

Nyssa School District #26
Regular Board Meeting Minutes
June 10, 2019

Board Members Present:

Dave Bunker
Lucy Beck
Torie Ramirez
Michael Hartley
Pat Morinaka
Bob Fehlman

Staff Members Present:

Jana Iverson, Superintendent
Crystal Rideau, Business Manager
Audrie Tracy, Administrative Assistant
Ryan Hawkins, Dir. of District Operations
Roger Hunter, MS Teacher

Others Present:

Signatures on file

Call to Order - The meeting was called to order at 7:00 p.m. in the boardroom by Vice Chairman Torie Ramirez.

Adoption of Agenda - Add to New Business, Item F) Appoint individuals to classified negotiations.

Michael Hartley made a motion to approve changes to the agenda. Motion seconded by Pat Morinaka. Motion carried.

Commendation

A) Volunteer

Chema Valdez was recognized by the middle school as the Volunteer of the Month for May. Chema was not able to attend last month's meeting. Chema volunteers regularly at the middle school, she is always looking for a way to help and is willing to take on any task. Chema helps make copies, sets up rewards for students, and organizes paperwork at conferences. Chema is respectful when interacting with students, staff and community. She is very responsible and conscientious about wanting to do her job right. Chema is appreciated for all she does. Her positive, funny personality make her a nice addition to NMS.

B) Employee

Superintendent Jana Iverson was recognized as Employee of the Month. It's difficult to express gratitude for thirty years of knowledge, strength and Bulldog pride. Mrs. Iverson is an amazing leader! Her dedication to students, staff, and community is heartwarming. Trying to calculate the number of lives you've impacted through your service and leadership is an impossible task. Thank you for giving your time to Nyssa School District, we are forever grateful. You've set the bar high and have left big shoes to fill with your

tiny feet! Forever a Bulldog and an impact that will live in the school and community for just as long. Congratulations, you are very deserving of this award.

Visiting Patrons & Delegations

A) Transportation - Phase out of buses

Phil Torres, Kevin Wells and Ryan Hawkins presented information on the plan for phase out of buses required by January 2025, copy on file.

- Current buses and replacement buses must meet the requirements
- Expensive to revamp, estimated quote approximately \$50,000
- Added four propane buses - fuel, maintenance and repairs are cheaper
- Currently have one diesel bus that meets standards
- Depreciation Schedule - State 70% reimbursement, over 10 years 30%
- Replace vans - two per year, only need four (keep 1998, 1999)
- Trans fit vans, Ford - meet the ODE requirements for weight, seating
- Vans not reimbursed
- Add a suburban - approved for student transportation, use for administrator travel also. No extra cost, built into budget.

B) Ray Waldo, Insurance Proposals for 2019-2020

Mr. Waldo of Field-Waldo Insurance Agencies presented the proposals for insurance for 2019-2020. The total renewal premium for this year July 1, 2019 to June 30, 2020 is \$147,328.00. Workers Compensation for 2019-2020 is \$32,431.00.

Mr. Waldo introduced Dustin Grant and Dallas Waldo from their agency who helped out, they will continue to work with the district in the future. He also expressed appreciation to district employees who assisted in providing information required for the renewal process.

Anyone with questions, please contact Mr. Waldo for clarification.

C) Shawn Reynolds, Executive Director of Giggles & Grace Early Learning Center

Mr. Reynolds was not present at tonight's meeting.

~~D) OCDC - Head Start Program~~

E) Roger Hunter, Middle School Statewide Track Championships

Mr. Hunter presented an update on the Middle School Statewide Championships held in La Pine, OR on June 1, 2019. They took 13 students, 30 teams participated. Our boys' and girls' teams were both 3rd overall in total medals. NMS athletes medaled in the top six places in 13 events, bringing home 26 medals - the best ever.

Financial Report -

- ##### A) Budget Amendments for 2018-2019 (copies enclosed) - Approval of unanticipated funds received and to expend the funds in the current fiscal year. Funds from the sub-grants listed provide Student Support and Academic

Enrichment to the Nyssa School District. These funds need to be separated from the general fund.

HB 3499 English Language Learners Sub-Grant
IDEA PART B, SECTION 611 Sub-Grant
Title IV-A Sub-Grant
Title IC Preschool Sub Grant

Dave Bunker made a motion to approve 2018-19 Budget Amendments to approve unanticipated funds and expend as presented. Seconded by Michael Hartley. Motion carried.

B) Approval of Supplemental Budget (copy enclosed)

Pat Morinaka made a motion to approve the Supplemental Budget proposing a change in fund expenditures to Fund 430 - New Middle School Construction as presented. Seconded by Lucy Beck. Motion carried.

C) GASB 54 - Resolution Establishing Policies for Fund Balances GASB 54 (copy enclosed)

Lucy Beck moved to approve the GASB 54 - Resolution Establishing Policies for Fund Balances GASB 54 as presented. Seconded by Pat Morinaka. Motion carried.

