

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Mike Jacob - Present
 Pam Jones - Present
 James Cook - Present
 Mike Fador - Present
 F. William Zanders - Present

Also present were: Sharon Wallace, Patricia (Pam) Watkins, Christina Sirbaugh, Liz Meredith, Rick Thorp-Times Leader, Ryan Racicot, Lorrie Klos, Victor Sauvageot, Mike McKeever, Harry White, Andréé Weimer, David Weimer, Diane Thompson, Sharon Harrison , Amy Porter, and Walt Skaggs.

Community Participation

1. Patricia Watkins addressed the Board regarding a Vision Screener for \$2,895.00 and requested a parking spot.
2. Andréé Weimer addressed the Board regarding open enrollment of her children.
3. The following retirees were recognized and thanked for their years of services:

Lynda Keylor Margaret (Peg DaGrava) Lorrie Klos Victor Sauvageot
4. Diane Thompson, Assistant Superintendent, recognized Ryan Racicot, AVI Cafeteria Supervisor, for receiving the State Support Team 12 Mentor Award.
5. Recognition of Liz Meredith, M.S. Science Teacher, as the recipient of the following awards:

NSTA Distinguished Teaching Award
Apple Distinguished Award

Approve Treasurer's Items

Mr. Zanders moved and Mr. Fador seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the May 6, 2015 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for May, 2015, including the Financial Report, Appropriation Summary, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$2,112,106.86	Student Activities 200	\$32,461.05
Bond Retirement 002	0.00	District Managed 300	205,389.86
Permanent Improvement 003	35,584.76	Auxiliary Services 401	122,152.25
Building 004	0.00	Data Communication 451	0.00
Food Service 006	21,019.92	Alternative Schools 463	0.00
Expendable Trust 007	2,962.00	IDEA Part B 516	-13,972.66
Kara Fador Corrections Scholarship 008	13,550.08	Title I 572	-2,102.37
Uniform School Supplies 009	7,713.10	IDEA Preschool Handicapped 587	-428.44

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Treasurer's Items (Cont'd)

Principal 018	18,940.32	Improving Teacher Quality 590	-787.22
District Agency 022	7,033.76	Schoolwide Building Program 598	-40,221.29
Self Insurance 024	182,960.72	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$2,715,362.70</u>

- C. The list of bills paid in May, 2015, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From		To		Amount
General Fund	001	Schoolwide Pool Fund	598-9015	\$186,069.79
Title I Fund	572-9015	Schoolwide Pool Fund	598-9015	\$20,269.42
Title II-A Fund	590-9015	Schoolwide Pool Fund	598-9015	\$6,751.73

- E. The following donations made during May, 2015:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Home & School Association	Vocal Music Dept.	\$1,173.00
Home & School Association	Elem. & M.S. Transportation	822.49
Mr. Robert Palmer	M.S. Principal's Fund	100.00
Car Wash, Glow Walk, Donations	Destination Imagination	1,869.12
Mr. & Mrs. Michael Gordon	Destination Imagination	1,000.00
St. Clairsville Rotary Club	Destination Imagination	1,000.00
Sons of Italy	Destination Imagination	50.00
D.I. Boosters Association	Destination Imagination	900.00
Colerain Golf Car Sales	Destination Imagination	25.00
Quality Environmental Services	Destination Imagination	500.00
M.O.S.	Destination Imagination	50.00
Paul D. Elswick Foundation	Destination Imagination	400.00
Walmart	Destination Imagination	100.00
Belmont Savings Bank	Destination Imagination	100.00
Veterinary Alternative Therapy, LLC	Destination Imagination	100.00
Mark & Marsha Waters	Destination Imagination	20.00
James & Patricia Kasik	Destination Imagination	50.00
Daneen Clark	Destination Imagination	25.00
Mark Krupinski & Jan Pattishall	Destination Imagination	100.00
Sonotone Hearing Aid Center	Destination Imagination	50.00
Myser & Davies	Destination Imagination	100.00
Alice Cook	Destination Imagination	20.00
James Durig	Destination Imagination	50.00
Anna Costine	Destination Imagination	25.00
Kuester Implement Co.	Destination Imagination	50.00
AAA	Class of 2017	250.00
David & Rochelle Delguzzo	Class of 2017	25.00
Tony Cioli	MH Café	20.00
Red Devil Club	Girls Soccer	3,500.00
Jenkins Sporting Goods	Girls Basketball	500.00
Citizens Bank	Athletic Dept.	250.00
Preferred Primary Care Physicians	Athletic Dept.	100.00

