

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 16, 2014

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Mike Jacob - Present
 Pam Jones - Present
 James Cook - Present
 Mike Fador - Present
 F. William Zanders - Present

Also present were: Butch Delloma, Ryan Racicot, Ryan Clifford, Rick Thorp-Times Leader, Diane Thompson, Amy Porter, and Walt Skaggs.

Community Participation

Public opportunity to comment on the rehiring of retiree Lorrie Klos. No comments were made.

Executive Session

Mrs. Jones moved and Mr. Cook seconded that the Board go into executive session for reason D (Negotiations). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
 Motion carried.

Time In: 7:00 A.M.

Time Out: 7:11 A.M. - Announcement made to come out of executive session

Approve Treasurer's Items

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the June 4, 2014 Regular Meeting and June 30, 2014 Special Meeting, as presented by the Treasurer.

- B. Financial Reports for June, 2014, including FINSUM, APPSUM, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$1,066,626.06	Student Activities 200	\$30,358.15
Bond Retirement 002	77,665.36	District Managed 300	176,523.50
Permanent Improvement 003	41,632.45	Auxiliary Services 401	91,003.07
Building 004	25,167.82	Data Communication 451	0.00
Food Service 006	0.00	Alternative Schools 463	-16,700.00
Expendable Trust 007	2,662.00	IDEA Part B 516	-40,600.89
Kara Fador Corrections Scholarship 008	12,405.28	Title I 572	-20,891.27
Uniform School Supplies 009	10,113.21	IDEA Preschool Handicapped 587	0.00
Principal 018	16,745.73	Improving Teacher Quality 590	0.00
District Agency 022	5,550.26	Schoolwide Building Program 598	-25,682.64

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Approve Treasurer's Items (Cont'd)

Self Insurance 024	161,052.12	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u><u>\$1,624,630.21</u></u>

C. The list of bills paid in June, 2014, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund - 001	Schoolwide Pool Fund - 598 9014	\$158,228.48
Title I Fund - 572 9014	Schoolwide Pool Fund - 598 9014	14,595.53
Title II-A Fund - 590 9014	Schoolwide Pool Fund - 598 9014	4,999.89

E. The following donations made during June, 2014:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Saints Club	Athletic Dept.	\$3,388.00
Diane Thompson	H.S. Volleyball	25.00
Flying S Wings (BW3's)	H.S. Track & Field	200.00
Rick Ferrell Insurance	Destination Imagination	50.00
Kiducation	Principals' Accts.	316.13
Home & School Association	Elem. Principal's Acct.	1,500.00
Home & School Association	M.S. Principal's Acct.	1,500.00
Home & School Association	Elem. Transportation	1,164.41
	Total	\$8,143.54

F. Activity budgets for the 2014-2015 school year. A copy of all budgets is on file in the Treasurer's office.

G. Payment of the following purchase orders:

1. PO #51580 to Hewlett-Packard Financial for wireless equipment in the amount of \$3,602.15.
2. PO #51571 to AVI Foodsystems for cafeteria services in the amount of \$11,532.89.
3. PO #49667 to East Central Ohio ESC for Occupational Therapy Services in the amount of \$7,408.10.
4. PO #51598 to the East Central Ohio ESC for Tutoring Services in the amount of \$4,904.58.

H. The PSI Service Agreement for nurse, health aide, and psychological services for St. Mary's Central Schools for the 2014-2015 school year to be paid from Auxiliary Funds.

I. The Master Consulting Services Agreement and the Statement of Work for Time and Eligibility Services with American Fidelity Administrative Services, LLC effective June 1, 2014. These services are to assist with meeting the new reporting requirements of the Patient Protection and Affordable Care Act.

J. The Nickles Bakery bid for bread products for the 2014-15 school year. A copy is on file in the Treasurer's office.

K. The United Dairy bid for dairy and drink products for the 2014-15 school year. A copy is on file in the Treasurer's office.

