

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

DECEMBER 14, 2016

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Diane Thompson, Amy Porter and Walt Skaggs.

Approve Treasurer's Items

Mrs. Jones moved and Mr. Fador seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the November 9, 2016 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for November, 2016, including the Financial Report, Appropriation Summary, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$1,685,047.56	Student Activities 200	\$40,058.34
Bond Retirement 002	0.00	District Managed 300	294,196.22
Permanent Improvement 003	35,076.73	Auxiliary Services 401	91,154.25
Food Service 006	38,573.08	Data Communication 451	2,700.00
Expendable Trust 007	2,212.00	IDEA Part B 516	-24,771.37
Kara Fador Corrections Scholarship 008	13,216.02	Title I 572	-374.06
Uniform School Supplies 009	14,896.06	IDEA Preschool Handicapped 587	0.00
Principal 018	7,314.90	Improving Teacher Quality 590	-6.19
District Agency 022	7,117.91	Schoolwide Building Program 598	-214,545.45
Self Insurance 024	185,957.65	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$2,188,823.65</u>

- C. The list of bills paid in November, 2016, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9017	\$189,055.64
Title I Fund 572-9017	Schoolwide Pool Fund 598-9017	\$19,873.78
Title II-A Fund 590-9017	Schoolwide Pool Fund 598-9017	\$5,622.23

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Approve Treasurer's Items (Cont'd)

E. The following donations made to date:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Red Devil Club	Athletic Dept.	\$6,500.00
Red Devil Club	Swim Team - Parkas	672.00
K&K Professional Kleaning	Swim Team	1,500.00
Nusta Cosmetics, LLC	Swim Team	100.00
Swim Team Parents - Bake Sale	Swim Team	400.00
Undo's Celebrity Server	Girls Basketball	1,103.00
Mr. & Mrs. DeFilippo	Girls Basketball	250.00
Senior Parents Lewis, Storers, Millers	Volleyball	1,355.00
Mr. James Biernot	Special Needs Families - Principals' Accts	1,500.00
Home & School	Elementary Transportation	248.14
	Total	\$13,628.14

F. The Class Intent Form to transfer the Class of 2016's account balance to the Class of 2017.

G. Activity Budget for Varsity Boys Basketball Account (300-9326) and Addendum for H.S. Student Council Acct (200-9305).

H. The OSBA Legal Assistance Fund Resolution:

Whereas, the St. Clairsville-Richland City School District Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions, and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to join the OSBA Legal Assistance Fund for calendar year 2017 and authorizes the Treasurer to pay the Legal Assistance Fund \$250.00.

I. The Ohio School Board Association Annual membership Dues and Subscriptions in the amount of \$4,594.00 for calendar year 2017.

J. Contract with Local Government Services to prepare the District's annual financial statements for FY2017, 2018, and 2019 per the terms of the engagement letter.

K. Dates and times of the following:

Tax Budget	January 11, 2017 at 6:45 a.m.
Organizational Meeting	January 11, 2017 immediately following the tax budget
Regular Meeting	January 11, 2017 immediately following the organizational meeting.

L. Mr. Jacob as President Pro-Tem for the January, 2017 Organizational Meeting

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

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1. OTEs, OSCES and OPES are well underway throughout the district.
2. TBTs and BLTs are meeting regularly to review student data.
3. Just finished up End-of-Course retakes.
4. New sound system has been installed in the gymnasium.
5. New announcer/concession building being constructed at Memorial Park (Thanks to a generous donation).
6. New baseball scoreboard being installed at Memorial Park.
7. Energy Optimizers conducting an efficiency study on all lighting.
8. Replaced check valves and shutoffs on heating units at the elementary.
9. All winter sports are well under way.

Dates to Remember

- | | | |
|-------------------|---|---|
| 12/14/16 | - | HS/MS Band & Choir Christmas concert tonight at 6pm in the HS gymnasium |
| 12/21/16 | - | Last day of 1 st semester |
| 12/22/16 - 1/2/17 | - | Christmas Break |
| 12/28 & 29/16 | - | Best Value Inn Wrestling Tournament in HS Gymnasium |

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following items:

1. Caroline Harrison - Hourly rate increase to \$10.00 as Temporary Technology /Miscellaneous Helper, effective December 12, 2016.
2. Tracy Rigby - Long-Term Substitute Teacher for the 2016-2017 school year, effective November 17, 2016.
3. Kristin Myser - Child Rearing Leave (under Article 15.3 of the SEA Contract), beginning December 5, 2016 with an anticipated return date of February 3, 2017.
4. Sara Myser - Child Rearing Leave (under Article 15.3 of the SEA Contract), beginning May 8, 2017 with an anticipated return date of May 30, 2017.
5. The following certified substitute for the 2016-2017 school year on an as needed basis, pending receipt of all paperwork:

