

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**FEBRUARY 12, 2014**

The meeting convened at 7:02 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:     Mike Jacob             - Present  
                  Pam Jones             - Present  
                  James Cook            - Present  
                  Mike Fador            - Present  
                  F. William Zanders - Present

Also present were: Lowell Perkins, Ryan Racicot, Jennifer Currey, Rick Thorp-Times Leader, Robyn E. Vittek-St. Clairsville Public Library Director, Diane Thompson, Amy Porter, and Walt Skaggs.

**Community Participation**

Lowell Perkins -Cafeteria Supervisor, Jennifer Currey-AVI Resident Director, and Ryan Racicot-AVI Chef, gave a presentation on the success of the newly implemented cafeteria programs since the beginning of the school year.

**Executive Session**

Mr. Cook moved and Mrs. Jones seconded that the Board go into executive session for reasons A-1 (Appointment) and E (Confidential Matters). The roll call vote was:

Aye:   Cook, Fador, Jones, Zanders, Jacob.  
      Motion carried.

Time In:       7:15 A.M.

Time Out:     7:56 A.M. - Announcement made to come out of executive session

**Community Participation**

Robyn Vittek introduced herself to the Board of Education. She is the new Library Director at the St. Clairsville Public Library.

**Approve Treasurer's Items**

Mrs. Jones moved and Mr. Cook seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the January 6, 2014 Organizational Meeting and Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for January, 2014, including FINSUM, APPSUM, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$617,349.48	Student Activities 200	\$38,275.69
Bond Retirement 002	77,665.36	District Managed 300	221,845.74
Permanent Improvement 003	521,375.11	Auxiliary Services 401	44,697.44
Building 004	25,166.04	Data Communication 451	0.00
Food Service 006	26,313.78	Alternative Schools 463	244.00
Expendable Trust 007	2,962.00	IDEA Part B 516	0.00

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**Approve Treasurer's Items (Cont'd)**

Kara Fador Corrections Scholarship 008	10,311.91	Title I 572	0.00
Uniform School Supplies 009	9,165.21	IDEA Preschool Handicapped 587	0.00
Principal 018	20,223.67	Improving Teacher Quality 590	0.00
District Agency 022	35,803.48	Schoolwide Building Program 598	0.00
Self Insurance 024	162,102.49	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	<b>TOTAL</b>	<b><u>\$1,824,501.40</u></b>

C. The list of bills paid in January, 2014, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund - 001	Schoolwide Pool Fund - 598 9014	\$181,841.19
Title I Fund - 572 9014	Schoolwide Pool Fund - 598 9014	23,837.06
Title II-A Fund - 590 9014	Schoolwide Pool Fund - 598 9014	7,414.47

E. The following donations made to date:

<u>Name</u>	<u>For</u>	<u>Amount</u>
The Saints Club	Athletic Dept.	\$10,000.00
Wheeling Hospital	Vocal Music	1,000.00
Jenkins Sporting Goods	H.S. Boys Basketball	700.00
Jenkins Sporting Goods	M.S. Art Account	1,000.00
William & Ruth Watkins	St. Clairsville Band	30.00
Home & School Association	Elementary Transportation	131.50
Rich Petrozzi, Egypt Valley Stone	Stone for bus turnarounds	Generous
Spencer & Cassie Cooper	Piano	1,000.00
	<b>Total</b>	<b>\$13,861.50</b>

F. The following advances for January, 2014:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund 001	IDEA B Fund 516 9014	\$15,050.30
General Fund 001	Title I Fund 572 9014	405.01
General Fund 001	Title II-A Fund 590 9014	150.00
General Fund 001	Schoolwide Pool Fund 598 9014	92,682.42

G. Payment of the following purchase orders:

PO# 50574 - to East Central Ohio ESC for Speech Services at St. Mary's	\$12,289.17
PO# 50577 - to Kansas State Bank of Manhattan for Bus Radio Lease	3,863.45
PO# 50586 - to East Central Ohio ESC for Student Services	6,231.00
PO# 50587 - to Sargus Juvenile Center for Student Services	3,062.75
PO# 50657 - to Trimble Local School District Semi-Final Tournament	3,483.10
PO# 50661 - to Western Reserve Local School Semi-Final Tournament	3,152.80

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**Approve Treasurer's Items (Cont'd)**

H. The annual membership with the Ohio School Boards Association in the amount of \$4,135.00.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.  
Motion carried.