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Treasurer's Items (Cont'd)

<u>Name</u>	<u>For</u>	<u>Amount</u>
Aura Kite in memory of George Waddell	Athletic Dept.	\$ 100.00
Virginia Helms in memory of George Waddell	Athletic Dept.	50.00
Pauline Heasley in memory of George Waddell	Athletic Dept.	40.00
	Total	\$13,514.61

F. Participation in the following:

- 403(b) plans - Washington National Insurance Company
ING Retirement Plans (VOYA)
First Investors Corp.
- 457 plans - Ohio Public Employees Deferred Comp Program (OPED)
Great American Plans (GAP)
- Supplemental Insurance - AFLAC
American Fidelity
MET Life

G. The following Purchase Orders for payment:

- 1.) PO #53737 - to the East Central Ohio ESC for 2014-15 Speech Services to St. Mary's to be paid out of Fund 516 in the amount of \$12,639.07.
- 2.) PO #53738 - to the East Central Ohio ESC for 2014-15 Preschool Services to be paid out of Fund 001 and 587 in the amount of \$35,647.97.
- 3.) PO #53856 - to M. Conley Company for janitorial supplies to be paid out of Fund 001 in the amount of \$8,474.76.
- 4.) PO #52474 - to East Central Ohio ESC for OCC Therapy for 2014-15 out of 001 for \$9,271.07.

H. The renewal of the Property, Violence, Automobile, and Liability insurance with Ohio Casualty through the Pilney, Costine & Foster Insurance Agency for the period July 1, 2015 through June 30, 2016 in the amount of \$45,292.

I. Entering into a Worker's Compensation Group Retrospective Rating Program with Comp Management LLC for 2016 through the sponsoring organization, Ohio Association of School Business Officials Retro Group Rating Program, at an annual participation fee of \$1,230.00.

J. The following Fiscal Year 2016 Temporary Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2016 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Treasurer's Items (Cont'd)

<u>GOVERNMENTAL FUNDS</u>			
General Fund			
USAS Fund	001	\$6,000,000.00	
Uniform Supplies Fund	009	7,000.00	
TOTAL GENERAL FUND APPROPRIATIONS			\$6,007,000.00
Debt Service Fund			
USAS Fund	002	-	
TOTAL DEBT SERVICE APPROPRIATIONS			-
Special Revenue Funds			
Food Service	006	200,000.00	
Special Trust	007	1,000.00	
Principal's Accounts	018	7,000.00	
Athletic Fund	300	100,000.00	
Auxiliary Funds	401	100,000.00	
ONEnet Connectivity Subsidy	451	5,400.00	
Alternative Education Challenge	463	20,000.00	
Race to the Top - Entry Year	506	1,400.00	
Title IDEA-B	516	200,000.00	
Title I Grant	572	200,000.00	
IDEA - Preschool Handicapped	587	5,000.00	
Title II-A	590	50,000.00	
Schoolwide Building Program	598	1,000,000.00	
TOTAL SPECIAL REVENUE APPROPRIATIONS			\$1,889,800.00
Capital Project Funds			
Permanent Improvement Fund	003	100,000.00	
M.S. & H.S. Connector Building	004	-	
TOTAL CAPITAL PROJECT APPROPRIATIONS			\$100,000.00
<u>PROPRIETARY FUND CLASS</u>			
Internal Service Fund			
Self Insurance	024	50,000.00	
TOTAL INTERNAL SERVICE FUND APPROPRIATIONS			\$50,000.00
<u>FIDUCIARY FUND CLASS</u>			
Private Purpose Trust Funds			
Endowments	008	1,000.00	
TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS			\$1,000.00
Agency Fund			
District Agency	022	2,000.00	
Student Managed Activity	200	20,000.00	
TOTAL AGENCY FUND APPROPRIATIONS			\$22,000.00
TOTAL APPROPRIATION ALL FUND TYPES			\$8,069,800.00

K. The following FY2015 Appropriation modifications:

FUND	AMOUNT
006 - Food Service	+61,086.33
007 - Special Trust	-1,750.00
018 - Public School Support	+15,000.00
022 - District Agency	-13,000.00
300 - District Managed Activity	+120,000.00
401 - Auxiliary Services	-21,135.25
463 - Alternative School	-5,167.00

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Treasurer's Items (Cont'd)

