

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 15, 2017

The meeting convened at 7:00 a.m. at the St. Clairsville-Richland City School District Board of Education Office with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present
	Pam Jones	- Present
	James Cook	- Present
	Mike Fador	- Present
	F. William Zanders	- Present

Also present were: Doug Walsh, Amy Porter, and Walt Skaggs.

Executive Session

Mr. Cook moved and Mr. Jacob seconded that the Board go into executive session under Ohio Revised Code 121.22(G)(1)(7) and (G) (5). The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Time In: 7:01 A.M.

Time Out: 7:36 A.M. - Announcement made to come out of executive session

Approve Treasurer's Items

Mr. Zanders moved and Mr. Fador seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the May 10, 2017 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for May, 2017, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs. Actual spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$3,421,322.61	Student Activities 200	\$33,519.48
Bond Retirement 002	0.00	District Managed 300	232,179.91
Permanent Improvement 003	51,037.25	Auxiliary Services 401	122,151.49
Building 004	0.00	Data Communication 451	0.00
Food Service 006	60,124.44	Alternative Schools 463	0.00
Expendable Trust 007	1,462.00	IDEA Part B 516	-30,245.68
Kara Fador Corrections Scholarship 008	12,752.37	Title I 572	-415.62
Uniform School Supplies 009	6,092.06	IDEA Preschool Handicapped 587	-7,317.87
Principal 018	7,434.60	Improving Teacher Quality 590	-9.19
District Agency 022	4,747.07	Schoolwide Building Program 598	-210,537.95
Self Insurance 024	191,557.76	Misc. Federal Grant Fund 599	0.00
Underground Storage Tank 031	11,000.00	TOTAL	<u>\$3,906,854.73</u>

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Approve Treasurer's Items (Cont'd)

- C. The list of bills paid in May, 2017, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9017	\$185,144.90
Title I Fund 572-9017	Schoolwide Pool Fund 598-9017	\$37,515.48
Title II-A Fund 590-9017	Schoolwide Pool Fund 598-9017	\$10,361.66

- E. The following donations made during May, 2017:

<u>Name</u>	<u>For</u>	<u>Amount</u>
The Saints Club	Athletic Department	\$12,000.00
Soccer Parents Booster	Boys Soccer	4,238.00
Belmont Medical Care	H.S. Musical (Costumes)	2,200.00
Civil War Preservation Trust	Washington, D.C. Trip	1,500.00
Men's Wearhouse	Class of 2018	255.00
Community American Legion Maynard #861	Scholarships	1,000.00
Class of 2017-8th Grade Acct	Class of 2017	125.50
Fabio's Pizza	Close Up	100.00
AT&T Giving Program	H.S. Principal's Acct.	45.00
Richard & Faith Ferrell	Destination Imagination	25.00
Lloyd & Dawn Boston	Destination Imagination	25.00
Jacquelyn Keenan	Destination Imagination	35.00
Rumer Loudin	Destination Imagination	25.00
Rick Ferrell Insurance Acct.	Destination Imagination	50.00
Myser & Davies	Destination Imagination	50.00
Belmont Savings Bank	Destination Imagination	100.00
Toothman Funeral Home, Inc.	Destination Imagination	300.00
John & Kim Evick	Destination Imagination	100.00
Sons of the American Legion	Destination Imagination	150.00
Kirstin Wallace	Destination Imagination	15.00
AT&T Giving Program	M.S. Principal's Acct.	10.00
Home & School	One Call Now	2,561.63
Home & School	Elementary Transportation	970.14
Home & School	Born in China movies	750.00
Home & School	Field Day	500.00
Home & School	Elem. Principal's Acct. Penny Wars	1,232.09
William & Cynthia Brocklehurst	Elem. Principal's Acct. Penny Wars	20.00
Home Savings Premier Wealth Management	Elementary Principal's Fund	250.00
Lifetouch	Elementary Principal's Fund	375.00
Total		\$29,007.36

- F. Participation in the following:

403(b) plans - Washington National Insurance Company
VOYA Financial
Foresters Financial
American Fidelity Assurance Company

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457 plans - Ohio Public Employees Deferred Comp Program (OPED)
Great American Plans/National Educational Services

Supplemental
Insurance - AFLAC
American Fidelity
MET Life

- G. The following Purchase Orders for payment:
- 1.) PO #58849 - to Belmont Equipment Sales, Inc. for a Zero Turn Mower in the amount of \$5,900.