**Committee Reports**

- Buildings, Grounds, Transp. - Pam Jones discussed the windows at the Elementary.  
Committee
- Legislative Committee - Mike Fador spoke about calamity days.

**Superintendent's Report**

Superintendent Skaggs reported on the following:

**Buildings & Grounds**

- Bedway has door installation nearly complete. There are a few items remaining on the punch list.
- Elementary windows are over 50% complete.
- Woodrow access doors of middle school are being replaced.
- Front window of bus garage has been replaced.
- Roof of field house is leaking.
- Splitting the cost of a concrete pad for our band and St. C. Singer trailers. This work will take place in the Spring (approximately \$350.00)

**District**

- Update regarding the ALICE program we initiated at the beginning of this year. Plan to conduct active shooter drill on February 18<sup>th</sup>.
- Partnering with West Liberty University to develop a social media education program for MS/HS students. It is our hope that this program can be used as a model for other schools to follow.
- Attended webinar regarding the change from days to minutes. We will be meeting to discuss the pros and cons of changing to the new format.
- Calendar committee met yesterday to review the 2014-2015 calendar.
- Quarterly meeting with our booster groups was held last night.
- **Calamity days:** We have missed 13 days due to weather. The state allows 5 calamity days and three blizzard bags. This leaves us with 5 days to make-up. We are doing our first make-up day this Friday the 14<sup>th</sup>. This day was originally scheduled to be a staff in-service day. The senate will be voting today on a bill that would give schools an additional 4 days. If passed the only additional change would be moving the staff in-service day to the Monday before Easter.

I would like to thank Richland Twp., St. Clairsville City, and State workers for all their efforts.

- Cheerleaders won their 7<sup>th</sup> straight OVAC title.
- Girls Basketball won the Buckeye 8 Championship. They play West Muskingum tonight in Cambridge at 7:00 p.m.

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**Superintendent's Report (Cont'd)**

- Wrestling team finished as runner-up in the OVAC duels and made it all the way to the regional semi-finals in the state duels. They will be participating in the sectional tournaments in Barnesville.
- Boys Basketball lost a tough one last night to Union Local in the OVAC semi-finals. Boys begin sectional play on the 25<sup>th</sup> at Claymont against Ridgewood at 6:00 p.m.
- Several swimmers qualified for the regional competition this weekend at OSU.
- Girls bowling team finished 10-5 and our boys finished 15-1. They both begin sectional play this weekend at St. C. Lanes.

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following personnel items:

1. Jim Yates - One-year contract as Technology-Network Administrator for the 2014-2015 school year.
2. Jim Biernot - Retirement resignation as M.S. Science Teacher, effective November, 2014.
3. The following athletic workers for the 2013-2014 school year:  
Lauren Jeffries      Luke Nelson      Ethan Dray      Tom Zuzak
4. The following Supplemental Contracts for the 2013-2014 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Tom Sliva	Head Baseball Coach	15 yrs.	\$3,409.00
Victoria McLean	1 <sup>st</sup> Grade Level Chair	4 yrs.	822.00
Natalie Perzanowski	Asst. Varsity Track Coach	2 yrs.	2,222.00

5. The following classified substitutes for the 2013-2014 school year, on an as needed basis, pending receipt of proper paperwork:

Stephanie Pramik - Custodian  
Kristina Williams - Aide  
Melanie Meadows - Custodian

6. The following certified substitute for the 2013-2014 school year, on an as needed basis, pending receipt of proper paperwork:

Chris Hannahs - Teacher

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.  
Motion carried.

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Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Cook seconded that the Board approve the following:

1. Summer School Algebra, Geometry, and OGT Classes (dependent on numbers):

ALGEBRA II

This course covers traditional second-year algebra topics with a wide study of polynomial, exponential, and rational functions. Specific algebra topics include graphical solution of simultaneous equations, scientific notation, radicals, roots of quadratic equations including complex roots, properties of real numbers, inequalities and systems of inequalities, logarithms and antilogarithms, exponential equations, transformation of functions, algebra of polynomials, matrices of conic sections and sequence and series. This course is designed to teach students to be successful mathematical problem solvers by studying a wide spectrum of algebraic “real world” word problems. Class will consist of 120 contact hours as per the Ohio Department of Education.

