

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**JULY 13, 2016**

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Absent
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Christina Sirbaugh, Justin Sleutz, Diane Thompson, Amy Porter and Walt Skaggs.

**Approve Treasurer’s Items**

Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the June 8, 2016 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for June, 2016, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$2,026,460.64	Student Activities 200	\$29,830.37
Bond Retirement 002	0.00	District Managed 300	251,911.79
Permanent Improvement 003	44,853.29	Auxiliary Services 401	70,261.29
Building 004	0.00	Data Communication 451	0.00
Food Service 006	19,343.93	Alternative Schools 463	0.00
Expendable Trust 007	5,962.00	IDEA Part B 516	-34,121.52
Kara Fador Corrections Scholarship 008	13,196.76	Title I 572	0.00
Uniform School Supplies 009	7,308.56	IDEA Preschool Handicapped 587	0.00
Principal 018	11,538.34	Improving Teacher Quality 590	0.00
District Agency 022	11,858.53	Schoolwide Building Program 598	-200,013.52
Self Insurance 024	179,196.93	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	<b>TOTAL</b>	<b><u>\$2,448,587.39</u></b>

- C. The list of bills paid in June, 2016, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

<b>From</b>	<b>To</b>	<b>Amount</b>
General Fund 001	Schoolwide Pool Fund 598-9016	\$180,049.26
Title I Fund 572-9016	Schoolwide Pool Fund 598-9016	\$15,119.82
Title II-A Fund 590-9016	Schoolwide Pool Fund 598-9016	\$3,844.66

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 13, 2016

**Approve Treasurer's Items (Cont'd)**

E. The following donations made during June, 2016:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Mr. Kelly Rine	Weight Room Locker	\$ 150.00
Noon St. C. Rotary Club	Vocal Music	2,000.00
Home & School	Elementary Transportation	1,958.27
Deedra Balgo	M.S. Multi-Handicapped Classroom	1,345.45
	<b>Total</b>	<b>\$5,453.72</b>

F. The advance of \$86.40 from the General Fund 001 to Title II-A Fund 590-9016 in June, 2016.

G. The activity budgets for the 2016-2017 school year. Copies of all budgets are on file in the Treasurer's office.

H. PSI Service Agreement for nurse, health aide and psychological services for St. Mary's Central Schools for the 2016-2017 school year to be paid from Auxiliary Funds.

I. Transfer of \$50,000.00 from the General Fund 001 to the Cafeteria Fund 006.

J. Reimbursement to Jackie Keenan for Destination Imagination Global Final Registration in the amount of \$3,575.00 to be paid from the Destination Imagination Fund 300 9315.

The roll call vote was:

Aye: Fador, Jones, Zanders, Jacob.  
Motion carried.

**Superintendent's Report**

Superintendent Skaggs reported on the following:

1. Repaired black top areas throughout district.
2. Paving road behind stadium and handicap road on visitor side.
3. Jeff Vaughn is working on specs for summer paving projects.
4. Having the outside of the first grade classrooms tuck and pointed.
5. All carpets have been cleaned.
6. New phone system has been installed.
7. 19 new whiteboards being installed.
8. Drainage behind elementary being repaired.
9. 4<sup>th</sup> grade wing new shut-off valves and actuators being installed.
10. 8 new actuators being installed on HS HVAC.
11. Installing new electronic gas shutoffs in HS labs.
12. Playground mulch being brought up to spec.
13. BCI landscaping around buildings.
14. Safety team meets weekly to work on active shooter drills.
15. Safety team attending 3 day active shooter training at the end of July (Funded through a grant).

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**JULY 13, 2016**

**Superintendent's Report (Cont'd)**

**Dates to Remember**

- August 10, 2016 - Board Meeting
- August 24, 2016 - First Day for Students

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Zanders seconded that the Board approve the following items:

1. Legenia Guindon - Resignation as Middle School Guidance Counselor for the 2016-2017 school year, effective June 29, 2016.
2. Amber Shepherd-Smith - Supervisor for Title I projects (Literacy/Math Nights, tutors, and Project More) for the 2015-2016 and 2016-2017 school years.
3. Kathy Ranhart - Up to 11 extended days for the 2016-2017 school year for Instrumental Music.
4. Christa Truchan - Transfer to High School Intervention/Transition Specialist (Mild/Moderate) for the 2016-2017 school year.
5. Sheri Jozwiak - Intervention Specialist for Multi-Handicapped students (grades 5-12) for the 2016-2017 school year.
6. Kimberly Goddard - Elementary Educational Aide for Multi-Handicapped students for the 2016-2017 school year.
7. Kimberly Goddard - Educational Aide to provide summer services, effective July 11, 2016.
8. Rebecca Elizeus - Elementary Support Aide (3 hours/day) for the 2016-2017 school year.
9. Elizabeth Turner - Middle School Language Arts teacher for the 2016-2017 school year.
10. Tyler Sabo - Middle School Math teacher for the 2016-2017 school year.
11. Tara Hayes - First Grade Teacher for the 2016-2017 school year.
12. Patricia Watkins - Summer School Nurse, effective June 7, 2016.
13. Tesla Kinemond - Volunteer for the 2016-2017 school year - Volleyball.
14. Bruce Stiles - Substitute Bus Driver for the 2016-2017 school year pending receipt of all paperwork.
15. The following Supplemental Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**JULY 13, 2016**

**Approve Personnel Items (Cont'd)**

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Brett McLean	AM Supervisor	12 yrs.	\$2,099.00
Carrie Marko	Academic Quiz Team	17 yrs.	1,227.00
Justin Sleutz	Academic Quiz Team	10 yrs.	1,227.00
Julia Maffett	Close-Up Advisor	3 yrs.	840.00
Julia Maffett	Culture Club Advisor	5 yrs.	1,098.00
Heather Foster	Preschool Chair	6 yrs.	1,001.00
Victoria McLean	First Grade Chair	7 yrs.	1,001.00
Jamie Pickenpaugh	Second Grade Chair	3 yrs.	743.00
Breck Roth	Third Grade Chair	1 yr.	484.00
Loretta Roe	Fourth Grade Chair	2 yrs.	613.00
Nadja Wilson	French Club Advisor	7 yrs.	1,744.00
Chelsea Nemeti	Freshman Class Advisor	1 yr.	581.00
Sara Myser	HS English Dept Chair	1 yr.	484.00
Mark Bonar	HS Math Dept Chair	1 yr.	484.00
Rachel Ochsenbine	HS Science Dept Chair	4 yrs.	872.00
Carrie Marko	HS Special Ed Dept Chair	7 yrs.	1,001.00
Justin Schwertfeger	Instrumental Music Director	6 yrs.	3,423.00
Heidi Magnone	JETS Team Coach	7 yrs.	100.00
Rebecca Clark	Jr. High Student Council	1 yr.	678.00
Kim Evick	Fifth Grade Team Leader	8 yrs.	1,001.00
Eric Bush	Sixth Grade Team Leader	11 yrs.	1,130.00
Heidi Mooney	Co-Seventh Grade Team Leader	9 yrs.	500.50
Mindy Husek	Co-Seventh Grade Team Leader	1 yr.	242.00
Sarah Steele	Eighth Grade Team Leader	3 yrs.	743.00
Mindy Husek	MS Yearbook Advisor	4 yrs.	1,421.00
Michael McDonald	Elementary Drama Director	3 yrs.	1,518.00
Sara Myser	Co-National Honor Society	2 yrs.	549.00
Jacqui Sall	Co-National Honor Society	3 yrs.	629.50
Michael McDonald	PM Supervisor	3 yrs.	1,614.00
Gene Mozena	PM Supervisor	6 yrs.	1,937.00
Jeff Vass	PM Supervisor	2 yrs.	1,453.00
Justin Schwertfeger	Pep Band Director	6 yrs.	1,550.00
Tony Cirolì	Schi Schan Advisor	6 yrs.	2,745.00
Justin Sleutz	Senior Class Advisor	3 yrs.	1,873.00
Jim Drake	Spanish Club Advisor	10 yrs.	1,905.00
Beth Rushton	Spelling Bee Advisor	5 yrs.	1,001.00
Carol Henderson-Drake	Spelling Bee Advisor	17 yrs.	1,130.00
Justin Schwertfeger	Stage/Jazz Band Director	6 yrs.	1,905.00
Sara Myser	Co-Student Action Comm. Adv.	2 yrs.	355.00
Jacqui Sall	Co-Student Action Comm. Adv.	6 yrs.	549.00
Christina Sirbaugh	Co-Student Council Advisor	3 yrs.	791.00
Tony Cirolì	Boys Cross Country Coach	18 yrs.	2,615.00
Tony Cirolì	Girls Cross Country Coach	18 yrs.	2,615.00
Natalie Perzanowski	Jr. High Cross Country Coach	5 yrs.	1,679.00
Chris Patrone	Fall Facility Equipment Manager	18 yrs.	1,001.00
Chris Patrone	Winter Facility Equipment Manager	18 yrs.	1,001.00
Chris Patrone	Spring Facility Equipment Manager	18 yrs.	1,001.00

