

JEFFERSON COUNTY NORTH SCHOOLS USD #339

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF USD#339
HELD ON DECEMBER 9, 2019 AT THE DISTRICT OFFICE
WINCHESTER, KANSAS

The regular meeting of the Board of Education of USD #339 was called to order by President Ron Langston at 7:30 p.m. on December 9, 2019 at the District Office in Winchester Kansas.

Also present were Sharon Porter, Katherine Wolfe, Jim Bodenheimer, James Filbert, Kip Schmalz, Justin Finley, Matthew Stapp, Joe Worthington, Denise Jennings, Thad Polson, Raymond Riley, Karen Linn with Berberich Trahan and Co., Jeannie Burk, Brian Burk, Cole Burk, Lucas Hattemer, Angie Langston and Kristina Edwards.

James Filbert made a motion to approve the following consent agenda after switching A & B on Communications:

- A. Approval of the agenda
- B. Approval of the minutes of the November 11, 2019 regular meeting
- C. Approval of the November 21, 2019 bills Warrant No. 24485 – 24486 = \$18,253.15
- D. Approval of the December 10, 2019 payroll Warrant No. 24487 – 24499 and Direct Deposit No. 14396 - 14407 and Email Deposit No. 483.00001 – 483.00078 = \$188,467.69
- E. Approval of the December 10, 2019 bills Warrant No. 24500 - 24515 = \$133,309.22
- F. Approval of the December 9, 2019 bills Warrant No. 24516 – 24575 = \$99,349.163
- G. Approval of the December 9, 2019 bills Warrant No. 24580 = \$477.70

Motion seconded by Sharon Porter. Motion carried 7-0.

Communications:

Karen Linn, with Berberich Trahan and Co., reviewed the Fiscal Year 2018-2019 Audit. An overview of the audit process was explained; no findings were noted. She thanked all for the work and preparation to be prepared for an audit. There was no discussion regarding Ms. Linn's report.

Karen Linn left the meeting at 7:37 p.m.

Jim Bodenheimer made a motion to accept the audit as presented. Motion seconded by Justin Finley. Motion carried 7-0.

Ron welcomed Raymond Riley who presented a proposal to name the High School gym after James Brickell.

Raymond Riley left the meeting at 7:41 p.m.

Written Thank You notes were shared with the Board.

Student Matter: Sharon Porter made a motion at 7:43 p.m. to go into executive session for 5 minutes, with the superintendent and administrators present to discuss a student matter in order to protect the privacy interest of the individual(s) to be discussed, and the open meeting will resume in the boardroom at 7:48 p.m. Motion seconded by Justin Finley. Motion carried 7 – 0.

Jeannie Burk and Brian Burk left the meeting at 7:48 p.m.

Ron Langston called the meeting back into regular session at 7:48 p.m.

Ron Langston presented the Keystone Learning Services report.

Administration Reports:

EMS: In addition to his written report, Mr. Stapp updated the Board of Education on the MS Girls Basketball game tonight as they won by 1 point. This years' K-5 Christmas program was a success. The primary wing changed their annual "Polar Express Day" to "Whoville" this year and possibly another alternate for next year rotating from year to year, letting students experience each theme once during their primary years.

High School: In addition to his written report, Mr. Worthington informed the Board of the PreACT final numbers. The HS and EMS Honor Band and Choir performed at Topeka High School this past Saturday with Emily Pons, our music teacher, being presented the NEKS Music Educator Young Teacher of the Year Award. Both girls' and boys' BB teams won against Jackson Heights this past week.

Superintendent's Report: In addition to her written report, Mrs. Jennings updated the board on the Food Service Audit and the Fire Marshall Audit. Travelers Insurance also visited with a "walk-thru" audit. Lori Kloepper was credited for her efforts on obtaining a small Natural Gas Settlement, which was awarded to the district this month. The software for the HVAC system at the EMS is outdated and options are being investigated.

Old Business:

Acquisition of Handicap Van: Re-approval of van purchase originally approved at May 2019 meeting, due to unable to locate a van at that time.

Jim Bodenheimer made a motion for approval of the van purchase with a limit of \$35,000 for used or \$41,000 new. Motion seconded by Justin Finley. Motion carried 7 – 0.

Katherine Wolfe made a motion at 8:07 p.m. to go into executive session for 3 minutes with the superintendent to discuss a payroll correction in order to protect the privacy interest of the individual(s) to be discussed, and the open meeting will resume in the board room at 8:10 p.m. Motion seconded by Kip Schmalz. Motion carried 7 – 0.

Ron Langston called the meeting back into regular session at 8:10 p.m.

New Business:

Approval of Payroll Correction: Justin Finley made a motion to approve the December 10, 2019 Payroll Correction Warrant No. 24576 – 24579 = \$5,838.38. Motion seconded by Sharon Porter. Motion carried 7 – 0.

KASB Annual Convention Update: Sharon Porter reported on her attendance at the convention.

Gifts and Grants: Katherine Wolfe made a motion to accept the following gifts and grants: \$307.84 from the Knights of Columbus tootsie roll sales. Jared Filbert donated earnings for the purchase of books to the EMS library and classrooms for \$510.00. Motion seconded by Kip Schmalz. Motion carried 7 – 0.

Teacher Evaluations: Katherine Wolfe made a motion at 8:14 p.m. to go into executive session for 15 minutes, following a 5-minute recess, with the superintendent and administrators present, to discuss evaluations in order to protect the privacy interest of the individual(s) to be discussed, and the open meeting will resume in the boardroom at 8:34 p.m. Motion seconded by Sharon Porter. Motion carried 7 – 0.

Cole Burk left the meeting at 8:14 p.m.

Ron Langston called the meeting back into regular session at 8:34 p.m.

Principal Evaluation: Justin Finley made a motion at 8:39 p.m. to go into executive session for 5 minutes, with the superintendent only, to discuss personnel in order to protect the privacy interest of the individual(s) to be discussed, and the open meeting will resume in the boardroom at 8:44p.m. Motion seconded by Jim Bodenheimer. Motion carried 7 – 0.

Angie Langston left the meeting at 8:39 p.m.

Personnel: Katherine Wolfe made a motion to approve the employment confirmation letter for pianist Wynn Alyse Stewart. Motion seconded by Jim Bodenheimer. Motion carried 7 – 0.

Superintendent's Evaluation: Katherine Wolfe made a motion at 8:47 p.m. to go into executive session for 18 minutes, with the Board members only, to discuss superintendent evaluations in order to protect the privacy interest of the individual(s) to be discussed, and the open meeting will resume in the boardroom at 9:02 p.m. Motion seconded by Sharon Porter. Motion carried 7 – 0.

Ron Langston called the meeting back into regular session at 9:02 p.m.

Miscellaneous Items: The Board discussed revisiting the request of Raymond Riley at a later meeting. Denise presented plaques for appreciation of years of service to the outgoing board members.

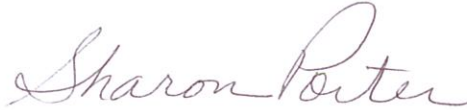
Meeting was adjourned by Ron Langston at 9:08 p.m.



Ron Langston
President, USD 339
Board of Education



Kristina J Edwards
Clerk, USD 339
December 9, 2019



Sharon Porter
President, USD 339
Board of Education