Dates: June 2, 2014 - June 27, 2014 (Monday thru Friday)  
Time: 7:30 a.m. - 1:30 p.m. (6 hours daily)  
Fee: \$250.00 - Check or money order payable to St. Clairsville High School  
Location: St. Clairsville High School  
Credit hours: 1.00 credit awarded upon successful completion

GEOMETRY

This course is designed to teach the skills and concepts necessary for students to succeed in disciplines that are mathematically based; such as chemistry and physics. The emphasis of this class is problem-solving and development of productive thought patterns. Geometry also provides an introduction to trigonometry as well as a comprehensive review of algebra. Class will consist of 120 contact hours as per the Ohio Department of Education.

Dates: June 2, 2014 - June 27, 2014 (Monday thru Friday)  
Time: 7:30 a.m. - 1:30 p.m. (6 hours daily)  
Fee: \$250.00 - Check or money order payable to St. Clairsville High School  
Location: St. Clairsville High School  
Credit hours: 1.00 credit awarded upon successful completion

Intervention Courses for Ohio Graduation Test (OGT)

Intervention is available for students that have previously taken but have not passed all five (5) sections of the Ohio Graduation Test (OGT). Each course is two (2) weeks in length, meeting for approximately 1½ hours, Monday thru Thursday. Upon completion of intervention, student becomes eligible to take the summer administration of the Ohio Graduation Test.

Course: Math  
Dates: June 2, 2014 - June 26, 2014 (Monday thru Thursday)  
Time: TBA  
Location: St. Clairsville High School (Room/TBA)  
Test Date: TBA  
Fee: \$40.00 per course (Out of district students)  
Check or money order payable to St. Clairsville High School

Course: Reading  
Dates: June 2, 2014 - June 26, 2014 (Monday thru Thursday)  
Time: TBA  
Location: St. Clairsville High School (Room/TBA)  
Test Date: TBA  
Fee: \$40.00 per course (Out of district students)  
Check or money order payable to St. Clairsville High School

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**Approve Recommendations (Cont'd)**

Course: **Science**  
Dates: June 2, 2014 - June 26, 2014 (Monday thru Thursday)  
Time: TBA  
Location: St. Clairsville High School (Room/TBA)  
Test Date: TBA  
Fee: \$40.00 per course (Out of district students)  
Check or money order payable to St. Clairsville High School

Course: **Social Studies**  
Dates: June 4, 2014 - June 26, 2014 (Monday thru Thursday)  
Time: TBA  
Location: St. Clairsville High School (Room/TBA)  
Test Date: TBA  
Fee: \$40.00 per course (Out of district students)  
Check or money order payable to St. Clairsville High School

Course: **Writing**  
Dates: June 2, 2014 - June 26, 2014 (Monday thru Thursday)  
Time: TBA  
Location: St. Clairsville High School (Room/TBA)  
Test Date: TBA  
Fee: \$40.00 per course (Out of district students)  
Check or money order payable to St. Clairsville High School

2. The Preschool Handbook, as presented, for the 2014-2015 school year. A copy is on file in the Elementary Principal's office.
3. Resolution to adopt a Calamity Day Alternative Make-Up Plan dated January 27, 2014 for the 2013-2014 school year.
4. The current following Board policies for the 2013-2014 school year:  

File: IGBJA - Title I - Parent's Right to Know  
File: IFBL - Parental Involvement in Education  
File: EBCD - Emergency Closings
5. The purchase of a 72 passenger bus (BBCV3303) through the OME-RESA and Southwestern Ohio Educational Purchasing Council 2013-2014 Bus Bid.
6. Resolution verifying that the Board has offered the positions of Reserve Softball Coach and 7<sup>th</sup> Grade Boys Basketball Coach to licensed employees and no employees qualified to fill the positions have accepted.
7. Resolution verifying that the Board has offered the positions of Reserve Softball Coach and 7<sup>th</sup> Grade Boys Basketball Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.  
Motion carried.

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**Old Business**

Mrs. Jones asked about Fighting Chance System. Superintendent Skaggs distributed a copy of the invoice. We will have one installed if it is approved by Attorney White.

**New Business - Pupil Activity Contracts**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Cook seconded that the Board approve the following Pupil Activity Contracts for the 2013-2014 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
J. Casey Callarik	Reserve Softball Coach	2 yrs.	\$1,978.00
Jon Perkins	7 <sup>th</sup> Grade Boys Basketball Coach	3 yrs.	1,522.00

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.  
Motion carried.

**Adjournment**

There being no further business brought before the Board, Mrs. Jones moved and Mr. Fador seconded that the meeting be adjourned at 7:28 A.M. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.  
Motion carried.

The next scheduled Board of Education meeting is Wednesday, March 12, 2014.

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President

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Treasurer