516 - IDEA Part B Grants	+10,000.00
598 - Schoolwide Building Program	+120,000.00
TOTAL	+285,034.08

The roll call vote was:

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

1. Landscaping around the elementary and admin was completed last week. Plan to finish the HS/MS next week. Thank you to Mike Sechrest and his crew from BCI.
2. Plan on paving the entrance to the elementary drop off.
3. Installing ceiling fans and LCD projectors in several classrooms throughout the district.
4. Repaired roof on Admin building.
5. HS/MS/ES libraries have been converted to multi-media centers.
6. Tucking and pointing areas above the windows in the front of the elementary should begin later this month.
7. Water leak in HS/MS parking lot being repaired next week.
8. Bathrooms at the elementary are being renovated this summer.
9. Bathrooms in the sixth grade building being repaired this summer.
10. Building Principals, Diane and I are conducting interviews for vacant positions in the district (currently have 9).
11. Cumberland Trail used the vacant house as practice site last weekend.
12. Filled, graded and seeded the area where the house had been located.
13. Six staff members are attending an advanced school safety training later this month (27 hours).
14. Received a \$15,000 grant to upgrade security at each building entrance. (Thank you Mr. Yates)
15. Open enrollment is being watched very closely. We are at capacity at most grades throughout the district.
16. Had phone conference with MKC Monday. They are working through contract details with legal staff.

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following items:

1. Christina Sirbaugh - Three-year contract as Curriculum Director for the 2015-2016, 2016-2017, and 2017-2018 school years.
2. Jim Yates - Up to 20 extended days for the 2014-2015 school year.
3. Darrell Jendrusik - Retirement resignation as Middle/High School Custodian (day shift), effective June 30, 2015.
4. Janet Darrah - Middle/High School Custodian (day shift), effective July 1, 2015.
5. Peg DaGrava - Retirement resignation as Elementary Attendance Secretary, effective June 1, 2015.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Personnel Items (Cont'd)

6. Diana Kukura - Elementary Attendance Secretary, effective for the 2015-2016 school year.
7. Clara Pagot - Retirement resignation as Middle/High School Cafeteria Worker, effective July 31, 2015.
8. Vanessa Birney - Transfer to High School Intervention Specialist, effective for the 2015-2016 school year.
9. Jeffrey Vass - Technology Intervention/Enrichment Specialist, effective for the 2015-2016 school year.
10. The following as Temporary Summer Technology and Miscellaneous Helpers at the rate of \$8.10 per hour for Summer 2015:
Caroline Harrison Samantha Harrison Tiffany DeNoble
11. Marsha Taylor - Reduction in Force as Elementary Library Aide due to abolishment of position.
12. Michelle Davidson - Elementary School Intervention Specialist (pending receipt of all paperwork), effective for the 2015-2016 school year.
13. Laura Machovina - Middle School/High School Custodian (afternoon shift), effective June 15, 2015.
14. Tom Sliva - Involuntary transfer to Middle School Intervention Specialist, effective for the 2015-2016 school year.
15. The following Supplemental Contracts for the 2015-2016 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Chris Patrone	Facility Equipment Manager - All	17 yrs.	\$2,973.00
Brett McLean	Conditioning Coach	14 yrs.	2,941.00
Brett McLean	Head Varsity Football Coach	14 yrs.	5,435.00
Ben Frye	Assistant Varsity Football Coach	9 yrs.	3,357.00
Ryan Clifford	Assistant Varsity Football Coach	12 yrs.	3,581.00
Kevin Sacco	Assistant Varsity Football Coach	16 yrs.	3,581.00
Stephen Hicks	7 th Grade Head Football Coach	4 yrs.	2,558.00
Gary Watt	Head Boys Soccer Coach	8 yrs.	2,749.00
Kim Clifford	Head Varsity Boys Basketball Coach	28 yrs.	4,955.00
Ryan Clifford	Asst. Varsity Boys Basketball Coach	13 yrs.	2,238.00
Kevin Sacco	Reserve Boys Basketball Coach	17 yrs.	3,357.00
Teri Coleman	Co-St. C. Singers Director	2 yrs.	751.50
Wayne Berk	Co-St. C. Singers Director	17 yrs.	1,071.00
Cassi Baugh	7 th Grade Cheerleading Coach	1 yr.	633.00
Cassi Baugh	8 th Grade Cheerleading Coach	1 yr.	633.00

