

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 8, 2016

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with Mike Fador presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Absent
	Pam Jones	- Absent
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Christina Sirbaugh, Justin Sleutz, Patrolman Jeff Gazdik, Diane Thompson, Butch Delloma, Amy Porter and Walt Skaggs.

Community Participation

The Board recognized the following retirees and thanked them for their years of service:

Diana Barack	John Evick	Vicky Gabis	Cindy Turner
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Approve Treasurer's Items

Mr. Cook moved and Mr. Zanders seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the May 10, 2016 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for May, 2016, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$2,797,229.16	Student Activities 200	\$30,283.89
Bond Retirement 002	0.00	District Managed 300	252,134.63
Permanent Improvement 003	44,853.29	Auxiliary Services 401	71,003.96
Building 004	0.00	Data Communication 451	0.00
Food Service 006	42,490.68	Alternative Schools 463	0.00
Expendable Trust 007	5,962.00	IDEA Part B 516	-24,926.97
Kara Fador Corrections Scholarship 008	13,677.28	Title I 572	-561.09
Uniform School Supplies 009	7,287.56	IDEA Preschool Handicapped 587	0.00
Principal 018	12,722.01	Improving Teacher Quality 590	-206.91
District Agency 022	16,393.98	Schoolwide Building Program 598	-209,069.42
Self Insurance 024	178,726.81	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$3,249,000.86</u>

- C. The list of bills paid in May, 2016, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

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From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9016	\$181,142.33
Title I Fund 572-9016	Schoolwide Pool Fund 598-9016	(Retro for May) \$4,010.42
Title I Fund 572-9016	Schoolwide Pool Fund 598-9016	\$22,119.20
Title II-A Fund 590-9016	Schoolwide Pool Fund 598-9016	\$5,808.11

E. The following donations made during May, 2016:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Home & School	Spelling Bee	\$601.00
Riesbeck's Food Markets	Academic Award Ceremony	110.16
Adriana Micele	Destination Imagination	49.00
Mr. & Mrs. John Evick	Destination Imagination	100.00
Ohio Education Association	M.S. / H.S. Music	500.00
Eastern OEA	M.S. / H.S. Music	300.00
Civil War Trust	M.S. Washington D.C. Trip	1,500.00
Mr. & Mrs. Terry Ikey	SAC - for Leo Zambori	25.00
Erica Ikey	SAC - for Leo Zambori	20.00
Justin Johnson	SAC - for Leo Zambori	10.00
Amy Perzanowski	SAC - for Leo Zambori	30.00
Mr. & Mrs. Adam Myser	SAC - for Leo Zambori	16.00
Cash Donation	SAC - for Leo Zambori	936.07
Mr. & Mrs. Gary Watt	Weight Room	425.00
Mr. & Mrs. Edward Roscoe	Girls/Boys Soccer in memory of Bruce Balcar	100.00
Mr. & Mrs. Joseph Donovan	Girls/Boys Soccer in memory of Bruce Balcar	100.00
Mr. & Mrs. Dean Gillogly	Girls/Boys Soccer in memory of Bruce Balcar	50.00
Target	Elementary Principal's Fund	75.15
St. Clairsville Rotary Club Foundation	Elem. Principal's Fund - Field Day	1,000.00
Mr. & Mrs. Perry Jones	Elem. Principal's Fund - Field Day	100.00
Mr. & Mrs. James Martinek	Elem. Principal's Fund - Field Day	20.00
Target	Middle School Principal's Fund	16.72
Target	High School Principal's Fund	74.25
	Total	\$6,158.35

F. Participation in the following:

403(b) plans -	Washington National Insurance Company VOYA Financial Foresters Financial American Fidelity
457 plans -	Ohio Public Employees Deferred Comp Program (OPED) Great American Plans (GAP)
Supplemental Insurance -	AFLAC American Fidelity MET Life

G. The following Purchase Orders for payment:

- 1.) PO #56102 - to Things Remembered for a thank you gift to Vicky Gabis in the amount of \$200.55 payable from the H.S. Principal's Fund.

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- 2.) PO #55828 - to Vicky Gabis to reimburse her for gifts purchased for individuals that helped with the Academic Awards Ceremony in the amount of \$130.84 payable from the H.S. Principal's Fund.
- 3.) PO #56275 - to Dave Ranhart for his help with the Sound of Music Musical in the amount of \$100.00 payable from the H.S. Music Account.

- H. Renewal of the Property, Violence, Automobile, and Liability insurance with Pilney, Costine & Foster Insurance Agency for the period July 1, 2016 through June 30, 2017 in the amount of \$45,421.