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Approve Treasurer's Items (Cont'd)

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

1. BCCI will be here Wednesday and Thursday to work on patching area behind elementary.
2. BCCI helped with landscaping throughout the district.
3. Concrete repairs completed behind the M.S. cafeteria.
4. Concrete repairs are underway at the Elementary.
5. Painting of elementary hallways and ceilings complete.
6. Several classrooms in all three buildings are being painted.
7. Began scraping and painting Red Devil Stadium Monday.
8. Repairs to front entrance of administration building began Monday (adding buzz-in-access).
9. Met with MKC the 1st to discuss renderings for a new fine arts building (long overdue).
10. Visited four school districts the 15th to tour their fine arts buildings (designed by MKC).
11. TIF meeting with representatives from the St. Clair Commons project on July 23rd at 1:00 pm
12. Elementary lot scheduled to begin next week (weather permitting).
13. Replacing all locks on several classrooms in High School.
14. Upgraded 85 teacher computers throughout the district.
15. Purchased 350 chrome books for district testing and general student utilization.
16. All teaching and administrative positions are filled.

**** Alumni Picnic 7/26/14 @ 11:30 a.m. at St. C. Rec Center ****

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Cook seconded that the Board approve the following personnel items:

1. Jonathan Padgett - Elementary Intervention Specialist for the 2014-2015 school year.
2. Shawn Ramsay - Middle School Intervention Specialist for the 2014-2015 school year.
3. Sharon Harrison - Additional three hours to provide secretarial services for Special Education to be paid from MRDD funds, effective August 1, 2014.
4. The following employees for up to 10 extended days for the 2014-2015 school year:
Kristen Crawford Arrin Midei Kathy Ranhart
5. The following employees for up to 15 extended days for the 2014-2015 school year:
Dana Gallagher Jenny Schmidt Legenia Guindon
6. Linda Brown - Hourly pay based upon her retiring per diem to provide Preschool Screenings for the 2014-2015 school year.

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Approve Personnel Items (Cont'd)

7. The followings volunteers for the 2014-2015 school year:

- Walt Skaggs - Assistant Coach all sports
- Kelly Rine - Assistant Coach all sports
- Melanie Eaton - Swimming
- Kurt Clifford - Football

8. The following classified substitute for the 2014-2015 school year, on an as needed basis, pending receipt of proper paperwork:

- Mike Chase - Bus Driver

9. The following certified substitutes for the 2014-2015 school year, on an as needed basis, pending receipt of proper paperwork:

- Brea Knight - Teacher
- Lige Ostrander - Teacher

10. Mackenzie Koehler - Temporary Summer Painter @ \$10.00 per hour.

11. Resignations from the following coaches for the 2014-2015 school year:

- Mac McLean - Varsity Assistant Football Coach
- Josh Johnson - 7th Grade Head Football Coach
- Jake Antolak - 7th Grade Assistant Football Coach
- Stephen Hicks - 8th Grade Assistant Football Coach
- Ryan Clifford - 9th Grade Head Football Coach
- Eric Gay - 9th Grade Assistant Football Coach

12. The following Supplemental Contracts for the 2014-2015 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Legenia Guindon	A.M. Bus Supervisor	17 yrs.	\$2,057.00
Justin Sleutz	Academic Quiz Team Advisor	8 yrs.	1,076.00
Carrie Marko	Academic Quiz Team Advisor	15 yrs.	1,203.00
Julia Maffett	Close-Up Advisor	1 yr.	570.00
Julia Maffett	Culture Club Advisor	3 yrs.	823.00
Heather Foster	Preschool Grade Level Chair	4 yrs.	855.00
Laurie Davenport	Kindergarten Grade Level Chair	7 yrs.	981.00
Victoria McLean	First Grade Level Chair	5 yrs.	981.00
Jamie Pickenpaugh	Second Grade Level Chair	1 yr.	475.00
Amy Baugh	Third Grade Level Chair	2 yrs.	601.00
Kim Walker	Fourth Grade Level Chair	5 yrs.	981.00
Nadja Wilson	French Club Advisor	5 yrs.	1,709.00
Nadja Wilson	Co-Student Action Committee Advisor	1 yr.	285.00
Jacqui Sall	Co-Student Action Committee Advisor	4 yrs.	475.00
Heidi Magnone	Freshman Class Advisor	10 yrs.	1,203.00
Justin Sleutz	English Dept. Chair	3 yrs.	728.00
Wayne Berk	Fine Arts Dept. Chair	1 yr.	475.00
John Evick	Math Dept. Chair	15 yrs.	1,108.00
Rachel Ochsenbine	Science Dept. Chair	2 yrs.	601.00
Carrie Marko	Special Education Dept. Chair	5 yrs.	981.00

