

**Harrisburg School District No. 7**

P.O. Box 208

Harrisburg, OR 97446

Special Board Meeting and Budget Hearing

June 20, 2016

Present: Board Chair Anthony Knox, Shelly Watson, Randy Klemm, Wayne Swango, Terry Crabb, Todd Culver, Tony Smith, Justin Thomas, Bob Bronson, Superintendent Bryan Starr, Business Manager Pam Strutz, Recording Secretary Michele Pelkey

Absent: Todd Culver, Tony Smith, Justin Thomas

1. **CALL TO ORDER:** Board Chairman Anthony Knox called the meeting to order at 6:32 p.m.
2. **OPEN SESSION:** Board Chairman Anthony Knox declared the meeting to be in open session at 6:32 p.m.
3. **APPROVAL OF AGENDA:** Shelly Watson motioned, seconded by Terry Crabb, approved unanimously by the Board: **approve the agenda as presented.**
4. **APPROVAL OF CONSENT AGENDA:** Shelly Watson moved, seconded by Terry Crabb, approved unanimously by the Board: **approve the consent agenda as presented.**
  - A. APPROVE FOR HIRE: Ed Ethell, HHS Assistant Football Coach; Joshua Stauber, HHS Principal
  - B. APPROVAL OF VOLUNTEER COACH: Billy Ethell, HHS Football;
  - C. APPROVAL OF MINUTES FROM THE JUNE 6, 2016 BUDGET COMMITTEE MEETING
5. **PUBLIC COMMENT ON AGENDA ITEMS:** There were no questions or comments.
6. **OPEN BUDGET HEARING 2016-2017:** Anthony Knox opened the budget hearing.
7. **BUSINESS MANAGER AND SUPERINTENDENT:** Business Manager Pam Strutz presented proposed changes to the proposed budget. They were changes to principal's salary, printing services, grounds (for an ADA required ramp) and library salaries. The total for the changes is \$19,273.00. She reported that she balanced the budget by adding 2.74 ADM since she used the status quo for ADM, originally, but she is predicting enrollment to rise next year.
8. **COMMENTS FROM THE BUDGET COMMITTEE:**
9. **COMMENTS FROM THE GENERAL PUBLIC**
10. **RESOLUTION #5: ADOPT THE 2016-2017 BUDGET:** Shelly Watson read Resolution #5, seconded by Wayne Swango, approved unanimously by the Board: **approve Resolution #5.**
11. **CLOSE THE BUDGET HEARING:** Anthony Knox closed the budget hearing at 6:48 p.m.
12. **BUSINESS MANAGERS REPORT**
  - A. APPROPRIATION TRANSFER: RESOLUTION #6: Business Manager Pam Strutz recommended moving \$125,000 from the General Fund to Support Services. Shelly Watson read Resolution #6, seconded by Anthony Knox, approved unanimously by the Board: **approve Resolution #6.**
  - B. APPROVAL OF NEW PHOTO COPIER LEASE: Pam Strutz informed the Board that our lease expired with Pacific Office Automation, and she has been talking to different vendors. She wanted to inform the Board of her findings and asked for input, as well. She explained the differences in the bids, and the differences in what the companies offered with a new lease agreement. The Board agreed that she should sign a lease agreement with Solutions Yes for 4 years. Wayne Swango moved, seconded by Anthony Knox, approved unanimously by the Board: **approve a four year lease with Solutions Yes for copy machines.**

13. **SEISMIC REHABILITATION RFP APPROVAL**: Superintendent Starr reported that they received two proposals, and that ZCS has been doing more rehabilitation to buildings like what our school needs. Anthony Knox moved, seconded by Shelly Watson, approved unanimously by the Board: ***accept the RFP proposal from the ZCS Company.***

14. **ADJOURN**: Anthony Knox adjourned the meeting at 7:07 p.m.