- I. Entering into a Worker's Compensation Group Experience Rating Program with Comp Management LLC for 2017 through the sponsoring organization, OSBA/Ohio Association of School Business Officials Group Rating Program, at an annual participation fee of \$1,285.00.

- J. The following Fiscal Year 2017 Temporary Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2017 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

<u>GOVERNMENTAL FUNDS</u>			
General Fund			
USAS Fund	001	\$6,000,000.00	
Uniform Supplies Fund	009	7,000.00	
TOTAL GENERAL FUND APPROPRIATIONS			\$6,007,000.00
Debt Service Fund			
USAS Fund	002	-	
TOTAL DEBT SERVICE APPROPRIATIONS			-
Special Revenue Funds			
Food Service	006	200,000.00	
Special Trust	007	1,000.00	
Principal's Accounts	018	10,000.00	
Athletic Fund	300	200,000.00	
Auxiliary Funds	401	100,000.00	
ONenet Connectivity Subsidy	451	5,400.00	
Alternative Education Challenge	463	20,000.00	
Race to the Top - Entry Year	506	1,000.00	
Title IDEA-B	516	200,000.00	
Title I Grant	572	200,000.00	
IDEA - Preschool Handicapped	587	5,000.00	
Title II-A	590	50,000.00	
Schoolwide Building Program	598	1,000,000.00	
TOTAL SPECIAL REVENUE APPROPRIATIONS			\$1,992,400.00
Capital Project Funds			
Permanent Improvement Fund	003	120,000.00	
M.S. & H.S. Connector Building	004	-	
TOTAL CAPITAL PROJECT APPROPRIATIONS			\$120,000.00
<u>PROPRIETARY FUND CLASS</u>			
Internal Service Fund			
Self Insurance	024	50,000.00	
TOTAL INTERNAL SERVICE FUND APPROPRIATIONS			\$50,000.00

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Approve Treasurer's Items (Cont'd)

FIDUCIARY FUND CLASS			
Private Purpose Trust Funds Endowments	008	1,000.00	
TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS			\$1,000.00
Agency Fund District Agency	022	7,000.00	
Student Managed Activity	200	20,000.00	
TOTAL AGENCY FUND APPROPRIATIONS			\$27,000.00
TOTAL APPROPRIATION ALL FUND TYPES			\$8,197,400.00

K. The following FY2016 Supplemental Appropriations:

FUND	AMOUNT
001 - General Fund	+1,000,000.00
022 - District Agency Fund	+12,000.00
516 - IDEA-B	+25,000.00

The roll call vote was:

Aye: Cook, Fador, Zanders.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

1. Repaired potholes at the stadium, elementary and HS/MS lots.
 2. Jeff Vaughn is working on specs for summer paving projects.
 3. Having the outside of the first grade classrooms tuck and pointed.
 4. Remodeling two additional bathrooms at the elementary this summer.
 5. Classroom units at the elementary being inspected and updated. (Room by room)
 6. New phone system being installed in July.
 7. Four new LCD projectors being installed this summer.
 8. 108 ChromeBooks have been purchased (another cart of 36 in each building)
 9. Upgrade to 200 meg link for internet access will be done in July.
 10. NaviGate Prepared - Respond app being set up.
 11. Administrative team is working on staffing for 16-17 school year.
 12. Safety team meets weekly to work on active shooter drills.
- * Boys Track Team OHSAA Div. II State Champions (1st in History)
 - * Jordan Vincent Div. II State Champion in Long Jump (1st Male)
 - * Malachi Mellema Div. II State Champion in 110 Hurdles (2nd Male) and Div. II Runner-Up in the 300 Hurdles

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Cook moved and Mr. Zanders seconded that the Board approve the following items:

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Approve Personnel Items Cont'd)

