

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

APRIL 8, 2014

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Absent
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Jim Yates, Scott Connors, Harry White, Diane Thompson, Victor Sauvageot, Patrolman Jeff Gazdik, Amy Porter, and Walt Skaggs.

Community Participation

Scott Connors and Gabe Hayes addressed the Board regarding elementary pick up and drop off areas.

Approve Treasurer’s Items

Mrs. Jones moved and Mr. Zanders seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the March 12, 2014 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for March, 2014, including FINSUM, APPSUM, Annual Spending Plan, and the Budget vs. Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$3,613,735.25	Student Activities 200	\$37,924.97
Bond Retirement 002	77,665.36	District Managed 300	223,618.95
Permanent Improvement 003	155,945.44	Auxiliary Services 401	122,820.40
Building 004	25,166.59	Data Communication 451	0.00
Food Service 006	30,189.11	Alternative Schools 463	244.00
Expendable Trust 007	3,062.00	IDEA Part B 516	-9,457.56
Kara Fador Corrections Scholarship 008	10,358.42	Title I 572	-.01
Uniform School Supplies 009	13,576.21	IDEA Preschool Handicapped 587	0.00
Principal 018	17,850.45	Improving Teacher Quality 590	-150.01
District Agency 022	6,061.41	Schoolwide Building Program 598	-56,201.34
Self Insurance 024	160,809.78	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$4,444,219.42</u>

- C. The list of bills paid in March, 2014, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.

- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund - 001	Schoolwide Pool Fund - 598 9014	\$176,310.62
Title I Fund - 572 9014	Schoolwide Pool Fund - 598 9014	23,112.07
Title II-A Fund - 590 9014	Schoolwide Pool Fund - 598 9014	7,188.96

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Approve Treasurer’s Items (Cont’d)

E. The following donations made during March, 2014:

<u>Name</u>	<u>For</u>	<u>Amount</u>
St. Clairsville Sunrise Rotary	Elementary Playground	\$1,500.00
Red Devil Club	Athletic Dept.	5,000.00
Greg Bosold	Athletic Dept.	25.00
Randy Bernard	Athletic Dept.	50.00
Larry Rine	Athletic Dept.	50.00
James Mahute	Athletic Dept.	25.00
Kara Kaylor	Volleyball	20.00
Undo’s	H.S./M.S. Vocal Music	139.00
Home & School Association	Elementary Transportation	469.56
Micro-Maid Office Systems	H.S. Band	100.00
Presutti & Derosa Family Dentistry	H.S. Close Up	100.00
Belmont Co. Board of Developmental Disabilities	Special Education Cost	100,000.00
Total		\$107,478.56

F. The following supplemental appropriations:

Fund	Amount
516 - IDEA Part B	+\$ 70,000.00
572 - Title I	+\$ 60,000.00
598 - Schoolwide Pool	+\$450,000.00

G. Authorize the Treasurer to seek bread and dairy quotes for the 2014-2015 school year.

H. Payment of Purchase Order #49648 to reimburse Wayne Berk in the amount of \$230.00 for an airline ticket for the play choreographer to be paid from the M.S. / H.S. Music Dept. account.

I. Elementary Music Fine Arts activity budget for the 2013-2014 school year. A copy is on file in the Treasurer’s office.

The roll call vote was:

Aye: Fador, Jones, Zanders, Jacob.
Motion carried.

Superintendent’s Report

Superintendent Skaggs reported on the following:

Buildings and Grounds

- The windows at elementary nearly complete.
- Repairing entrance to district office.
- Replacing PA system at elementary this summer.
- We are expanding the parking lot across from the elementary (Over Spring break if weather permits).
- Replacing roof on field house. (Damaged from ice this winter)

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Superintendent's Report (Cont'd)

District

- Emergency radios are in and will be installed in each building this June.
- Conducting mass evacuation and tornado drill Monday April 14th.
- Conducting our monthly ALICE simulations Monday April 14th.
- Four new drives for security cameras (this was an upgrade). This will give us the hardware required to finish Navigate for our first responders.
- PARCC Field Test completed.
- Tech committee has been meeting to update staff and student cell phone policies for the upcoming school year. The current BYOT policy is next on our agenda.
- Evaluation committee will be meeting on the 15th to review information gained during our pilot year of OTES.
- DLT, BLT and TBTs have been meeting regularly to prepare for our last quarterly report.
- Special Education staff needs to be commended for their hard work and dedication. They have put in a tremendous amount of time and effort into preparing for their review.

