

Harrisburg School District No. 7

P.O. Box 208
Harrisburg, OR 97446
Regular Board Meeting
September 12, 2016

Present: Board Chair Wayne Swango, Board Vice-Chair Shelly Watson, Anthony Knox, Terry Crabb, Superintendent Bryan Starr, Business Manager Pam Strutz, Recording Secretary Michele Pelkey
Absent: Randy Klemm

1. **CALL TO ORDER:** Board Chair Wayne Swango called the meeting to order at 6:33 p.m.
2. **EXECUTIVE SESSION:** PER ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
3. **OPEN SESSION:** Board Chairman Wayne Swango declared the meeting to be in open session at 6:59 p.m.
4. **APPROVAL OF AGENDA:** Anthony Knox motioned, seconded by Shelly Watson, approved unanimously by the Board: **approve the agenda as presented.**
5. **APPROVAL OF CONSENT AGENDA:** Shelly Watson motioned, seconded by Anthony Knox, approved unanimously by the Board: **approve the consent agenda as presented.**
 - A. MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 8, 2016
 - B. MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 20, 2016
 - C. BILLS REPORT
 - D. APPROVE FOR HIRE: **Leslie Aschenbrenner**, HSD Bus Driver; **Jennifer Russell**, HMS Student Support Assistant; **Linda Sutton**, HSD Kitchen Server; **Madison Brock**, Assistant Volleyball Coach; **Bert Harrison**, HHS Resource Room Teacher; **Jennifer Macauley**, HES 5th Grade Teacher
 - E. RESIGNATIONS: **Debra Levinson**, HSD SLP; **Jill Cook**, HSD Bus Driver and Kitchen Server; **Audrey Davids**, HES 5th Grade Teacher
 - F. APPROVAL OF VOLUNTEER COACHES: **Nicholas Webster**, HHS Football; **Tim Gaines**, HHS Football; **Lindee Ball**, HHS Volleyball
6. **BUILDING PRINCIPAL REPORTS:**
 - A. Carol O'Connor reported that she is pleased with state test results along with getting the AVID program going.
 - B. Darci Stuller reported that AVID is an exciting new addition for everyone including students.
 - C. Josh Stauber said that at the high school the students are excited about AVID, as well. They are learning to take notes and learning to collaborate with each other.
7. **SPECIAL PRESENTATION:** Egan Bull from the Energy Trust of Oregon reported that the Energy Trusts existing programs offer incentives for existing buildings that we would like to upgrade. There are free energy audits available, and the process is to have a third party energy firm complete an audit of each building by qualified engineers. Some of the lucrative incentives are for boilers. He said that he heard that we are interested in lighting, but there are many more offers available. Superintendent Starr asked Egan how the Energy Trust comes into play if we ask the 3rd party company complete the audit. Egan explained that he is a facilitator. The Public Utility Commission pays the non-profit organization 3% from each energy bill that is paid, so that they can help find ways to save energy. Superintendent Starr asked if there would be money for an audit for our school district, and how long would that take. Egan explained that it could take up to a year to actually have the audit.
8. **WELCOME AND RECOGNITION OF VISITORS AND DELEGATIONS**
 - A. Tony Langdon – Naming of the HS Football Field: Tony Langdon said he realized that there was

some concern about naming the football field after one person. He would like the field named "Legend's Field" and have the first legend be Eric Knox. He said he realized that there is a committee formed. Terry said that he is okay with naming the field legends field. Anthony said that it will be a discussion in the spring. The committee is starting to develop criteria for naming fields and for adding people to the honorarium. Terry Crabb motioned, seconded by Wayne Swango, approved unanimously by the Board: ***name the High School football field "Legends Field" and name Eric Knox as the first Legend.***

9. BUSINESS MANAGER'S REPORTS

- A. FINANCIAL REPORT: Business Manager Pam Strutz reported that the budget is doing well. She reported that the Gator was stolen, but the insurance company is replacing it minus the \$1000 deductible. She said that we are under by about \$11,000 in support services, and high in supplies due to some things that came up over the summer. She said that we are about 3 weeks away from being reimbursed for a lighting project in the bus lot. She said that we have been receiving about \$1000.00 dollars a month for the last 12 years, but the money can only be used for specific energy projects. She said that overall the budget is underspent by .9%. She said that the enrollment report will have an impact on the budget. She said enrollment is on the high side which is very good for the budget. Shelly Watson said that she noticed that the first grade class has 80 students and she knows that there are only 3 teachers, and she just wanted to point that out. She doesn't know if it's logistically possible to add another teacher, but she wanted to point it out. Wayne Swango agreed that it is a lot of students for one classroom. Pam Strutz said that they were considering adding EA's to help the first grade teachers. Superintendent Starr said that he would talk to Pam Strutz and Carol O'Connor about it.

10. POLICY ISSUES

- A. JHCDA: Prescription Medications: Superintendent Starr explained that the Board needed to decide which policy they wanted to approve: the OSBA's or the policy with the Board member's recommended changes/additions.
- B. JHCD/JHCDA-AR: Prescription/Nonprescription Medication: Shelly Watson moved, seconded by Wayne Swango: ***approve the OSBA recommended policies as presented.***


11. SUPERINTENDENT'S REPORT

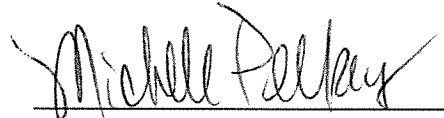
- A. INTER-DISTRICT TRANSFER SLOTS: First and Second Grade: Shelly Watson motioned, seconded by Wayne Swango, approved unanimously by the Board: ***approve the additional outgoing, inter-district transfer slots for a first grader and a second grader.***
- B. INTER-DISTRICT TRANSFER SUMMARY: Superintendent Starr reported that the state is going to try to combine inter-district transfer and open enrollment in the future. He also reported that this school year's inter-district transfer summary was included in the Board packets.
- C. RETIREMENT/WORK BACK REQUEST POLICY: Superintendent Starr said that the policies were placed in the packet again, so the Board could finish talking about it. Shelly said that she likes the flexibility of the language on these policies.
- D. LIABILITY FOR STUDENT INJURIES: Superintendent Starr reported that a family chose not to purchase the additional insurance available for students, and then the student was injured while playing sports, and now their medical bills are starting to add up. Business Manager, Pam Strutz explained that she received a call from the family and that they are asking us how we wanted to proceed. The family met their reporting requirement, and wanted to know what the district was willing to do. They wanted to know if the district wanted to settle this. Superintendent Starr said that he is nervous about opening this door. Terry Crabb said that the parent said the student was covered by the families insurance and did not take the additional insurance offered by a third party company. Anthony Knox said that we have so many athletes, and that sometimes injury is a part of playing sports. Pam Strutz said that after talking to our adjustor, she did not feel like we had any liability in the matter. The consensus of the Board that they did not want to begin paying medical

bills for injured athletes.

- E. HEALTHY AND SAFE SCHOOLS PLAN: Superintendent Starr reported that we have to start testing for lead and radon, and that he is required to report this by October 1. The plan says that if lead is found, he has to report it to the public within 5 days.
- F. OSBA CONFERENCE IN PORTLAND: Superintendent Starr asked if any of the Board members wanted to go to the OSBA conference in Portland in November. Since the OSBA conference just took place in Bend, no one was interested in going.
- G. CELEBRATIONS: Bryan Starr presented the celebrations.

12. **ADJOURN**: Wayne Swango adjourned the meeting at 7:55 p.m.


Wayne Swango, Board Chairman


Michele Pelkey, Recording Secretary