1. Jim Yates - Up to 20 extended days for the 2015-2016 school year.
2. Jami Fonner - High School Math Teacher for the 2016-2017 school year.
3. Bethany Decker - High School English Teacher for the 2016-2017 school year.
4. Kala Mowery - Child Rearing Leave (under Article 15.3 of the SEA Contract), effective August 22, 2016 with an anticipated return date being March 1, 2017.
5. Sheri Jozwiak - MS/HS Summer School Teacher for the students with disabilities.
6. Sue Folmar - Transfer to Middle School Custodian (evening shift), effective May 24, 2016.
7. Jon Perkins - Temporary Bus Inspector for the 2015-2016 school year.
8. Justin Sleutz - Up to 15 extended days as High School Assistant Principal and District Testing Coordinator.
9. Diane Thompson - Five-Year contract as Assistant Superintendent beginning July 1, 2016 and ending June 30, 2021.
10. The following Paraprofessionals to provide summer services for the 2015-2016 school year:
Mary Carter Cori Jones
11. The following volunteers for the 2016-2017 school year (pending receipt of all paperwork):
Gary Hull - Assistant Equipment Manager
Mike Jacob - Varsity Football Assistant Coach
Vern Ridgeway - Varsity Football Assistant Coach
Kaz Pata - Jr. High Football Assistant Coach
12. Tesla Kinemond - Athletic Event Worker for the 2016-2017 school year.
13. The following Supplemental Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Brett McLean	Conditioning Coach	15 yrs.	\$2,971.00
Brett McLean	Head Varsity Football Coach	15 yrs.	5,489.00
Ben Frye	Asst. Varsity Football Coach	10 yrs.	3,616.00
Ryan Clifford	Asst. Varsity Football Coach	13 yrs.	3,616.00
Kevin Sacco	Asst. Varsity Football Coach	17 yrs.	3,616.00
Stephen Hicks	7 th Grade Head Football Coach	5 yrs.	2,809.00
Caleb Myers	9 th Grade Asst. Football Coach	6 yrs.	2,777.00
Gary Watt	Boys Varsity Head Soccer Coach	9 yrs.	2,777.00
Kim Clifford	Boys Varsity Head Basketball Coach	29 yrs.	5,005.00
Ryan Clifford	Boys Varsity Asst. Basketball Coach	14 yrs.	2,260.00
Kevin Sacco	Boys Reserve Basketball Coach	18 yrs.	3,390.00
Chelsea Nemeti	7 th Grade Girls Basketball Coach	2 yrs.	1,421.00
Cassi Baugh	7 th Grade Cheerleading Coach	2 yrs.	840.00
Cassi Baugh	8 th Grade Cheerleading Coach	2 yrs.	840.00

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Approve Personnel Items Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Michael McDonald	Head Golf Coach	2 yrs.	\$1,840.00
Christa Truchan	Varsity Volleyball Head Coach	8 yrs.	2,777.00
Missy Gossett	9 th Grade Volleyball Coach	5 yrs.	2,002.00

14. The following Pupil Activity Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Don Giffin	Asst. Varsity Football Coach	19 yrs.	\$3,616.00
Casey Callarik	8 th Grade Head Football Coach	12 yrs.	3,035.00
Jacob Antolak	8 th Grade Asst. Football Coach	4 yrs.	2,519.00
Anthony Skrabak	7 th Grade Asst. Football Coach	3 yrs.	2,325.00
Wes Stoner	Girls Head Soccer Coach	6 yrs.	2,777.00
Luke Nelson	Boys Asst. Varsity Soccer Coach	5 yrs.	2,260.00
Melissa Fraleigh	Reserve Volleyball Coach	5 yrs.	2,712.00

The roll call vote was:

Aye: Fador, Zanders, Cook.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Cook seconded that the Board approve the following items:

- Budget request the St. Clairsville Public Library submits to the County Auditor for January thru December, 2016.
- Resolution requesting a District/Building Waiver Request (4 days) for the purpose of Staff Professional Development for the 2016-2017 school year.
- The following 2016-2017 school year Middle School Fees:

	5th Grade	6th Grade	7th Grade	8th Grade
Activity/Consumable	\$3.00	\$3.00	\$3.00	\$3.00
Agenda	5.00	5.00	5.00	5.00
Art	6.00	9.00	9.00	9.00
Computer	2.00	2.00	2.00	2.00
Language Arts	5.00	10.00	10.00	8.00
Math		4.00		
Social Studies	3.00			
Science	9.00	4.00	5.00	6.00
Total	\$33.00	\$37.00	\$34.00	\$33.00

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Approve Recommendations (Cont'd)

4. Changes to the Middle School Handbook for the 2016-2017 school year. A copy is on file in the Middle School Principal's office.
5. The Elementary School Handbook for the 2016-2017 school year. A copy is on file in the Elementary Principal's office.
6. The High School Handbook for the 2016-2017 school year. A copy is on file in the High School Principal's office.
7. Resolution Adopting a Calamity Day Alternative Make-Up Plan for the 2016-2017 school year.
8. Membership in the Coalition of Rural and Appalachian Schools (CORAS) for the 2016-2017 school year in the amount of \$325.00.
9. The following Career Technical Program Agreements with the Belmont-Harrison Career Center for the term of 5 years beginning with the 2016-2017 school year:

Business	CADD	Interactive Media
Cabinetry and Millwork	Entertainment Marketing	
10. Therapy Services Agreement between Easter Seals Rehabilitation Center and the St. Clairsville-Richland City District Board of Education effective July 1, 2016.
11. Service Contract Resolution with the East Central Ohio Educational Service Center for the 2016-2017 school year.
12. The phone system with ERB Electric Company in the amount of \$28,080.