Polly Loy	-	Teacher/Tutor/Educational Aide
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6. The following classified substitutes for the 2016-2017 school year on an as needed basis, pending receipt of all paperwork:

Autumn Agnew	-	Custodian
Haley Betts	-	Educational Aide, Cafeteria, Secretary
Judith Mumley	-	Cafeteria, Custodian, Secretary
Samantha Spears	-	Educational Aide
7. Eric Gay - Basketball volunteer for the 2016-2017 school year
8. The following temporary Maintenance Workers for the 2016-2017 school year:

Brandon Bosworth	Cole Skaggs
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Approve Personnel Items (Cont'd)

- 9. Gary Cunningham - Athletic Worker for the 2016-2017 school year
- 10. The following Supplemental Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Missy Gossett	Co-9 th Grade Girls Basketball Coach	2 yrs.	\$1,001.00
Missy Gossett	Varsity Girls Basketball Coach	2 yrs.	1,421.00
Natalie Perzanowski	Assistant Varsity Track Coach	5 yrs.	2,971.00
Tyler Sabo	Middle School Assistant Track Coach	1 yr.	872.00
Tom Sliva	Reserve Girls Basketball Coach	15 yrs.	3,390.00
Tom Sliva	Head Varsity Baseball Coach	18 yrs.	3,842.00
Tom Sliva	Co-9 th Grade Girls Basketball Coach	15 yrs.	1,420.50

- 11. The following Pupil Activity Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Moriah Agnew	8 th Grade Girls Basketball Coach	2 yrs.	\$1,647.00
Stacey Agnew	Head Girls Varsity Basketball Coach	15 yrs.	5,005.00
Kurt Clifford	8 th Grade Boys Basketball Coach	3 yrs.	1,840.00
Greg Kazmirski	Assistant Varsity Track Coach	6 yrs.	2,971.00
Kaz Pata	7 th Grade Boys Basketball Coach	2 yrs.	1,421.00

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mrs. Jones seconded that the Board approve the following:

- 1. The following Board policies:

File: AC	Nondiscrimination
File: ACA/ACAA	Nondiscrimination on the Basis of Sex/Sexual Harassment
File: ACA-R/ACAA-R	Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures
File: IIBH	District Websites
File: JEC	School Admission
File: JECAA	Admission of Homeless Students
File: JECAA-R	Admission of Homeless Students Enrollment Dispute Resolution Process
File: JFCF	Hazing and Bullying
File: JFCF-R	Hazing and Bullying
File: JFG	Interrogations and Searches
File: JHCB	Immunizations
File: JO	Student Records
File: JO-R	Student Records

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Approve Recommendations (Cont'd)

2. The 2017-2018 College Credit Plus Handbook. A copy is on file in the Curriculum Coordinator's office.
3. The 2017-2018 High School Scheduling Handbook. A copy is on file in the High School Principal's office.
4. Resolution of Appointment of Michael Fador to Belmont-Harrison Joint Vocational School District Board of Education to commence on January 1, 2017 and expire on December 31, 2019.
5. The sale of the following used buses:

#12 \$1,200.00
#13 \$1,200.00
#14 \$1,400.00
6. The following forms for Crisis Intervention (restraint), as presented:

Document Report - STC Crisis Intervention Information
Staff Debriefing Meeting - STC Crisis Intervention Information
7. Resolution verifying that the Board has offered the positions of 7th/8th Grades Wrestling Coach and 9th Grade Boys Basketball Coach to licensed employees and no employees qualified to fill the positions have accepted.
8. Resolution verifying that the Board has offered the positions of 7th/8th Grades Wrestling Coach and 9th Grade Boys Basketball Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve New Business - Pupil Activity Contracts

Mr. Cook moved and Mr. Fador seconded that the board approve the following Pupil Activity Contracts for the 2016-2017 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Richard DaRé	7 th /8 th Grades Wrestling Coach	2 yrs.	\$1,744.00
Brian Gay	9 th Grade Boys Basketball Coach	18 yrs.	2,841.00

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

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Executive Session

Mrs. Jones moved and Mr. Cook seconded that the Board go into executive session for reason E (Confidential Matters). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Time In: 7:17 A.M.

Time Out: 7:34 A.M. - Announcement made to come out of executive session

Adjournment

There being no further business brought before the Board, Mrs. Jones moved and Mr. Cook seconded that the meeting be adjourned at 7:35 A.M. The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

President

Treasurer