending receipt of proper paperwork:

**Teacher/Tutor/Aide**

Samuel Anderson	Kim Goddard	Laura Patrone
Sarah Anderson	Margaret Graham	Monica Prieur
Adrienne Apostolon	Cindy Gross	Jacob Rife
Brian Badamy	John A. Henderson	Mary Roberts
Debra Barnes	Valerie Hogan	Jack Rosenberry
Sheila Baum	John Holler	Anna Ross
Sue Bayat	Frank Jaworski	Chris Sabatino
Greg Bizzarri	Courtney Johnson	Elaine Sambuco
Eric Blake	Connie Kenzora	Sue Scarfpin
Christine Bonnett	Robert Kidd	Marjorie Schafer
Camden Butler	Kathleen Kish	Amanda Sliva
Lawrence Carmalt	Lorrie Klos	Chantel Sliva
Ashley Coleman	Gail Koch	TJ Sliva
Devan Coleman	Julia Krieger	Jeffrey Stewart
Stephanie Cunningham	Marilyn Kubik	Bev Tomolonis
Nancy Davis	Amy Lewis	Karina Vazquez
John Doherty	Jessica Lipscomb	Kristi Vermillion
Patricia Doherty	Marcy Loy	Cinda Weisgerber
Cindy Douglass	Elise Maguire	Dawna Westlake
Sherry Duggan	Joe Mazgaj	Elaine Wood
Will Feisley	Lori Newton	Pam Zink
Kerry Filler	Mark Nicholes	Cherish Zucco
MaryAnn Galbreath	Carla Padilla	Sheila Zuzak
Trevor Ging	Kaz Pata	

**Tutor Only**

Marilyn Grady David Trouten Stephanie Turner  
Doris Porter

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

MAY 10, 2016

Approve Personnel Items (Cont'd)

Nurse

Patricia Watkins

10. The following current classified substitute list for the 2016-2017 school year, on an as needed basis, pending receipt of proper paperwork:

Aides

Jaime Campbell  
Lori Coleman  
Erica Basile  
Kathleen Bock  
Sherry Bumgardner

Stephanie Davis  
Rhian Elliott  
Karen Hynes  
Cathy Moore

Anna Musser  
Dolores Pytlik  
Bev Robinson  
Kimberly Skukan

Cafeteria

Jaime Campbell  
Lecia Cioli  
Stephanie Davis  
Jon DeBertrand  
Julie DeNoble

Rebecca Elizeus  
Susan Folmar  
Karen Josefczyk  
Laura Machovina

Phyllis Maxwell  
Cathy Moore  
Kimberly Skukan  
Elli Stock

Custodians

Jon DeBertrand  
Julie DeNoble  
Rebecca Elizeus  
Susan Folmar  
Dana Gallagher

Chris Gillespie  
Frank Husek  
Ken King  
Wessley McMahon

Roseanne Sasak  
Todd Tucker  
Jim Velas  
Jim Zeiher

Bus Drivers

Ray Benesh  
Mike Chase  
Chris Gillespie

Jay Graham  
Thomas Ikey  
Mary Lyons

Betty Perkins  
Rich Steffl

Maintenance

Jon DeBertrand  
Butch Delloma

Chris Gillespie  
Frank Husek

Laura Machovina  
Derek Tucker

Mechanic

Butch Delloma  
Chris Gillespie

Jay Graham

Thomas Ikey

Secretary

Greg Bizzarri  
Sherry Bumgardner  
Jaime Campbell  
Lecia Cioli  
Bonnie Coffield  
Lori Coleman  
Stephanie Davis

Rhian Elliott  
Susan Folmar  
Sara George  
Karen Hynes  
Karen Josefczyk  
Rebecca Kemp (Minott)  
Laura Machovina

Katrina Malstrom  
Lisa Mick  
Cathy Moore  
Lori Newton  
Dolores Pytlik  
Bev Robinson  
Kimberly Skukan

