

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF ORGANIZATIONAL MEETING

JANUARY 13, 2016

The meeting was called to order at 6:52 A.M. by President Pro Tem, Mike Jacob, at the Board of Education Office.

The Pledge of Allegiance was recited by all in attendance.

Roll call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Amy Porter and Walt Skaggs.

Oath of Office for Re-Elected Members

Amy Porter, Treasurer, administered the oath of office to Mr. Mike Fador and Mr. F. William Zanders, and they assumed their duties as members of the St. Clairsville-Richland City Board of Education.

Nominations for President 2016

The President Pro-Tempore, Mike Jacob, called for nominations for President of the St. Clairsville-Richland City School Board of Education for the year 2016. Mrs. Jones moved and Mr. Cook seconded Mr. Mike Jacob for President. Mr. Cook moved and Mrs. Jones seconded to close nominations for President for 2016. The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Mr. Jacob was elected President for the year 2016.

Nominations for Vice President 2016

The President Pro-Tempore, Mike Jacob, called for nominations for Vice President of the St. Clairsville-Richland City School Board of Education for the year 2016. Mr. Cook moved and Mr. Fador seconded Mrs. Pam Jones for Vice President. Mr. Zanders moved and Mr. Jacob seconded to close nominations for Vice-President for 2016. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Mrs. Jones was elected Vice-President for the year 2016.

Oath of Office for Officers

Amy Porter, Treasurer, administered the oath of office to Mr. Mike Jacob, President and Mrs. Pam Jones, Vice-President, and they assumed their duties as officers of the St. Clairsville-Richland City Board of Education.

Approve Various Items

It was moved by Mr. Zanders and seconded by Mrs. Jones that the Board approve the following items:

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Approve Various Items (Cont'd)

A. Regular Meetings for 2016

The regular meetings of the St. Clairsville-Richland City Board of Education be held on the second Wednesday of each month at 7:00 a.m. at the Board of Education Office, 108 Woodrow Avenue, St. Clairsville, Ohio. Special meetings to be called when necessary.

B. Approve Service Fund 2016

Whereas, Ohio Revised Code 3315.15 provides for the setting aside from the General Fund a sum not to exceed \$2.00 for each child enrolled, or twenty thousand dollars, whichever is greater, such sum of money to be known as the "Service Fund". This fund is used at the Board's discretion to provide for members' participation (not compensation) in workshops and conferences, for new Board member orientation and training, and for other expenses in connection with assigned duties as permitted by law, including those made for a public purpose as defined in Board Policy BHD.

Now, therefore, be it resolved that the sum of \$10,000 be set aside and appropriated for the aforementioned "Service Fund".

C. Authorize Tax Collections - Advances

The Board of Education authorize the Treasurer to request advance payments of funds derived from taxes from the County Auditor during the year 2016 as authorized under Section 321.34 of the Ohio Revised Code.

D. Authorization to Invest Funds

The St. Clairsville-Richland Board of Education is desirous of conserving funds wherever possible, be it resolved that the Treasurer be authorized to invest funds in investments, as allowed by State Statute, whenever such funds are available.

E. Authorization to Borrow Money

Authorize the President of the Board of Education and the Treasurer of the Board to borrow money if such is necessary prior to the next regularly scheduled board meeting. Such borrowing shall include borrowing between funds on a temporary basis.

F. Authorize Payment of Bills

Authorize the Treasurer to pay bills as they are presented, provided that funds are available, and report monthly to the Board of Education.

G. Security Substitution

Authorize depository bank(s) to substitute securities (collateral) on a continuing basis.

H. Commencement Requirements, Date, and Location

Confirm the commencement format for Friday, May 20, 2016 at 7:30 P.M. Commencement will be held at Ohio University Eastern - Fitness Center. Graduation for senior class members is based on the completion of 21 credits, all classroom requirements and exams, and passage of the Ohio Graduation Test with policy exceptions for testing.

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Approve Various Items (Cont'd)

I. Bondings

The following bondings, per ORC:

1. Treasurer
2. Blanket bond for all employees assigned to handle money

The cost of the bonds shall be paid from the General Fund.

J. Authorization to Advance In and Advance Out Funds

Authorize the Treasurer of the Board to advance in and advance out funds, if such is necessary, prior to the next regularly scheduled Board Meeting at which time they are required to be approved by the Board.

K. Authorization to Open and Tabulate Bids

Whereas the St. Clairsville-Richland City Schools Board of Education advertises for bids on material and/or equipment from time to time, and whereas, the process of opening and tabulating bids for Board consideration is time consuming, and whereas, provision is made in the Ohio Revised Code 3314.46 for the Treasurer of the School District to be empowered to open and tabulate bids for the Board's consideration at the next scheduled meeting, therefore, be it resolved that the St. Clairsville-Richland City Schools Board of Education hereby empower the Treasurer to open and tabulate bids for the Board's consideration at its next meeting.

L. Committee Assignments for 2016

- | | | | | |
|----|--|---|---------|--------------------|
| 1. | Athletics | - | Chair: | Mike Jacob |
| | | | Member: | Jim Cook |
| 2. | Buildings, Grounds
& Transportation | - | Chair: | Jim Cook |
| | | | Member: | Pam Jones |
| 3. | Communications | - | Chair: | Mike Fador |
| | | | Member: | Rotating |
| 4. | Curriculum | - | Chair: | Pam Jones |
| | | | Member: | F. William Zanders |
| 5. | Finance | - | Chair: | Jim Cook |
| | | | Member: | Mike Jacob |
| 6. | Technology | - | Chair: | F. William Zanders |
| | | | Member: | Pam Jones |
| 7. | Legislative Liaison | - | Chair: | Mike Fador |
| | | | Member: | None |
| 8. | Student Achievement -
Liaison | - | Chair: | F. William Zanders |
| | | | Member: | Mike Fador |

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Approve Various Items (Cont'd)

- AD HOC Committees
1. Negotiations - Mike Jacob and Jim Cook
 2. Levy - Pam Jones, Mike Jacob, Jim Cook, Mike Fador, and F. William Zanders
 3. Insurance - Jim Cook and Mike Fador

M. Open Meeting

The Board acknowledges that all actions and meetings of the Board will be as directed and in compliance with the requirement of law (ORC 121.22).

N. Approve Budget Resolution

Based on the foregoing hearing, the tax budget for the period July 1, 2016 through June 30, 2017, is hereby adopted and the Treasurer is herewith authorized to submit said document and supplemental materials to and with the County Auditor.

O. Resolution for Certified Public Records Training

The Board recognizes its responsibility to participate in a Certified Public Records Training session or to have (a) representative(s) participate in a Certified Public Records Training, at least once during each term of office, fulfilling the requirement under Ohio Revised Code section 109.43(B) effective September 29, 2007.

The training requirement for other officials of the District can be satisfied by the attendance of a designated representative if official public action of the Board is taken to make such designation, and such action does not negate the opportunity for other officials to attend said training.

The Board acknowledges Treasurer Amy Porter as the designee for Certified Public Records Training in accordance with Ohio Revised Code 109.43(B) for the following officials of the District: Michael Jacob, Board Member; Pam Jones, Board Member; Jim Cook, Board Member; Michael Fador, Board Member; William Zanders, Board Member; and Walter Skaggs, Superintendent.

P. Parental Involvement in Education

The St. Clairsville-Richland City School District Board of Education has reviewed and approves the following policies for the year of 2016:

- File: IGBJA Title I - Parent's Right to Know
File: IGBL Parental Involvement in Education

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, Mrs. Jones moved and Mr. Jacob seconded that the meeting be adjourned at 7:10 A.M.

President

Treasurer