



## 2023 Alliance Area Office Professionals (AAOP) \$1000 Scholarship

*A scholarship for students pursuing an educational program/certificate/license in Business, Marketing, Finance, Accounting, Office Administration, Management, Economics, Sales or Entrepreneurship*

**DEADLINE FOR APPLICATIONS: Friday, April 7, 2023**

**Please review the following information carefully before completing the application.**

Complete the entire application including activities worksheet, letter of reference and essay) Applications with supporting documents MUST be received by Friday, April 7, 2023 as a **Google Doc or PDF file** to Faith Sheaffer-Polen: [fsheaffe@kent.edu](mailto:fsheaffe@kent.edu). Please use the following file name format: **School, student last name, first name, AAOP Scholarship 2023.**

Scholarships are awarded based on the following:

- Ability to follow directions
- Applicant resides in the greater Alliance area and attend(ed) Marlinton, Alliance, Sebring, West Branch High Schools
- Applicant is pursuing a business-related program. Including: General Business, Marketing, Finance, Accounting, Office Administration, Management, Economics, Sales or Entrepreneurship
  - (Please note: Programs do **not** include: Healthcare Administration or Sports Management)
- Applicant will attend a higher education/continuing education school located in the State of Ohio
- Completion of 300–500-word essay detailing education and career goals, as well as financial need
- Grade transcripts
  - If currently a high school senior: grades 9-12
  - If currently a college student: grades 11, 12 (high school) and all grades from college
- Quality letter of reference from a teacher or current employer answering the question: What makes this student/employee deserving of an AAOP \$1000 scholarship?

Applications are reviewed by a committee made up of AAOP members. Applicant names are removed from the documents and a number is assigned to the packet. A point-based rubric is used to review the packet and determine top candidates for in-person interviews. Points are awarded based on attendance records,

transcript grades, financial need, essay completion, letter of reference from an employer or teacher, community service and extra-curricular activities (if employed, this is taken into consideration).

Interviews are scheduled April 24 - 28, 2023 in the late afternoon. Scholarship recipients and guardians are invited to a recognition event May, 2023.



Scholarship Application 2023  
Please type or print your responses legibly

<b>Name:</b>
<b>Home address:</b>
<b>Phone number:</b>
<b>Email address:</b>
<b>Cumulative GPA and 4-year attendance record to date: -Attach current transcript with attendance record</b>
<b>Name and address of College/University/Program attending (must be in the state of Ohio)</b>
<b>Degree/Program pursuing (please circle)</b>  Bachelor    Associate    Technical    License    Certificate    Other
<b>Business-related field of study (not Hospital administration or Sports management)</b>
<b>Parent/Guardian combined W-2 income from most recent tax return submitted</b>
<b>Student's current employer, position and weekly hours (if applicable)</b>
<b>Are you the first person in your family to attend college/university?</b> Yes                      No

**ACTIVITIES WORKSHEET:** Include all activities, honors and employment information. Indicate the year(s) you participated in each activity. If additional space is needed, submit a separate document.

**SCHOOL ACTIVITIES: EXTRACURRICULAR AND SPORTS**

<b>Activity</b>	<b>Grades participated</b>
1.	9 10 11 12
2.	9 10 11 12
3.	9 10 11 12
4.	9 10 11 12
5.	9 10 11 12
6.	9 10 11 12
7.	9 10 11 12
8.	9 10 11 12
9.	9 10 11 12
10.	9 10 11 12

**COMMUNITY AND VOLUNTEER**

<b>Activity</b>	<b>Grades participated</b>
1.	9 10 11 12
2.	9 10 11 12
3.	9 10 11 12
4.	9 10 11 12
5.	9 10 11 12
6.	9 10 11 12
7.	9 10 11 12
8.	9 10 11 12
9.	9 10 11 12

**EMPLOYMENT**

	<b>Grades</b>
1.	9 10 11 12
2.	9 10 11 12

3.	9 10 11 12
4.	9 10 11 12
5.	9 10 11 12

Additional submissions:

1. An essay (300-500 words) explaining your educational and career goals and how this program will enhance them. Your essay will be reviewed for content and writing quality.
2. Grade and attendance records (transcript copy is acceptable)
3. Reference letter from current or former employer/current or former teacher. Choose employer or teacher, not both.

**Applications and supporting documents MUST be received by Monday, April 3, 2023 as a Google doc or PDF packet to Faith Sheaffer-Polen: [fsheaffe@kent.edu](mailto:fsheaffe@kent.edu). Please use the following naming format: School, Student last name, first name, 2023 AAOP Scholarship.**