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Approve Personnel Items (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Kevin Sacco	Social Studies Dept. Chair	8 yrs.	\$ 981.00
Justin Schwertfeger	Instrumental Music Director	4 yrs.	3,197.00
Heidi Magnone	JETS Teach Coach	5 yrs.	100.00
Carol Henderson-Drake	Co-Jr. High Student Council Advisor	3 yrs.	490.50
Beth Rushton	Co-Jr. High Student Council Advisor	3 yrs.	490.50
Carol Henderson-Drake	Co-Fifth Grade Team Leader	2 yrs.	300.50
Beth Rushton	Co-Fifth Grade Team Leader	2 yrs.	300.50
Eric Bush	Sixth Grade Team Leader	9 yrs.	981.00
Heidi Mooney	Seventh Grade Team Leader	7 yrs.	981.00
Sarah Steele	Eighth Grade Team Leader	1 yr.	475.00
Mindy Husek	Middle School Yearbook Advisor	2 yrs.	1,076.00
Michael McDonald	Elementary Music Director	1 yr.	1,234.00
Wayne Berk	Middle School Music Director	11 yrs.	1,867.00
Wayne Berk	High School Music Director	11 yrs.	1,867.00
Jacqui Sall	Co-National Honor Society Advisor	1 yr.	459.00
Nadja Wilson	Co-National Honor Society Advisor	6 yrs.	775.50
Gene Mozena	P.M. Bus Supervisor	4 yrs.	1,741.00
Michael McDonald	P.M. Bus Supervisor	1 yr.	1,266.00
Tony Cirolì	Schi Schan Advisor	4 yrs.	2,532.00
Justin Sleutz	Co-Senior Class Advisor	1 yr.	759.50
John Evick	Co-Senior Class Advisor	11 yrs.	1,155.50
Gary Watt	Sophomore Class Advisor	5 yrs.	1,234.00
Jim Drake	Spanish Club Advisor	8 yrs.	1,709.00
Justin Schwertfeger	Stage/Jazz Band Director	4 yrs.	1,709.00
Christina Sirbaugh	Co-Student Council Advisor	1 yr.	617.00
Wayne Berk	Vocal Music Director	16 yrs.	2,121.00
Gary Watt	Boys Varsity Soccer Coach	7 yrs.	2,722.00
Rachel Duncan	Varsity Softball Coach	7 yrs.	3,545.00
Rachel Ochsenbine	Asst. Varsity Softball Coach	6 yrs.	2,659.00
Ryan Clifford	Varsity Assistant Football Coach	11 yrs.	3,545.00
Stephen Hicks	7 th Grade Head Football Coach	3 yrs.	2,342.00

13. The following Pupil Activity Contracts for the 2014-2015 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Denise Skaggs	Co-Student Council Advisor	9 yrs.	\$ 933.50
Denise Skaggs	Junior Class Advisor	14 yrs.	2,469.00
Cinda Weisgerber	Destination Imagination Advisor	21 yrs.	1,203.00
Alicia Freeman	Varsity Girls Head Basketball Coach	13 yrs.	4,906.00
Joe Jeffries	Co-Head Golf Coach	2 yrs.	902.00
Melanie Eaton	Co-Head Golf Coach	2 yrs.	902.00
Ethan Dray	Asst. Varsity Wrestling Coach	2 yrs.	2,406.00
Melissa Fraleigh	Reserve Volleyball Coach	3 yrs.	2,247.00
Jake Antolak	8 th Grade Asst. Football Coach	2 yrs.	2,089.00
Eric Gay	9 th Grade Head Football Coach	6 yrs.	2,975.00
Josh Johnson	9 th Grade Asst. Football Coach	4 yrs.	2,501.00

14. The administrative salary schedules for the 2014-2017 school years. A copy of the schedules is on file in the Treasurer's office.