Since the passing of our levy:

- Replaced roof on the elementary
- All new doors have been installed at the elementary
- All new windows have been installed at the elementary
- A new PA system is being installed in the elementary
- Main entrance to the elementary has been repaired
- New door installed on Woodrow side of middle school
- Entrance at the district office is being repaired
- Several upgrades to technology throughout the district

Upcoming projects:

- Paving throughout the district
- Additional upgrades to our current camera system
- Upgrade elementary bathrooms
- Expand parking lot across from the elementary
- Continue to upgrade technology throughout the district
- Replace roof on high school gymnasium

Dates to Remember

- Thursday, April 10th - NHS Tapping - MS auditorium @ 10am
- Friday, April 11th - Coach Dave Porterfield Memorial Inv. at Red Devil Stadium
- Thursday, April 24th - Band Concert – MS Auditorium @ 6pm
- Saturday, May 3rd - Grand March - HS gym @ 6pm
- Saturday, May 3rd - Prom - Wheeling Artisan Center
- Tuesday, May 6th - Chamber of Commerce Awards – at BHCC @6pm
- Wednesday, May 7th - St. Clairsville HS Academic Awards Program – OUE @6pm

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following personnel items:

1. Beverly Tomolonis - Retirement resignation as Middle School DH Teacher, effective May 28, 2014.

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Approve Personnel Items (Cont'd)

2. The following classified substitutes for the 2013-2014 school year, on an as needed basis, pending receipt of proper paperwork:

Phyllis Maxwell - Aide, Cafeteria
Stephanie Pramik - Aide
Martin Sansone - Custodian
Rhiannon Klier - Secretary

3. The following certified substitutes for the 2013-2014 school year, on an as needed basis, pending receipt of proper paperwork:

Colleen McClintock - Teacher
Victor Wallace - Teacher

4. The following athletic workers for the 2013-2014 school year:

Bill Cordery Bob Figura Jeff Crosier

5. Certified personnel to be renewed for the term indicated, pending certification, for assignment:

Jena Frye	1 Year	Kelly Binger	5 Year
Arrin Midei	1 Year	Jacci Herrick	5 Year
Natalie Perzanowski	1 Year	Linda Keylor	5 Year
Jenny Schmidt	1 Year	Justin Schwertfeger	5 Year
		Laney Simone, Jr.	5 Year
Mindy Husek	2 Year	Sharon Stewart	5 Year
Michael McDonald	2 Year		
Sara Myser	2 Year	Rachel Ochsenbine	Continuing
Teri Berardi	2 Year	Gary Watt	Continuing

6. A One-Year Limited Contract under the conditions set forth in the Article XXVIII of the S.E.A. contract signed June 1, 2012 for:

Mark Bonar High School Math
Kim Clifford High School English
Legenia Guindon Middle School Guidance Counselor

7. Logan Young - Temporary Summer Maintenance Helper.
8. Gene Mozena - Administrative Supplemental of Elementary Dean of Students position, effective August 1, 2014.
9. Wilmer Boyer - Retirement resignation as M.S. Social Studies Teacher, effective November 6, 2014.

The roll call vote was:

Aye: Jones, Zanders, Fador, Jacob.
Motion carried.

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Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Fador seconded that the Board approve the following:

1. All High School, Middle School, and Elementary certified staff to serve as Tutors at a rate of \$18.00 per hour for the 2014-2015 school year.
2. The revised 2013-2014 School Calendar and revised Contingency Plan.
3. Historical tour of Paris and Munich, led by Sarah Steele, for June, 2016.
4. The Special Education Department Guidelines and Procedures for the 2013-2014 school year.
5. The following Middle School 2014 Summer Reading Lists:

Fifth Grade

A Wrinkle in Time by Madeleine L'Engle
Ruby Holler by Sharon Creech
The Tail of Emily Windsnap by Liz Kessler
Swindle by Gordon Korman
Number of Stars by Lois Lowry
Frindle by Andrew Clements
The Tale of Despereaux by Kate DiCamillo
Any one of the *I Survived Series* by Lauren Tarshis
The Maze of Bones (39 Clues, No. 1) by Rick Riordan

