
Harrisburg School District No. 7

P.O. Box 208
Harrisburg, OR 97446
Regular Board Meeting
June 13, 2016

Present: Board Chair Anthony Knox, Board Vice-Chair Shelly Watson, Randy Klemm, Wayne Swango, Terry Crabb, Superintendent Bryan Starr, Business Manager Pam Strutz, Recording Secretary Michele Pelkey

1. **CALL TO ORDER:** Board Chair Anthony Knox called the meeting to order at 6:36 p.m.
2. **EXECUTIVE SESSION:** PER ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
3. **OPEN SESSION:** Board Chairman Anthony Knox declared the meeting to be in open session at 7:00 p.m.
4. **APPROVAL OF AGENDA:** Wayne Swango motioned, seconded by Randy Klemm, approved unanimously by the Board: **approve the agenda as presented.**
5. **APPROVAL OF CONSENT AGENDA:** Randy Klemm motioned, seconded by Wayne Swango, with Anthony Knox abstaining due to a conflict of interest: **approve the consent agenda as presented.**
 - A. MINUTES OF THE REGULAR BOARD MEETING OF MAY 9, 2016
 - B. BILLS REPORT
 - C. RESIGNATIONS: **Jennifer Winsted**, HHS Cheer Coach; **Stacy Knudson**, HHS Business Teacher; **Steve Atkinson**, HHS Principal; **Baylee Kuschel**, JV Volleyball Coach; **Nancy Nolan**, HES & HMS Library Supervisor; **Nancy Hay**, HHS Educational Assistant
 - D. APPROVE FOR HIRE: **Lucilla Butler**, K-8 Life Skills Teacher; **Jeremiah Winsted**, JV Softball Assistant Coach; **Hailey Hoiland**, HHS Language Arts Teacher
 - E. APPROVAL OF VOLUNTEER COACHES: **Anthony Knox**, HHS Football Coach; **Nick Webster**, HHS Football Coach
6. **WELCOME AND RECOGNITION OF VISITORS AND DELEGATIONS**
 - A. TURN AROUND STUDENTS OF THE YEAR: Shyla Hodge from Harrisburg Elementary School, Tanner Vaughn from Harrisburg Middle School, and Dylan Haynes from Harrisburg High School were each honored for their outstanding efforts to improve throughout the year.
7. **PUBLIC COMMENT ON AGENDA ITEMS:** There were no questions or comments.
8. **BUSINESS MANAGER'S REPORTS**
 - A. FINANCIAL REPORT: Business Manager Pam Strutz presented the financial report.
 - B. 2015-2016 DONATION REPORT: Pam Strutz reported that we had substantial donations this year mainly to the food to home program, the Ag program, and the band program. She also reported that donations to the football field project were not included on the report since the donations are just starting to come in. They will be included in next year's report.
 - C. 2015-2016 VENDOR CONTRACTS: Pam reported that other schools do not have their Boards ratify vendor contracts, and said that they could continue to ratify them if they wanted to, but the contract amounts are small enough that they fall under policy guidelines. Shelly said she appreciated seeing the vendor contracts. It was decided that the vendor contracts would continue to be added to the board packet once a year.
9. **POLICY ISSUES**
 - A. ATTENDANCE POLICY UPDATE FOR STUDENT HANDBOOKS: This was the second reading. Randy Klemm asked when a doctor's note would be required. Carol O'Connor, elementary principal, explained that it would be a decision based on consultation between the administration, secretaries and teachers. Randy said he would like it to be consistent. Randy Klemm moved,

seconded by Shelly Watson, approved unanimously by the Board: **approve the attendance policy update as presented.**

- B. MIDDLE SCHOOL HANDBOOK ADDITION: Darci Stuller explained that this addition is a practice, but it was never in the handbook, so it is being added now. It was decided that the words "district sponsored" should be added. Shelly Watson moved, seconded by Wayne Swango, approved unanimously by the board: **approve the addition to the middle school student handbook as discussed.**
- C. KG-AR(1): FACILITIES USAGE FEE SCHEDULE: Bryan Starr explained that he spoke with Peggy Holdstedt at OSBA to find out if the Board needed to vote on AR's, and he found out that, no, they do not, so it is informational.

