

Nyssa School District 26  
Regular Board Meeting Minutes  
July 8, 2019

**Board Members Present:**

Bob Fehlman  
Pat Morinaka  
Torie Ramirez  
Jeremy Peterson

**Board Members Absent:**

Marlon Wilson (available by phone)  
Michael Hartley

**Staff Members Present:**

Darren Johnson, Superintendent  
Audrie Tracy, Admin. Assistant  
Crystal Rideau, Business Manager  
Matt Murray, Elem. Principal  
Ryan Hawkins, Dir. of Dist. Operations  
Brett Jackman, HS Principal

Call to Order - Vice Chairman Torie Ramirez called the meeting to order at 7:02 pm in the boardroom of the Administration Building.

Adoption of Agenda - Pat Morinaka moved to amend the agenda by removing the following: #5, *Visiting Patrons & Delegations - Item A) Karen Ayers, OCDC* and to adopt the agenda as amended. Seconded by Bob Fehlman. Motion carried.

Oath of Office - Vice Chairman Torie Ramirez administered the Oath of Office to Pat Morinaka and Jeremy Peterson.

Election of Officers - Nominations opened for the following

A) Chairman

Pat Morinaka nominated Bob Fehlman as Chairman of the Board of Directors and moved to close nominations. Seconded by Jeremy Peterson. Motion carried.

B) Vice Chairman

Bob Fehlman nominated Pat Morinaka as Vice Chairman of the Board of Directors and moved to close nominations. Seconded by Jeremy Peterson. Motion carried.

Financial Report - Reports were presented by Crystal Rideau, Business Manager.

- Completion of fiscal year, summary review
- Bills presented from June 11, 2019 through June 30, 2019, end of year
- Begin 2018-19 audit process
- Early Head Start deficit reviewed

Pat Morinaka made a motion to approve the financial reports as presented. Seconded by Bob Fehlman. Motion carried.

## Consent Agenda

- A) Approve minutes of the following meetings as presented
  - May 13, 2019 - Corrected Minutes, Regular Monthly Meeting
  - May 7, 2019 - Initial Budget Committee Meeting
  - May 14, 2019 - Initial Budget Committee Meeting
  - May 21, 2019 - Initial Budget Committee Meeting
  - June 10, 2019 - Work Session & Regular Monthly Board Meeting
- B) Designations: ***Annual Requirements***
  - 1. Chief Administrative/Budget Officer/District Clerk: Darren Johnson
  - 2. Business Manager: Crystal Rideau
  - 3. Custodian of Funds & Signature Authorization: Darren Johnson is the custodian of the funds and any two of the following are authorized to sign checks: Audrie Tracy, Ryan Hawkins, Gina Freel, Board Chairman, Board Vice Chairman
  - 4. Official Auditor: Brian L. Richins, P.C.
  - 5. Legal Counsel: Mike Horton of Stunz, Fonda, Kiyuna, and Horton, LLP
  - 6. Board Meeting: Second Monday of the month at 7:00 P.M. in the boardroom of the Administration Building.
  - 7. Depository of Funds: Umpqua Bank, Nyssa Branch
  - 8. Local Public Contract Review Board and Rules: Adopted as policy
- C) Budget Calendar: The proposed calendar for the 2020-2021 budget is presented for review
- D) Resignation: Jaimi Greenwood, MS Volleyball Coach  
Max Thew, Band Instructor - Middle School/High School  
Kathryn Dalton, Instructional Assistant - Elementary  
Jessica Lemer, Counselor - High School
- E) Hire: Jesse Melendez, JV Basketball Coach - High School  
Maria Ortega, Dual Language & Computer Tech - Middle School

Pat Morinaka moved to approve the consent agenda as presented. Seconded by Bob Fehlman. Motion carried.

## Old Business

- A) Approve revised Draft 2 Calendar for 2019-2020 (tabled from the May 13<sup>th</sup> meeting)

Bob Fehlman made the motion to approve the revised calendar as presented. Seconded by Pat Morinaka. Motion carried.

## New Business

- A) Appoint candidate to vacant board position

A motion was made by Pat Morinaka to appoint Kim Stipe to the vacant board position. Seconded by Bob Fehlman. Voting in favor are Bob Fehlman, Pat Morinaka, Jeremy Peterson, Torie Ramirez, Marlon Wilson (by phone) and Michael Hartley (by email, copy on file). Motion carried.

Board Study

A) OSBA Promise Scholarship Program

Training information will be discussed and emailed to board members at a later date. Pam Lybarger with OSBA will be the facilitator for the trainings.

Adjournment - Bob Fehlman made a motion to adjourn at 7:46 p.m., motion was seconded by Jeremy Peterson. Motion carried.

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*Chairman/Vice Chairman*

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*Clerk*