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

MAY 10, 2016

**Approve Personnel Items (Cont'd)**

- 11. Heather Foster - Preschool Teacher for students with multiple disabilities and autism to provide Extended School Year Services for the 2015-2016 school year.
- 12. Jacci Herrick - Elementary Teacher for students with multiple disabilities and autism to provide Extended School Year Services for the 2015-2016 school year.
- 13. Christa Truchan - Middle/High School Teacher for students with multiple disabilities and autism to provide Extended School Year Services for the 2015-2016 school year.
- 14. The following Paraprofessionals to provide summer ABA services for the 2015-2016 school year:  

Kim Skukan	Sheri Jozwiak	Eric Gay
Lori Coleman	Jeff Stewart	Elaine Wood
Stephanie Davis	Diane Hannan	
- 15. The following Pupil Activity Contract for the 2015-2016 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Brandon Fiutem	Asst. Jr. High Track & Field Coach	2 yrs.	\$1,055.00

- 16. Non-renewal of the following 2015-2016 pupil activity contracts as required by ORC 3319.083:
  - Moriah Agnew - 8<sup>th</sup> Grade Girls Basketball Coach
  - Stacey Agnew - Varsity Girls Basketball Coach
  - Jake Antolak - 8<sup>th</sup> Grade Asst. Football Coach
  - Ernest Banks - Head Swim Coach
  - John (Casey) Callarik - 8<sup>th</sup> Grade Head Football Coach
  - Kurt Clifford - 8<sup>th</sup> Grade Boys Basketball Coach
  - Jared Clovis - Co-Asst. Varsity Baseball Coach
  - Faith Drinnon - 8<sup>th</sup> Grade Volleyball Coach
  - Brandon Fiutem - Asst. Jr. High Track & Field Coach
  - Lauren Figura - Asst. Varsity Softball Coach
  - Melissa Fraleigh - Reserve Volleyball Coach
  - Don Giffin - Asst. Varsity Football Coach
  - Maureen Gross - Asst. Tennis Coach
  - Ivy Guiller - Color Guard
  - Austin Holmes - M.S. Musical/Drama Director
  - Josh Johnson - 9<sup>th</sup> Grade Boys Basketball Coach/9<sup>th</sup> Grade Head Football Coach
  - Greg Kazmirski - Asst. Varsity Track & Field Coach
  - Rebecca Kelch - 7<sup>th</sup> Grade Volleyball Coach
  - Kaz Pata - 7<sup>th</sup> Grade Boys Basketball Coach
  - Robert Richmond - Asst. Wrestling Coach
  - Joel Sansone - Head Wrestling Coach
  - Bryan Scammell - 7<sup>th</sup> / 8<sup>th</sup> Wrestling Coach
  - Denise Skaggs - Junior Class Advisor, Co-H.S. Student Council Advisor
  - Anthony Skrabak - 7<sup>th</sup> Grade Asst. Football Coach
  - TJ Sliva - Co-Asst. Varsity Baseball Coach
  - Wesley Stoner - Head Girls Soccer Coach
  - Casey Tennant - Reserve Baseball Coach

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**MAY 10, 2016**

**Approve Personnel Items (Cont'd)**

Shawn Tomlan - Head and Reserve Cheerleading Coach  
Cinda Weisgerber - Destination Imagination Advisor  
J.C. Yevincy - Head Tennis Coach

The roll call vote was:

Aye: Fador, Jones, Zanders, Jacob.  
Motion carried.

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mrs. Jones seconded that the Board approve the following items:

1. Membership in the Ohio High School Athletic Association for the 2016-2017 school year.
2. The agreement with Titus Healthcare LLC to provide RN, LPN, or home health services for a one year term.

The roll call vote was:

Aye: Jones, Zanders, Fador, Jacob.  
Motion carried.

**Adjournment**

There being no further business brought before the Board, Mrs. Jones moved and Mr. Fador seconded that the meeting be adjourned at 5:45 P.M.

The next Board meeting is scheduled for Wednesday, June 8, 2016 at 7:00 a.m.

---

President

---

Treasurer