Sixth Grade

A Long Way from Chicago by Richard Peck
Al Capone Does My Shirts by Gennifer Chuldenko
Hatchet by Gary Paulson
So B. It by Sarah Weeks
Stormbreaker by Anthony Horowitz
Walk Two Moons by Sharon Creech
When You Reach Me by Rebecca Stead
The Killing Sea by Richard Lewis
Flush by Karl Hiassen

Seventh Grade

Perfect by Natasha Friend
Stargirl by Jerry Spinelli
The Dark Hills Divide by Patrick Carman
Bud, Not Buddy by Christopher Paul Curtis
Monster by Walter Dean Myers
Words in the Dust by Trent Reedy
Peak by Roland Smith
A Single Shard by Linda Sue Park
Gossamer by Lois Lowry
Out of the Dust by Karen Hesse
The House of the Scorpion by Nancy Farmer

Eighth Grade

The Adventures of Tom Sawyer by Mark Twain
Roll of Thunder Hear My Cry by Mildred D. Taylor
Little Women by Louisa May Alcott
The Wanderer by Sharon Creech
Gathering Blue by Lois Lowry
Messenger by Lois Lowry
The Red Badge of Courage by Stephen Crane
The Land of Stories: The Wishing Spell by Chris Colfer
Moon Over Manifest by Clare Vanderpool
Midnight Magic by Avi
The Graveyard Book by Neil Gaiman

6. Resolution verifying that the Board has offered the positions of Assistant Wrestling Coach and 7th/8th Grade Wrestling Coach to licensed employees and no employees qualified to fill the positions have accepted.
7. Resolution verifying that the Board has offered the positions of Assistant Wrestling Coach and 7th/8th Grade Wrestling Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.
8. The following Board policies and guidelines:

AA	School District Legal Status
BDC	Executive Sessions
EEAD	Special Use of School Buses
GCD	Professional Staff Hiring
IGBEA-R	Reading Skills Assessments and Intervention
IGD	Cocurricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
IGDK	Interscholastic Extracurricular Eligibility
IKE	Promotion and Retention of Students
JEBA	Early Entrance to Kindergarten
JECBC	Admission of Students from Non-Chartered or Home Schooling

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Approve Recommendations (Cont'd)

JN Student Fees, Fines, and Charges
JP Positive Behavioral Interventions and Supports
LBB Cooperative Educational Programs
LEC-R (Also IGCH-R) Postsecondary Enrollment Options

- 9. The quote from Progressive Communications for telephone equipment for the Elementary building.
- 10. The Staff Cell Phone Policy, effective for the 2014-2015 school year.
- 11. The Student Cell Phone and Device Policy, effective for the 2014-2015 school year.
- 12. The NJPA Sharp Contract Purchase Order for new copiers and the Addendum to Proposal for a savings of \$48,855.10 over 5 years.
- 13. Authorize the Treasurer to seek bids for Custodial Services.

The roll call vote was:

Aye: Zanders, Fador, Jones, Jacob.
Motion carried.

Approve New Business - Pupil Activity Contracts

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following Pupil Activity Contracts for the 2013-2014 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Ethan Dray	Assistant Wrestling Coach	1 yr.	\$2,130.00
Bryan Scammell	7 th /8 th Grade Wrestling Coach	3 yrs.	1,826.00

The roll call vote was:

Aye: Fador, Jones, Zanders, Jacob.
Motion carried.

Executive Session

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session for reasons B (Property), D (Negotiations) and E (Confidential Matters). The roll call vote was:

Aye: Jones, Zanders, Fador, Jacob.
Motion carried.

Time In: 7:35 A.M.

Time Out: 8:01 A.M. - Announcement made to come out of executive session

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Adjournment

There being no further business brought before the Board, Mrs. Jones moved and Mr. Jacob seconded that the meeting be adjourned at 8:02 A.M. The roll call vote was:

Aye: Zanders, Fador, Jones, Jacob.
Motion carried.

The next scheduled Board of Education meeting is Wednesday, May 14, 2014 at 7:00 a.m.

President

Treasurer