- H. The following Fiscal Year 2018 Temporary Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2018 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

GOVERNMENTAL FUNDS			
General Fund			
USAS Fund	001	\$6,000,000.00	
Uniform Supplies Fund	009	7,000.00	
TOTAL GENERAL FUND APPROPRIATIONS			\$6,007,000.00
Debt Service Fund			
USAS Fund	002	-	
TOTAL DEBT SERVICE APPROPRIATIONS			-
Special Revenue Funds			
Food Service	006	200,000.00	
Special Trust	007	1,000.00	
Principal’s Accounts	018	7,000.00	
Athletic Fund	300	200,000.00	
Auxiliary Funds	401	100,000.00	
ONEnet Connectivity Subsidy	451	5,400.00	
Alternative Education Challenge	463	20,000.00	
Race to the Top - Entry Year	506	-	
Title IDEA-B	516	200,000.00	
Title I Grant	572	200,000.00	
IDEA - Preschool Handicapped	587	5,000.00	
Title II-A	590	40,000.00	
Schoolwide Building Program	598	1,000,000.00	
TOTAL SPECIAL REVENUE APPROPRIATIONS			\$1,978,400.00
Capital Project Funds			
Permanent Improvement Fund	003	110,000.00	
M.S. & H.S. Connector Building	004	-	
TOTAL CAPITAL PROJECT APPROPRIATIONS			\$110,000.00
PROPRIETARY FUND CLASS			
Internal Service Fund			
Self Insurance	024	50,000.00	
TOTAL INTERNAL SERVICE FUND APPROPRIATIONS			\$50,000.00
FIDUCIARY FUND CLASS			
Private Purpose Trust Funds			
Endowments	008	1,000.00	
			\$1,000.00

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TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS			
Agency Fund			
District Agency	022	5,000.00	
Student Managed Activity	200	20,000.00	
TOTAL AGENCY FUND APPROPRIATIONS			\$25,000.00
TOTAL APPROPRIATION ALL FUND TYPES			\$8,171,400.00

I. The following Supplemental Appropriations:

FUND	AMOUNT
006 - Food Service	+20,000.00
009 - Uniform School Supplies	+1,000.00
300 - District Managed Activity	+10,000.00
401 - Auxiliary Services	+7,469.69
598 - Schoolwide Building Program	+20,000.00
Total Increase	+\$60,969.69

- J. Advance from the General Fund to the Cafeteria Fund in the amount of \$70,000. (The Cafeteria returned the previous advance of \$80,848.62.)
- K. The Federal Procedures and Policies as written for compliance with the new Uniform Guidance for Federal Programs.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Superintendent’s Report

Superintendent Skaggs reported on the following:

- Partnering with OUE, Belmont College, Union Local and several other local stakeholders on a STEM initiative
- New camera installed outside the Administration building
- 3 New Chromebook Carts - 1 for each building
- Contracting with eSchoolView for ADA compliances for our website
- Athletic website will have a new look next month and will be ADA compliant
- High School Senior Kristopher Schlag recognized as R.A. Horn Outstanding Student on June 14th
- High School Intervention Specialist, Mrs. Carrie Marko, recognized as Franklin B. Walter Outstanding Educator
- Prisoners completing landscaping projects in the District

Dates to Remember:

- | | | |
|-------------------------|---|---|
| July 12 th | - | Board Meeting |
| August 17 th | - | HS New Student and Freshman Orientation |
| August 17 th | - | Teacher/Staff Work Day |
| August 18 th | - | 5 th Grade Open House (by appointment) |
| August 21 st | - | Teacher/Staff In-Service Day |
| August 21 st | - | 6 th - 8 th Grades Open House |
| August 22 nd | - | Teacher/Staff In-Service Day |
| August 23 rd | - | First Day for Students |