16. The following Pupil Activity Contracts for the 2015-2016 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Personnel Items (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Don Giffin	Assistant Varsity Football Coach	18 yrs.	\$3,581.00
Casey Callarik	8 th Grade Head Football Coach	11 yrs.	3,005.00
Jacob Antolak	8 th Grade Asst. Football Coach	3 yrs.	2,302.00
Josh Johnson	9 th Grade Head Football Coach	5 yrs.	3,005.00
Kurt Clifford	7 th Grade Boys Head Basketball Coach	2 yrs.	1,407.00
Shawn Tomlan	Head Varsity Cheerleading Coach	11 yrs.	3,133.00
Shawn Tomlan	Reserve Cheerleading Coach	11 yrs.	2,430.00
Joel Sansone	Head Varsity Wrestling Coach	8 yrs.	4,060.00

17. The following volunteers for the 2015-2016 school year (pending receipt of all paperwork):

- Gary Hull - Assistant Equipment Manager
- Mike Jacob - Varsity Assistant Football Coach
- Vern Ridgeway - Varsity Assistant Football Coach

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Cook moved and Mr. Jacob seconded that the following be approved:

1. Budget request the St. Clairsville Public Library submits to the county Auditor for January - December, 2015.
2. The College Credit Plus agreement with The Ohio University for the 2015-2016 school year.
3. The OME-RESA Cooperative Service Resolution for FY2016 for In-Service Programs, the Cooperative Purchasing Program, and Legal Services.
4. Resolution requesting a District/Building Waiver Request (4 days) for the purpose of Staff Professional Development for the 2015-2016 school year.
5. The following 2015-2016 school year Middle School Fees:

<u>Fifth Grade</u>		<u>Sixth Grade</u>	
Activity/Consumable	\$ 3.00	Activity/Consumable	\$ 3.00
Art	\$ 6.00	Language Arts	\$10.00
Super Science	\$ 9.00	Math	\$ 4.00
Language Arts	\$ 7.00	Art	\$ 9.00
Social Studies	\$ 3.00	Computer	\$ 2.00
Computer	\$ 2.00	Agenda	\$ 5.00
Agenda	\$ <u>5.00</u>	Science	\$ <u>4.00</u>
Total	\$35.00	Total	\$37.00

<u>Seventh Grade</u>		<u>Eighth Grade</u>	
Activity/Consumable	\$ 3.00	Activity/Consumable	\$ 3.00
Art	\$ 9.00	Art	\$ 9.00
Science	\$ 5.00	Science	\$ 6.00
Language Arts	\$15.00	Computer	\$ 2.00
Computer	\$ 2.00	Agenda	\$ <u>5.00</u>
Agenda	\$ <u>5.00</u>	Total	\$25.00
Total	\$39.00		

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Approve Recommendations (Cont'd)

6. The Middle School Handbook for the 2015-2016 school year. A copy is on file in the Middle School Principal's office.
7. Payment to AJ Blankenship in the amount of \$600.00 for Cheerleading Competition choreography for the 2014-2015 school year from the H.S. Cheerleading Fund.
8. The following job descriptions that are on file in the Superintendent's office:

Educational (Teacher) Aide	7.0 hrs/day
Educational (Teacher) Aide	7.5 hrs/day
Elementary Building Attendance Secretary	

9. The following Board policies that are on file in the Superintendent's office:

College Credit Plus	File: IGCH (also LEC)
College Credit Plus	File: IGCH-R (also LEC-R)
College Credit Plus	File: LEC (also IGCH)
College Credit Plus	File: LEC-R (also IGCH-R)
Graduation Requirements	File: IKF
Admission of Exchange Students	File: JECBA-R
Released Time for Religious Instruction	File: JEFB
Tax Issues	File: KBE (also FD)

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

New Business - Board Meeting Date

Mr. Fador moved and Mrs. Jones seconded that the Board approve rescheduling the July Board of Education meeting for July 22, 2015 to accommodate the public notice and the public meeting on the rehiring of the retirees. The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

Executive Session

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session for reasons E (Confidential Matters) and F (Specialized Details). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Time In: 7:40 A.M.

Time Out: 8:23 A.M. - Announcement made to come out of executive session

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 10, 2015

Adjournment

There being no further business brought before the Board, Mrs. Jones moved and Mr. Jacob seconded that the meeting be adjourned at 8:24 A.M. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

The next scheduled Board of Education meeting is Wednesday, July 22, 2015 at 7:00 a.m.

President

Treasurer