16. The following Pupil Activity Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JULY 13, 2016

**Approve Personnel Items (Cont'd)**

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Cinda Weisgerber	DI Coordinator	23 yrs.	\$1,227.00
Robert Moore	Co-Drum Line	2 yrs.	694.00
Brandon Collins	Co-Drum Line	2 yrs.	694.00
Denise Skaggs	Junior Class Advisor	16 yrs.	2,519.00
Luke Nelson	Scoreboard Coordinator	4 yrs.	\$30/hr
Denise Skaggs	Co-Student Council Advisor	11 yrs.	1,033.00
Josh Johnson	9 <sup>th</sup> Grade Head Football Coach	6 yrs.	3,035.00
Ernie Banks	Swim Coach	3 yrs.	1,970.00
Joel Sansone	Varsity Wrestling Coach	9 yrs.	4,101.00
Rebecca Kelch	7 <sup>th</sup> Grade Volleyball Coach	2 yrs.	1,066.00

The roll call vote was:

Aye: Jones, Zanders, Fador, Jacob.  
Motion carried.

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following items:

1. The County and Institution of Higher Education Articles of Agreement for College Pre-service and Student Teachers agreement between St. Clairsville-Richland City Schools and Bethany College to permit pre-service and student teachers to complete field service.
2. Agreement between Ohio University Eastern and St. Clairsville-Richland City Schools for the purpose of setting forth responsibilities of the Institution of Higher Education and the District Board of Education for the 2016-2017 school year.
3. Agreement between Easter Seals Rehabilitation Center and the St. Clairsville-Richland City District Board of Education to provide physical therapy and other related services effective July 1, 2016.
4. The College Credit Plus Memorandum of Understanding with Belmont College for students in grade 7-12 who qualify to enroll in college courses effective for the 2016-2017 school year.
5. Membership in the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$844.00 for the 2016-2017 .
6. Agreement with East Central Ohio ESC to participate in cooperative special education programs for Audiology Services beginning July 1, 2016.
7. Quotation in the amount of \$32,980 (dated June 30, 2016) for Wilson Blacktop Corporation to complete paving on Fair and Handicapped Roads.
8. Contract between St. Clairsville-Richland City Schools and West Liberty University to allow nursing students to observe and/or participate in a learning experience in our facility, effective August 1, 2016 through July 31, 2019.
9. Board Policy: Evaluation of School Counselor      File: AFCA (Also GCNA)
10. Resolution allowing META Solutions Cooperative to advertise and receive bids for the purchase of a school bus.
11. Resolution and execution and delivery of a tax exempt/purchase agreement with National Cooperative Leasing for the lease of copiers.

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**JULY 13, 2016**

**Approve Recommendations (Cont'd)**

12. Renewing of the St. Clairsville-Richland City Schools' contract with AVIFoodsystems, Inc. from July 1, 2016 until June 30, 2017.
13. Resolution verifying that the Board has offered the position of 8<sup>th</sup> Grade Volleyball Coach to licensed employees and no employees qualified to fill the position have accepted.
14. Resolution verifying that the Board has offered the position of 8<sup>th</sup> Grade Volleyball Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the position.

The roll call vote was:

Aye: Zanders, Fador, Jones, Jacob.  
Motion carried.

**New Business - Pupil Activity Contract**

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Fador seconded that the Board approve the following:

1. The following Pupil Activity Contract for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Miranda Gill	8 <sup>th</sup> Grade Volleyball Coach	1 yr.	\$872.00

The roll call vote was:

Aye: Fador, Jones, Zanders, Jacob.  
Motion carried.

**Executive Session**

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session for reasons A-1 (Appointment), A-4 (Discipline) and A-8 (Investigation). The roll call vote was:

Aye: Jones, Zanders, Fador, Jacob.  
Motion carried.

Time In: 7:18 A.M.

Time Out: 7:59 A.M. - Announcement made to come out of executive session

**Adjournment**

There being no further business brought before the Board, Mr. Fador moved and Mrs. Jones seconded that the meeting be adjourned at 8:02 A.M.

The next Board meeting is scheduled for Wednesday, August 10, 2016 at 7:00 a.m.

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President

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Treasurer