D) Adopt the Budget for fiscal year 2019-2020 in the total amount of \$23,729,582

Michael Hartley made the motion to adopt the 2019-2020 Budget as presented. Seconded by Lucy Beck. Motion carried.

E) Resolution # 2020-01 (copy enclosed)

Resolution Adopting the Budget
Resolution Making Appropriations
Resolution Imposing the Tax
Resolution Categorizing the Tax

Lucy Beck made a motion to approve Resolution #2020-01 as presented. Seconded by Michael Hartley. Motion carried.

Consent Agenda

- A) Approve the minutes of the following meetings -
 - April 8th Work Session and Board Meeting,
 - May 13th Board Meeting
- B) Resignation: Lena Morrison, Instructional Assistant - Elementary
Carol Steinmetz, 8th grade Girls Middle School Basketball
Terrie Hirsbrunner, Bus Driver
Charlene Pelland, Allied Health Teacher - High School
- C) Rescind Acceptance of Position - Leonel Martinez, MS Teacher
- D) Hires: Scott Rodman, Elementary Vice Principal
Rachelle Phillips, Elementary Teacher
Brian Hobbs, Elementary Teacher
Mariana Banuelos-Delgado, Elementary Teacher, DLP-SP

Pat Morinaka moved to approve the consent agenda to include the following change to the May 13, 2019 meeting minutes: The May 13th meeting was called to order and chaired by Torie Ramirez, Vice Chairman.

The motion by Pat Morinaka was seconded by Lucy Beck. Motion carried

Scott Rodman, new Elementary Vice Principal was introduced

Old Business

A) Board Policy updates, 3rd Reading or Approval (item tabled from the May 14th board meeting)

Pat Morinaka moved to approve all policy updates as required/recommended, list included. Lucy Beck seconded the motion. Motion carried.

New Business

A) Board Resignation - Dave Bunker, Chairman

Board Chairman Dave Bunker submitted a letter of resignation from his board position effective June 30, 2019, copy on file. Mr. Bunker's term expires June 30, 2021.

Lucy Beck made the motion to accept Dave Bunker's resignation. Seconded by Michael Hartley. Motion carried.

Dave Bunker declared a conflict of interest.

B) 2018-2019 Audit - Letter of Engagement enclosed

Lucy Beck made a motion to approve the Letter of Engagement for the 2018-19 Audit as presented. Seconded by Bob Fehlman. Motion carried.

C) ~~Approve~~ Review revised Draft 2 Calendar for 2019-2020

Suggestions -

- August 12th, teachers 9:45 a.m. start time
- August 15th, Back to School night - stay additional time similar to Parent/Teacher Conferences
- Add a full day at the end of 2nd & 4th quarter
- January 3rd, teacher work day
- Union will discuss tomorrow. 6/11/19
- Finalize in July

Bob Fehlman made a motion to table review/approval of Draft 2 Calendar for 2019-2020 to the July board meeting. Seconded by Michael Hartley. Motion carried

D) Approve updated Board Policies regarding Board Vacancy and Board Appointment (copy presented to board members)

BBE, Vacancies on the Board

BBE-AR, Vacancies on the Board

Dave Bunker made a motion to approve board policies BBE and BBE-AR as presented with recommended changes. Seconded by Michael Hartley. Motion carried.

E) Approve Corrective Action Plan Letter regarding 2017-18 audit deficiencies

Lucy Beck made a motion to approve the Corrective Action Plan Letter regarding 2017-18 audit deficiencies. Seconded by Pat Morinaka. Motion carried

F) Appoint individuals to continuing classified negotiations

Torie Ramirez made a motion to appoint Dave Bunker & Jana Iverson to the team for continuation of classified negotiations. Seconded by Michael Hartley. Motion carried.

Board Study

A) Appoint new board member (process for doing so)

Follow process as outlined in board policies presented.

Update policies as recommended below -

BBE, Vacancies on the Board - change/remove language as our district is by positions not zones per Gayle Trotter, Malheur County Clerk

BBE-AR, Vacancies on the Board - remove the following language - ; 6 p.m. during the summer months (June-September) in Board Member Letter

Recommendation -

- Advertise vacant position for 20 days
- Deadline for applications, prior to 4:00 p.m. (MST) on July 1, 2019
- Notify board members of candidates for vacant board position
- Schedule a work session meeting prior to the regular board meeting on July 8th to review & discuss

Michael Hartley made the motion to follow policies with updates and recommendations presented for the vacant board position. Lucy Beck seconded the motion. Motion carries

Adjournment - Bob Fehlman made a motion to adjourn. Seconded by Michael Hartley. Motion carried. Meeting adjourned at 8:12 p.m.

Chairman/Vice Chairman

Clerk