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Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following items:

1. Kathy Ranhart - Up to 11 extended days for the 2017-2018 school year
2. Christina Sirbaugh - Up to 10 extended days for the 2016-2017 school year
3. Justin Sleutz - Up to 15 extended days for the 2016-2017 school year
4. Jim Yates - Up to 20 extended days for the 2016-2017 school year
5. Jim Yates - One-year contract as Technology-Network Administrator for the 2017-2018 school year
6. Emily Stiles - Child Rearing Leave, effective August 21, 2017 with an anticipated return date of November 3, 2017
7. Rebecca Terlesky - Child Rearing Leave, effective August 21, 2017 with an anticipated return date of November 3, 2017
8. Sheila Baum - Summer Tutor (2016-2017) for students in jeopardy of retention
9. The following teachers for the Administrative Supplemental Dean of Students positions, effective August 1, 2017:

Cassi Hynes - Middle School

Jeff Vass - Elementary
10. Pria Myers - Substitute Educational Aide (Special Education) for summer school
11. Ty Hawley - Football Volunteer for the 2017-2018 school year
12. The following classified substitutes for the 2016-2017 and 2017-2018 school year, on an as needed basis, pending receipt of proper paperwork:

James Anderson - Bus Driver

Tim Duymich - Custodian

Sandra Stachyra - Cafeteria Worker and Custodian
13. The following Supplemental Contracts for the 2017-2018 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Carrie Marko	Academic Quiz Team Advisor	18 yrs.	\$1,276.00
Justin Sleutz	Academic Quiz Team Advisor	11 yrs.	1,276.00
Brett McLean	A.M. Bus/Student Supervisor	13 yrs.	2,183.00
Tom Sliva	A.M. Bus/Student Supervisor	2 yrs.	1,511.00
Gene Mozena	P.M. Bus/Student Supervisor	7 yrs.	2,015.00
Jeff Vass	P.M. Bus/Student Supervisor	3 yrs.	1,679.00
Julia Maffett	Close-Up Advisor	4 yrs.	1,007.00
Julia Maffett	Culture Club Advisor	6 yrs.	1,142.00
Heather Foster	Preschool Department Chair	7 yrs.	1,041.00
Laurie Davenport	Kindergarten Department Chair	10 yrs.	1,175.00
Victoria McLean	First Grade Department Chair	8 yrs.	1,041.00

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Approve Personnel Items (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Jamie Pickenpaugh	Second Grade Department Chair	4 yrs.	907.00
Christian Goddard	Third Grade Department Chair	2 yrs.	638.00
Loretta Roe	Fourth Grade Department Chair	3 yrs.	772.00
Nadja Wilson	French Club Advisor	8 yrs.	1,813.00
Chelsea Nemeti	Freshman Class Advisor	2 yrs.	739.00
Sara Myser	H.S. English Department Chair	2 yrs.	638.00
Wayne Berk	H.S. Fine Arts Department Chair	4 yrs.	907.00
Mark Bonar	H.S. Math Department Chair	2 yrs.	638.00
Rachel Ochsenbine	H.S. Science Department Chair	5 yrs.	1,041.00
Carrie Marko	H.S. Special Education Dept. Chair	8 yrs.	1,041.00
Kevin Sacco	H.S. Social Studies Department Chair	11 yrs.	1,175.00
Justin Schwertfeger	Instrumental Music Director	7 yrs.	3,560.00
Heidi Magnone	JETS Team Coach	8 yrs.	100.00
Rebecca Clark	Junior High Student Council Adv.	2 yrs.	873.00
Kim Evick	Fifth Grade Department Chair	9 yrs.	1,041.00
Eric Bush	Sixth Grade Department Chair	12 yrs.	1,175.00
Mindy Husek	Co-Seventh Grade Dept. Chair	2 yrs.	319.00
Heidi Mooney	Co-Seventh Grade Dept. Chair	10 yrs.	587.50
Sarah Steele	Eighth Grade Department Chair	4 yrs.	907.00
Mindy Husek	M.S. Yearbook Advisor	5 yrs.	1,645.00
Wayne Berk	H.S. Musical/Drama Director	14 yrs.	1,981.00
Kristen Schaffer	Musical/Drama Asst. Director	5 yrs.	1,108.00
Justin Schwertfeger	Pep Band Director	7 yrs.	1,612.00
Tony Cirolì	Schi Schan Advisor	7 yrs.	2,854.00
Justin Sleutz	Senior Class Advisor	4 yrs.	2,116.00
Gary Watt	Sophomore Class Advisor	8 yrs.	1,310.00
Jim Drake	Spanish Club	11 yrs.	1,981.00
Carol Henderson-Drake	Spelling Bee Advisor	18 yrs.	1,175.00
Beth Rushton	Spelling Bee Advisor	6 yrs.	1,041.00
Wayne Berk	St. C Singers Director	19 yrs.	2,250.00
Kristen Schaffer	St. C Singers Assistant Director	1 yr.	705.00
Justin Schwertfeger	Stage/Jazz Band Director	7 yrs.	1,981.00
Jacqui Sall	Student Action Committee Advisor	7 yrs.	1,142.00
Christina Sirbaugh	Co-H.S. Student Council Advisor	4 yrs.	906.50
Wayne Berk	Vocal Music Director	19 yrs.	2,250.00
Tony Cirolì	Boys Cross Country Coach	19 yrs.	2,720.00
Tony Cirolì	Girls Cross Country Coach	19 yrs.	2,720.00
Tony Cirolì	Boys/Girls Head Track Coach	12 yrs.	5,205.00