15. Nancy Pramik - Elimination of position through reduction in force as 6 hour Elementary Prep/Server for the 2014-2015 school year.

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Approve Personnel Items (Cont'd)

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following:

1. Therapy Services Agreement between Easter Seals Rehabilitation Center and the St. Clairsville-Richland City School District Board of Education effective July 1, 2014.
2. The School Staffing Agreement between St. Clairsville-Richland City Schools and Maxim Healthcare Services to provide nursing services to school students for the 2014-2015 school year.
3. The County and Institution of Higher Education Articles of Agreement for College Pre-service and Student Teachers agreement between St. Clairsville-Richland City Schools and Bethany College to permit pre-service and student teachers to complete field service.
4. Membership in the Coalition of Rural and Appalachian Schools (CORAS) for the 2014-2015 school year in the amount of \$325.00.
5. Membership in the Ohio Coalition for Equity & Adequacy of School Funding for the 2014-2015 fiscal year in the amount of \$824.00.
6. The High School Student/Parent Handbook for the 2014-2015 school year. A copy is on file in the H.S. Principal's office.
7. The Elementary Student Handbook for the 2014-2015 school year. A copy is on file in the Elementary Principal's office.
8. The following:

Resolution Adopting a Calamity Day Alternative Make-Up Plan

WHEREAS, the St. Clairsville-Richland City School Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education each year to provide online learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the St. Clairsville-Richland City School Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the Board of Education of St. Clairsville-Richland City Schools hereby authorizes the following plan to allow students of the District to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

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Approve Recommendations (Cont'd)

1. This plan is submitted, pursuant to approval of the Board of Education.
2. This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.
3. Each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with, such lessons requiring, in the judgement of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
4. The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
5. Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
6. As soon as practicable after an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
7. Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
8. Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
9. As an option pursuant to ORC 3313.48; the board of education hereby authorizes "blizzard bags", which are paper copies of lessons posted online. Teachers shall prepare paper copies approximately the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to students on a date as may be selected by the Superintendent or the building principal. If a teacher develops a blizzard bag for each student, the teacher need only post directions online regarding the order of the work to be done in the blizzard bag. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of days permitted under section 3313.48.
9. Participation in and payment of \$7,600.00 to the Belmont County Court Truancy Program for the 2014-2015 school year.
10. Resolution verifying that the Board has offered the positions of Washington, D.C. Trip Coordinator, Color Guard, Drum Line, and 7th Grade Asst. Football Coach to licensed employees and no employees qualified to fill the positions have accepted.

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Approve Recommendations (Cont'd)

11. Resolution verifying that the Board has offered the positions of Washington, D.C. Trip Coordinator, Color Guard, Drum Line, and 7th Grade Asst. Football Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.
12. The Athletic Training Services Agreement with the Physiotherapy Corporation, effective August 1, 2014.
13. The Agreement with the OAPSE/AFSCME Local 4/AFL-CIO and it's Local 549 from August 1, 2014 through July 31, 2017.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

Approve New Business

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Cook seconded that the Board approve the following:

1. The following Pupil Activity Contract for the 2014-2015 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Lowell Perkins	D.C. Trip Coordinator	1 yr.	\$ 475.00
Jessica Jacob	Color Guard	1 yr.	1,234.00
Anthony Skrabak	7 th Grade Asst. Football Coach	1 yr.	1,899.00

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, Mr. Fador moved and Mr. Zanders seconded that the meeting be adjourned at 7:28 A.M. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

The next scheduled Board of Education meeting is August 13, 2014 at 7:00 a.m.