The roll call vote was:

Aye: Zanders, Cook, Fador.
Motion carried.

Executive Session

Mr. Cook moved and Mr. Zanders seconded that the Board go into executive session for reason G (Confidential Information). The roll call vote was:

Aye: Cook, Zanders, Fador.
Motion carried.

Time In: 7:16 A.M.

Time Out: 7:51 A.M. - Announcement made to come out of executive session

Approve New Business - TIF Resolution

Mr. Cook moved and Mr. Zanders seconded that the Board approve the following TIF Resolution:

A RESOLUTION APPROVING THE PASSAGE BY THE COUNCIL OF THE CITY OF ST. CLAIRSVILLE, OHIO OF AN ORDINANCE APPROVING A REAL PROPERTY TAX EXEMPTION PURSUANT TO OHIO REVISED CODE SECTION 5709.40 AND AUTHORIZING THE EXECUTION OF A REVENUE SHARING AGREEMENT.

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Approve New Business - TIF Resolution (Cont'd)

WHEREAS, the City of St. Clairsville, Ohio (the "City") has expressed to this Board of Education its desire to grant pursuant to Ohio Revised Code ("ORC") Section 5709.40 a 100%. 30-year tax increment financing area real property tax exemption (the "Exemption") in connection with the construction of a senior living facility and other associated commercial improvements within a portion of the property generally know as St. Clair Commons (the "Project") and the improvements (each improvement having the meaning as set forth in Section 5709.40 of the Ohio Revised Code and collectively referred to herein as the "Improvements") that the owners of the Project will make or cause to be made; and

WHEREAS, this Board supports the economic growth of our City and the additional property tax revenue to this School District that will result from the development of the Project; and

WHEREAS, the City has forwarded to this Board proposed documents for its review which include (i) the Tax Increment Financing Ordinance to be passed by the City (the "TIF Ordinance") and (ii) a Revenue Sharing Agreement between the City and this District under ORC Section 5709.82 (the "Revenue Sharing Agreement"); and

WHEREAS, the City has proposed as a condition of the proposed Exemption that this School District shall receive a share of the new revenue generated by the Improvements as set forth in the Revenue Sharing Agreement; and

WHEREAS, this Board desires to waive any notice requirements of ORC Sections 5709.40 and 5709.83 with respect to the passage by the City of the TIF Ordinance approving and granting the Exemption; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, State of Ohio, that:

Section 1. This Board, in consideration of the payments to be made as described in the Revenue Sharing Agreement, hereby (i) waives any notice requirements of ORC Sections 5709.40 and 5709.83 with respect to the Exemption and passage of the TIF Ordinance approving the Exemption, (ii) approves the Exemption and the TIF Ordinance, and (iii) agrees that payment by the City to the School District of the compensation set forth in the Revenue Sharing Agreement shall be the sole payments received by this School District with respect to the Exemption, including, without limitation, the requirements of ORC Section 5709.82.

Section 2. The President and Treasurer of this Board and the Superintendent of this School District are each authorized and directed to execute and deliver the Revenue Sharing Agreement, substantially in the form on file with this Board, pursuant to ORC Section 5709.82, with such completions and changes therein that are not adverse to this School District and which shall be approved by those officials, provided that the approval of such completions and changes and the character of those completions and changes as not being substantially adverse to this School District shall be evidenced conclusively by the execution of the Revenue Sharing Agreement by those officials. The President and Treasurer of this Board and the Superintendent of this School District are each authorized and directed to execute and deliver any other agreements and to make all other actions and do all other things necessary and consistent with this resolution in order to accomplish the purposes of this resolution.

Section 3. The Treasurer is authorized and directed to promptly certify a copy of this resolution to the City. This Board acknowledges that the City will rely on this resolution when granting the Exemption and approving the TIF Ordinance, and this Board agrees it will not repeal or modify this resolution without prior written approval of the City.

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Approve New Business - TIF Resolution (Cont'd)

Section 4. This Board hereby finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this resolution were taken in an open meeting of this Board or its committees and that all deliberation of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Adjournment

There being no further business brought before the Board, Mr. Fador adjourned the meeting at 7:53 A.M.

The next Board meeting is scheduled for Wednesday, July 13, 2016 at 7:00 a.m.

President

Treasurer