  
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Anthony Knox, Board Chairman  
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Michele Pelkey, Recording Secretary

**RESOLUTION No. 5**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of the Harrisburg School District 7 hereby adopts the budget for fiscal year 2016-2017 in the total amount of \$10,492,360 This budget will be on file at District Office, 865 LaSalle St, in Harrisburg, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2016, for the following purposes:

<b><u>General Fund</u></b>		<b><u>Special Revenue Fund</u></b>	
Instruction.....	5,075,133	Instruction.....	187,088
Support Services.....	3,059,317	Support Services.....	289,924
Enterprise & Community Services	0	Enterprise & Comm. Serv.	2,300
Facilities Acquisition .....	0	Facilities Acquisition .....	200,000
Transfers.....	0	Debt Service	20,805
Debt Service .....	89,925	<b>Total.....</b>	<b>\$700,117</b>
Contingency.....	327,845		
<b>Total.....</b>	<b>\$8,552,220</b>	<b><u>Student Body Funds</u></b>	
		Instruction.....	316,000
<b>Food Service Fund</b>		Support Services.....	0
Instruction	0	Enterprise & Comm.....	0
Support Services	0		0
Enterprise & Comm. Services	340,390	<b>Total.....</b>	<b>\$316,000</b>
<b>Total</b>	<b>\$340,390</b>		
<b><u>Debt Service Fund</u></b>			
Debt Service	443,633		
<b>Total.....</b>	<b>\$443,633</b>		

<b>Total APPROPRIATIONS, All Funds . . .</b>	<b>\$10,352,360</b>
Total Unappropriated and Reserve Amounts, All Funds . . .	140,000
<b>TOTAL ADOPTED BUDGET . . .</b>	<b>\$10,492,360</b>

**RESOLUTION IMPOSING THE TAX**

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2016-2017:

- (1) At the rate of \$ 4.6552 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$448,812 for debt service on general obligation bonds;

**RESOLUTION CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

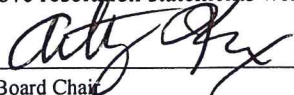
**Subject to the Education Limitation**

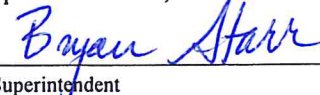
Permanent Rate Tax.....\$4.6552 /\$1000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$ 448,812

The above resolution statements were approved and declared adopted on June 20, 2016,

  
Board Chair

  
Superintendent

**Resolution No. 6**

WHEREAS, ORS 294.463 allows the local government to make transfers between appropriations within a fund; and

WHEREAS, an occurrence or condition that was not known at the time the budget was prepared requires a change in financial planning; and

WHEREAS, the appropriation transfer does not exceed 10 percent of the total General fund; and

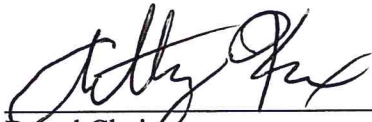
WHEREAS, the transfer should be appropriated to Instructional Services to cover the additional expenses as follows:

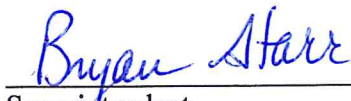
Salaries	\$ 120,000
Purchased Services	\$ 15,000
For a total of	\$135,000

BE IT RESOLVED that the School Board of Harrisburg School District 7 hereby reappropriates \$135,000 of the 2015-16 General Fund from Support Services to Instruction as follows:

General Fund	Existing	Changes	Adjusted
Instruction	\$4,577,259	\$ 135,000	\$4,712,259
Support Services	\$3,129,968	\$-135,000	\$2,994,968
Enterprise & Comm	\$ -0-	-0-	-0-
Facilities Acquisition	\$ -0-	-0-	-0-
Transfers	\$ -0-	-0-	-0-
Debt Service	\$ 89,925	-0-	\$ 89,925
Contingency	\$334,082	-0-	\$ 334,082
Total	\$8,131,234	-0-	\$8,131,234

The above resolution statement was approved and declared adopted at the 20<sup>th</sup> day of June, 2016.

  
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Board Chairman

  
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Superintendent