14. The following Pupil Activity Contracts for the 2017-2018 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Cinda Weisgerber	DI Coordinator	24 yrs.	\$1,276.00
Junior Class Advisor	Denise Skaggs	17 yrs.	2,619.00
Luke Nelson	Scoreboard Coordinator	5 yrs.	\$30.00/hr
Denise Skaggs	Co-H.S. Student Council Advisor	12 yrs.	1,074.50
Lowell Perkins	Washington, D.C. Trip Coordinator	4 yrs.	907.00
Kurt Clifford	8 th Grade Boys Basketball Coach	4 yrs.	2,116.00
Joel Sansone	Varsity Wrestling Coach	10 yrs.	4,500.00

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Approve Personnel Items (Cont'd)

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mrs. Jones seconded that the Board approve the following:

1. Resolution requesting a District/Building Waiver Request (4 days) for the purpose of Staff Professional Development for the 2017-2018 school year.
2. Resolution Adopting a Calamity Day Alternative Make-Up Plan (Blizzard Bags) for the 2017-2018 school year.
3. Membership in the Ohio High School Athletic Association for the 2017-2018 school year.
4. Budget request the St. Clairsville Public Library submits to the County Auditor for January thru December, 2018.
5. Resolution declaring it necessary to levy a tax in excess of the ten mill limitation for the benefit of St. Clairsville Public Library.
6. Cooperative Agreement between Community Action Commission of Belmont County, Inc. (Head Start Program) and St. Clairsville-Richland City School District for services designed for children with disabilities as well as typically developing children in our county for the 2017-2018 school year.
7. The Belmont County Interagency Agreement for program coordination for transition and services for the 2017-2018 school year.
8. Authorization for Disposal of Equipment.
9. The High School Handbook for the 2017-2018 school year. A copy is on file in the High School Principal's office.
10. Increase in Technology Fee for Middle School and High School to \$5.00 per student for the 2017-2018 school year.
11. Administrative Salary Schedules for the 2017-2020 school years. Copies are on file in the Treasurer's office.
12. Membership in the Coalition of Rural and Appalachian Schools (CORAS) for the 2017-2018 school year in the amount of \$325.00.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried.

Approve New Business - Interim Service Contract

Mr. Cook moved and Mr. Zanders seconded that the Board approve the Interim Service Contract with McKinley and Associates pending language on compensation that we pay fifty percent of the incurred expenses. The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

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Adjournment

There being no further business brought before the Board, President Jacob adjourned the meeting at 7:53 A.M.

The next Board of Education meeting is scheduled for Wednesday, July 12, 2017.

President

Treasurer