10. CURRICULUM ADOPTION

- A. ELEMENTARY MATH: Superintendent Bryan Starr said that the Board heard about the math curriculum at one of the recent budget committee meetings. Elementary School principal, Carol O'Connor expounded on the new curriculum. Randy Klemm moved, seconded by Terry Crabb, approved unanimously by the Board: **approve the 4-5 grade math curriculum as presented by Carol O'Connor.**

11. CURRICULUM/LEARNING/TEACHING

- A. RECONSIDERATION COMMITTEE FINDINGS: Bryan Starr reported that policy IIA-AR(1) was followed after a complaint was filed. Carol O'Connor said that the Reconsideration Committee met and it was agreed to keep the book with restrictions. A packet of notes, policy, the initial complaint, and teacher response were all presented to the Board in their packet.
- B. HARRISBURG HIGH SCHOOL CLOSE UP: Superintendent Bryan Starr reported that Matt Ciaffoni, high school social studies teacher, had a presentation to give on a program called "Close Up." Matt Ciaffoni said that a representative from the company in Washington D.C. contacted him. He said that the organization takes groups of students to Washington D.C. to expose them to the political process. He said that it is a non-partisan organization. He added that students will be included in debate with a lobbyist, tour monuments, memorials and the Smithsonian, hear from a lobbyist, journalist, meet with their representatives and encourage questions, visit the supreme court, and visit the White House. He explained that safety of the students is a top priority. He presented the cost and explained that it is all inclusive. Close up is a non-profit organization. Superintendent Starr asked which grade levels he was considering taking. Matt said he would prefer the upper classmen, but if there was younger students who wanted to go, he would consider them. The Board agreed that they would support the program, but that they couldn't endorse it due to liability.

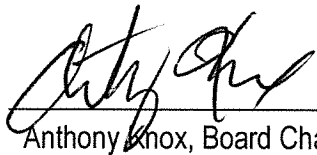
12. SUPERINTENDENT'S REPORT


- A. ANNUAL RESTRAINT AND SECLUSION REPORT: A new restraint and seclusion report was passed out to each Board member, replacing what was included in their packets. It outlined the restraints and seclusions that took place for the 2015-2016 school year.
- B. OUTGOING INTER-DISTRICT TRANSFER NUMBERS (4TH GRADE): Superintendent Starr reported that there is a family who just moved to Harrisburg, and they would like their students to attend Junction City School District. There were enough outgoing inter-district transfer slots for all of the students except for the 4th grader. Wayne Swango moved, seconded by Randy Klemm, approved unanimously by the Board: **add an outgoing inter-district transfer slot to the 4th grade.**
- C. BOARD RETREAT AND TRAINING: Bryan Starr said that we needed to choose a Saturday in August to hold their Board retreat and Board training. It was decided that they would have it August 20th beginning early in the afternoon with the training, and then finish up with the retreat. They decided to begin at 9 a.m.
- D. ADMINISTRATOR'S COMPENSATION: Superintendent Bryan Starr recommended a 2% increase

for administrators and a \$25 per month increase for insurance. He also asked for a \$2,000 per year increase for his special education stipend. Anthony Knox pointed out that even with a \$2,000 increase, he still is being paid less than the former Special Education Director. Wayne Swango moved, seconded by Shelly Watson, approved unanimously by the Board: **approve a 2% increase for administrators for the 2016-2017 school year, as well as a \$25.00 per month increase for insurance, and a \$2000 increase for the special education director's stipend for Bryan Starr for the 2016-2017 school year.**

- E. STAFFING/VOLUNTEERS REPORT: The Staffing and Volunteers report was included in the Board packets.
- F. CELEBRATIONS:
- We received the \$41,000 college readiness program grant for AVID at the high school.
 - The high school graduation was successful with 82 seniors participating in the ceremony.
 - 8th grade promotion went well with 75 students successfully completing their K-8 grade years.

13. **ADJOURN:** Anthony Knox adjourned the meeting at 8:02 p.m.


Anthony Knox, Board Chairman


Michele Pelkey, Recording Secretary